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**DRAFT**  
**Minutes**  
**Sandown Cable Access Board**  
**Town of Sandown, NH**

Meeting Date: Tuesday, December 22, 2015  
Type of Meeting: Regular Public Meeting  
Method of Notification: Public Posting – Two locations at Town Hall  
Meeting Location: Sandown Town Hall, Second Floor  
Present: Susan Godin – Chairwoman, Loraine Borin, Richard Lewis, and Chris Donnellan  
Absent: Thomas Tombarello (Selectman Ex-Officio)  
Recording Secretary: Cheryl Eastman

Meeting was called to order by Susan Godin at 7:00 p.m. Pledge of Allegiance was said.

Susan asked the Board members to review the minutes from November 24, 2015. Chris corrected lines 26-27 should read the price quoted is for the projector AND screen, not just the screen. **Motion by** Chris Donnellan to accept the minutes of November 24, 2015 as amended. **Seconded by** Loraine Borin. **Motion passed** by a vote of 3 to 0 with Richard Lewis abstaining.

**Station Manager’s Report**

- Chris introduced Nathan Tallow to the Board. He is interested in working as a camera operator. Chris then outlined the job and what he is looking for and explained that the rate of pay starts at \$12.00 per hour, with a 3 hour minimum for each meeting. Training time will be paid. Chris would like to start someone off (after training) with one meeting a week and go from there. It will possibly be a ZBA or Conservation meeting on Thursday nights – the details are still to be determined. Chris would also like to be able to use Nathan as a back-up resource if Dan or Chris can both not make a meeting. Nathan outlined his background and said that he currently works Friday through Sunday nights for the Manchester Monarchs doing instant replay work. He also has another part time job during the day, but he is available for evening meetings Mondays through Thursdays. The Board explained to Nathan that they need to make a recommendation to the Board of Selectmen to hire him, and once that approval is granted, he can begin anytime pending a background check. **Motion by** Richard Lewis to recommend to the Board of Selectmen to hire Nathan Tallow for broadcast operator. **Seconded by** Susan.

These Minutes are subject to approval at a regularly scheduled Cable Access Board meeting at which time the above minutes are corrected or accepted and become permanent.

42 All voted in favor. Susan mentioned to Nathan that he could also join the Cable Board  
43 as a member if he wanted. Chris will contact Nathan once the approval is received from  
44 the Board of Selectmen.

- 45 • Chris saw a demonstration of the Castus software system. He thought it was good, but  
46 not particularly impressed by it. He did not like the interface with the bulletin board  
47 module and felt that it would take more time to operate than he has available because  
48 it seems more cumbersome. He would like to be able to see one in action and talk to  
49 actual users. His opinion right now is that there is no benefit in making a complete  
50 change from Tightrope to Castus. He feels Tightrope is the safe, tried and true choice.  
51 Chris would like to move forward in January on this. The Board is OK with his  
52 recommendation.
- 53 • Richard asked about the quote for the projector and screen. He and Susan said they  
54 would bring the proposal to the Board of Selectmen. Chris said he would first like to see  
55 a working model to make sure it is not overkill for our situation.
- 56 • Chris is always looking for new ideas for shows. If anyone has any ideas for upcoming  
57 shows, please contact him at [channel17@sandown.us](mailto:channel17@sandown.us).

58  
59 Loraine reported that the Moderator, Bruce Cleveland, asked her to announce on the air that  
60 the town is looking for ballot clerks for the upcoming year. A ballot clerk has to be a resident of  
61 Sandown, a registered voter, and available for ½ or full day work on election days. There is a  
62 stipend paid. In particular, they need ballot clerks for the Primary on Feb 9, 2016. Anyone  
63 interested can contact Bruce Cleveland.

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65 The next meeting will be Tuesday, January 26, 2016. The public is welcome to attend and the  
66 Committee is always looking for new members.

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68 **Motion to adjourn** by Chris Donnellan at 8:00 p.m. **Seconded** by Richard Lewis. **Motion passed**  
69 **unanimously.**

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Respectfully Submitted,

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Cheryl Eastman  
Recording Secretary