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**DRAFT**  
**Sandown Cable Access Board Meeting**  
**Town of Sandown, NH**

**Meeting Date: Tuesday, June 24, 2014**

**Type of Meeting: Public**

**Method of Notification: Public posting – Town Hall & Post Office**

**Meeting Location: Town Hall, Second Floor**

**Members Present:** Susan Godin, Loraine Borin, Chris Donnellan – Station Manager and Gordon Champion, Richard Lewis.

**Not Present:** Hans Nicolaisen (Selectman Ex-Officio)

Recording Secretary: Sue Reynolds

Meeting was called to order by Susan Godin at 7:00pm.

The Pledge of Allegiance was done.

Susan Godin asked the Board to review the minutes of April 22, 2014.

**Motion by** Loraine Borin to accept the minutes of April 22, 2014 as written.

**Seconded by** Richard Lewis.

**In Favor,** Susan Godin, Loraine Borin and Richard Lewis.

**Motion passed unanimously.**

Susan Godin asked the Board to review the minutes of May 27, 2014.

Richard Lewis pointed out that two page numbers were incorrect when referring to the page numbers on the contract. On line 97 the first page number was listed as 24 and should be line 27, and on line 145 the page number was listed as 34 and it should have been page 36.

**Motion by** Susan Godin to accept the minutes of May 27, 2014 as amended.

**Seconded by** Loraine Borin.

31 ***In favor,*** Susan Godin, Loraine Borin and Richard Lewis.

32 ***Motion passed unanimously.***

33

34 Update on franchise agreement from Gordon Champion. Gordon Champion stated that  
35 Brian Christensen from Comcast said he would get back to Gordon no later than June  
36 10<sup>th</sup> and when he did not hear from them Gordon contacted Brian via email and phone on  
37 June 13<sup>th</sup>. Gordon said when he got in touch with Brian this afternoon there was no  
38 reason as to why the contract wasn't completed and they would have it finished by  
39 Thursday of this week. Gordon said Brian will be sending an electronic copy to him once  
40 it is reviewed by Comcast and Gordon will then review it and forward it on to the Board.  
41 If there are minor discrepancies he will change them, but if there is anything major he  
42 will highlight it and bring it to the Boards attention. Loraine asked that Susan be cc'd on  
43 emails to Brian Christensen as well. Chris Donnellan suggested having a special meeting  
44 prior to regularly scheduled July meeting.

45

46

#### **Station Manager's Report**

47 Chris said he didn't really have a Station Manager's report as he was anticipating  
48 discussing the cable contract. Chris said that he received a packet from Access IV  
49 recommending the new equipment purchase for the studio and lies out a 10 year plan.  
50 Richard Lewis said he likes the content of the document and will allow Chris to put a  
51 plan together to go forward.

52

53 Chris said that Mike Harnois, a town resident taped the Memorial Day service and Chris  
54 has edited it and it is now up on Channel 17.

55

56 Chris said that there is still interest in someone taking over the Sandown Roundup  
57 program and he will be speaking to this individual to confirm. Chris said hopefully this  
58 will be up and running again for the fall.

59

60 Chris also asked the Fire Department to let him know about the memorial dedication so  
61 he can be sure to cover it for Channel 17.

62 The Board decided to have a special meeting on July 8<sup>th</sup> at 7pm.

63

64 Susan Godin said that the next regular meeting is tentatively scheduled for July 29<sup>th</sup>, as a  
65 few members of the Board are not available on July 22<sup>nd</sup>. Susan also said the August  
66 meeting is scheduled for August 26<sup>th</sup> and they are always looking for new members and  
67 the public is always welcome to attend.

68

69 **Motion by** Richard Lewis to go into non public session under RSA91:AII (a) Employee  
70 Matters.

71 **Seconded by** Loraine Borin

72 **In Favor**, Susan Godin – yes, Loraine Borin – yes, Richard Lewis – yes.

73 **Motion passed unanimously.**

74

75 While in non public session the non public minutes were sealed.

76

77 Meeting adjourned at 8:05pm.

78 Respectfully submitted,

79 Sue Reynolds