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DRAFT
Minutes
Sandown Cable Access Board
Town of Sandown, NH

Meeting Date: Tuesday, October 25, 2016
Type of Meeting: Regular Public Meeting
Method of Notification: Public Posting – Two locations at Town Hall
Meeting Location: Sandown Town Hall, Upper Hall
Present: Susan Godin – Chairwoman, Richard Lewis, Vice-Chairman,
Loraine Borin, Chris Donnellan,
Recording Secretary: Cheryl Eastman
Absent: Thomas Tombarello (Selectman Ex-Officio)

The meeting was called to order by Sue at 7:05. The Pledge of Allegiance was said.

Review of Minutes

The minutes of September 27, 2016 were reviewed. **Loraine made a motion** to accept the minutes of 9/27/16 as written. **Motion seconded** by Richard Lewis. All voted in favor. **Motion carried.**

Station Manager Report

Chris reported that we do not have the new projector yet. The electrical work has been done to install the plug and breaker for it, but the projector had to be returned. The optimal distance to the screen was 18 feet, which would have placed the projector to be installed where there are currently spotlights in the ceiling. Chris re-ordered a projector that can sit back another 4 feet from the screen. It will be the same price. The screen has been delivered but has not been installed yet. Chris has not informed the Board of Selectmen yet that the projector had to be reordered or about the proposed update to the Cablecast system. He will get on the next available agenda to bring these items to the Board of Selectmen’s attention.

Cable has been keeping up with recording the various meetings, despite being short-staffed. Chris recorded one of the Conservation Commission’s Walktober event on Morrison Lane. He will also be doing a short recording at the Spooky Walk this Saturday if it doesn’t get rained out.

Both Richard Lewis and Bruce Cleveland are being trained to be camera operators. Bruce is ready to solo for his first meeting tomorrow night. We are still looking for people to become camera operators. This part-time job pays \$12.00 per hour and each meeting pays at least a 3 hour minimum.

These Minutes are subject to approval at a regularly scheduled Cable Access Board meeting at which time the above minutes are corrected or accepted and become permanent.

42 **Policies and Charter**

43 Richard announced that he has not yet completed the updates to the Policies and the Cable
44 Charter. He will work on them after next week.

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46 At 7:28, **Richard made a motion** to adjourn. **Motion seconded** by Loraine. All voted in favor.
47 **Motion carried.**

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Respectfully Submitted,

Cheryl Eastman