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DRAFT
Minutes
Sandown Cable Access Board
Town of Sandown, NH

Meeting Date: Tuesday, November 24, 2015
Type of Meeting: Regular Public Meeting
Method of Notification: Public Posting – Two locations at Town Hall
Meeting Location: Sandown Town Hall, Second Floor
Present: Susan Godin – Chairwoman, Loraine Borin, and Chris Donnellan
Absent: Richard Lewis, Thomas Tombarello (Selectman Ex-Officio) and Cheryl Eastman, Recording Secretary

Meeting was called to order by Susan Godin at 7:15 p.m. Pledge of Allegiance was said.

Susan asked the Board members to review the minutes from October 27, 2015. **Motion by** Chris Donnellan to accept the minutes of October 27, 2015 as submitted. **Seconded by** Loraine Borin. **Motion passed** unanimously.

Station Manager’s Report

- Chris has received an updated quote for the projector screen. If choosing a manual screen instead of automatic, it would be \$5,500 to purchase the screen. The price for an automatic screen would be \$6,334, plus the amount to have an electrician run power to it.
- A quote was received for the Tigtrope software upgrade in the amount of \$17,450. The new Castus software that is supposed to be equivalent would be \$12,980. They also offer some add-ons to that for an extra \$8,000, but Chris feels we don’t need the additional services like Video on Demand right now. Chris is accomplishing the same things with the Vimeo software right now. He is going to go back to Integrated Solutions Group and see if they can better their price for the Tigtrope, given the quote from Castus.
- Chris talked with Lynne Blaisdell about recording other committees. Currently the Selectmen, Planning Board, Budget Committee, and Cable Committee get recorded. Boards that are not currently being recorded are Recreation, SSATP, Conservation, and Zoning Board. In the original charter, it was stated that all committees and Boards would be recorded, if cable has the manpower. Chris feels if we have one additional

These Minutes are subject to approval at a regularly scheduled Cable Access Board meeting at which time the above minutes are corrected or accepted and become permanent.

42 camera person, we could have the manpower to do them all. There was general
43 discussion of how Chris programs the recordings of the meetings to run on Channel 17.
44 Camera operator Dan Peters has said he would like to get more hours, but Chris feels
45 that having another person available as a back-up would be helpful.

- 46 • There will be a tree lighting on December 4 at 6:30 p.m.at the town hall. Chris will be
47 recording the event. He would like to explore the costs for a low-light camera for events
48 such as this, or the Spooky Walk in October.
- 49 • Chris is always looking for new ideas for shows. If anyone has any ideas for upcoming
50 shows, please contact him at channel17@sandown.us.

51
52 The next meeting will be Tuesday, December 22, 2015. The public is welcome to attend and the
53 Committee is always looking for new members.

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55 **Motion to adjourn** by Loraine Borin at 7:55 p.m. **Seconded** by Chris Donnellan. **Motion passed**
56 **unanimously.**

57
58 Respectfully Submitted,

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62 Cheryl Eastman
63 Recording Secretary