DRAFT 1 Minutes 2 **Sandown Cable Access Board** 3 Town of Sandown, NH 4 5 6 7 Meeting Date: Tuesday, April 26, 2016 8 Type of Meeting: Regular Public Meeting Method of Notification: Public Posting – Two locations at Town Hall and Post Office 9 Sandown Town Hall, Upper Hall 10 Meeting Location: Susan Godin - Chairwoman, Richard Lewis - Vice-Chairman, 11 Present: Loraine Borin, Chris Donnellan 12 13 Recording Secretary: Cheryl Eastman 14 Absent: Thomas Tombarello (Selectman Ex-Officio) 15 16 17 The meeting was called to order by Sue at 7:05. 18 19 Pledge of Allegiance was said. 20 21 The Board reviewed the minutes of March 22, 2016. Motion by Chris Donnellan to accept the 22 minutes of March 22, 2016 as written. Loraine Borin seconded. All voted in favor. Motion 23 carried. 24 25 **Station Manager Report** 26 Chris has received a second quote for a projector. Adtech Systems quoted a price of \$8,700 27 but their quote included items that the other one did not, such as a scaler. It does include all 28 on-site installation, wiring, set up, and training of personnel. The Access AV quote was \$6,334 29 installed but did not include the shipping or electrical hook-ups. Chris will have to talk with 30 31 Access AV again to make sure they are all quoting the same things. Richard suggested telling 32

Adtech Systems what the other quote was to see if they will match it. Adtech quoted \$1,888 for the projector and a manual screen for \$284. The Access AV quote was \$1,550 for the projector and \$1,000 for a powered screen. A manual screen from them would be \$600. Richard asked to get the answers to the questions of the differences in prices and make sure we are comparing like items and what the warranties would be. After the next meeting the Board can take the quotes to the Board of Selectmen and hopefully move forward.

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40 41 Chris is still working with another company to get a quote on the Tightrope Software. He has had a problem connecting with HB Communications but will keep trying.

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These Minutes are subject to approval at a regularly scheduled Cable Access Board meeting at which time the above minutes are corrected or accepted and become permanent.

42	The Sandown Fishing Derby is this Saturday. Chris has been running shows of past fishing
43	derbies and a slide show of the summer recreation program from last year on the bulleting
44	board.
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46	Chris has been training Nathan when available. He feels he is ready to try filming a Planning
47	Board meeting with Chris being there as well.
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49	Richard asked Chris to move forward with recommendations for anything else that he thinks we
50	should be purchasing to upgrade the equipment/software.
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52	Policies & Procedures and Charter Amendments
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54	The Board members went through the Policies and Procedures and the Charter documents and
55	agreed on amendments/corrections to both documents.
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57	The next meeting will be held on May 24, 2016. The Committee is always looking for new
58	members and ideas for programs.
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60	Richard asked Sue to send an e-mail to Tom Tombarello advising him that the Policies and
61	Procedures and Charter documents are in the process of being updated and will be submitted
62	to the Board of Selectmen for review shortly.
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64	Richard Lewis made a motion to adjourn at 9:20. Seconded by Loraine Borin. All voted in
65	favor. Motion carried.
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69	Respectfully Submitted,
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71	Chamil Fastures
72 72	Cheryl Eastman
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