

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

DRAFT
Minutes
Sandown Cable Access Board
Town of Sandown, NH

Meeting Date: Tuesday, October 27, 2015
Type of Meeting: Regular Public Meeting
Method of Notification: Public Posting – Two locations at Town Hall
Meeting Location: Sandown Town Hall, Second Floor
Present: Susan Godin – Chairwoman, Richard Lewis, and Chris Donnellan
Absent: Loraine Borin and Thomas Tombarello (Selectman Ex-Officio)
Recording Secretary: Cheryl Eastman

Meeting was called to order by Susan Godin at 7:10 p.m. Pledge of Allegiance was said.

Susan asked the Board members to review the minutes from September 29, 2015. **Motion by** Richard Lewis to accept the minutes of September 29, 2015 as submitted. **Seconded by** Chris Donnellan. **Motion passed** unanimously.

Station Manager’s Report

- Chris received a quote for a mounted projector. It included an electric powered screen. He is not sure if the electric screen is necessary, or if just a manually operated one would be fine. He will check on what the price difference between the two would be. Richard Lewis asked if someone wanted to use the projector, would they be able to use it without having access to the Cable office. Chris suggested having two remote controls for the system, one in the Cable office and the other in the Selectmen’s office. Richard asked Chris to inquire if they can improve the price on the install of the projector.
- A quote has been received for the software upgrade to the Tighrope system, which is the software for the automation of the schedule. Integrated Solutions Group quoted \$17,400 for the new 6.0 version. It runs on Windows 8. Currently Chris is using Windows XP. There is another company that has new software designed to do the same things as Tighrope. Richard asked Chris to ask Access AV for more details on the new software and a price. Then he suggested Chris take that back to Integrated and see if they can do better on the price.
- Chris has received a resume from an individual interested in being a camera operator. With an extra person available, maybe they could record some other board’s meeting as

These Minutes are subject to approval at a regularly scheduled Cable Access Board meeting at which time the above minutes are corrected or accepted and become permanent.

42 well. Richard suggested that we make the offer to all the Boards to record their
43 meetings and see if any are interested. Chris will handle that with Lynne.

- 44 • There is no new information regarding the search for backdrops.
- 45 • Chris is always looking for new ideas for shows. If anyone has any ideas for upcoming
46 shows, please contact him at channel17@sandown.us.

47
48 The next meeting will be Tuesday, November 24, 2015. The public is welcome to attend and the
49 Committee is always looking for new members.

50
51 **Motion to adjourn** by Chris Donnellan at 7:55 p.m. **Seconded by** Richard Lewis. **Motion**
52 **passed unanimously.**

53
54 Respectfully Submitted,

55
56
57
58 Cheryl Eastman
59 Recording Secretary