



41 Chris reported the opium forum went well and was very well attended with over 100 people  
42 present. He has been re-running the program often. The other event he is re-running currently  
43 is the Memorial Day ceremony.

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45 Nathan has done well with his training.

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#### 47 **Organizational Chart from Board of Selectmen**

48 A letter from the Board of Selectmen was received outlining proposed changes in the Town's  
49 organizational chart which would put the Cable employees under the day-to-day supervision of  
50 the Town Administrator. The Board is looking for input from the Cable Access Board regarding  
51 this. Chris stated that it doesn't sound like it would change anything since he already goes to  
52 Lynne for guidance if needed anyway. He added that the Board of Selectmen is officially the  
53 franchise authority according to the Comcast Cable agreement. Richard and Chris would like to  
54 have clarified exactly what the day-to-day supervisory duties would encompass. They stated  
55 that right now there is a good working relationship between the Town Administrator and the  
56 Station Manager, but if there were other people in those positions things may change. They  
57 also questioned whether this means the process of performance evaluations will change, or is it  
58 just an organizational change? Chris will check with Lynne.

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#### 60 **Policies and Procedures**

61 Richard stated there are a couple items in the Policy and Procedure documents that may need  
62 to have a legal opinion. He suggested asking the Town Administrator for permission to contact  
63 town counsel and have the legal costs covered by the Cable budget. Chris felt that the Board of  
64 Selectmen should see the draft document first because they may want to make some changes  
65 to it and it might remove the need for legal advice. **Richard made a motion to talk to the  
66 Board of Selectmen regarding the Policy & Procedures of the Cable Access Board and if there  
67 are any points of legal ambiguity that need to be resolved by the town attorney, that the  
68 Cable Access Board will reimburse the town for the legal costs out of its budget. Seconded by  
69 Loraine Borin. All voted in favor. Motion carried.**

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71 The next meeting of the Cable Access Board will be held on August 23, 2016. Sue will be  
72 absent, so Richard will conduct the meeting. As always, the public is welcome to attend  
73 meetings. The Board is always looking for new members. Any ideas for programs to run can be  
74 directed to Channel 17.

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76 At 7:50, Loraine made a motion to adjourn. Chris seconded. All voted in favor.

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Respectfully Submitted,

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Cheryl Eastman

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