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**SANDOWN CABLE TV ACCESS BOARD  
PUBLIC MEETING  
APRIL 23, 2013**

**Mrs. Sue Godin, Chair opened the meeting at approximately 7:05 P. M.**  
**Members present: Mrs. Sue Godin, Mr. Richard Lewis, Mrs. Betsy Donahue-Davis, Alternate.**  
**Members absent: None**  
**Recording Secretary: Ms. Betsy Donahue-Davis: Present.**  
**Selectmen Ex- Officio: Mrs. Brenda Copp: Present**  
**Station Manager: Mr. Chris Donnellan: Present**

Next Meeting Date: May 28, 2013

**Public Minutes of February 26, 2013**

**Mr. Richard Lewis made a motion to accept the February 26, 2013 minutes.** Mrs. Davis seconded the motion.  
Discussion: None

Vote: 3-0-1 with Mrs. Copp abstaining.

**Motion passed.**

**Public Minutes of March 26, 2013**

**Mrs. Copp made a motion to accept the minutes of March 26, 2013 with one change: On page 2, line 64 change spreadsheet to P& L. Mrs. Godin seconded the motion.**  
Discussion: None

Vote: 3-0-1 with Mr. Lewis abstaining.

**Motion passed.**

**Report from Station Manager**

The new Switcher System has been installed and Mr. Donnellan has put a lot of time in installing and learning about the new system.

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**Selectmen’s Meeting Available on Request**

The Selectmen’s Meetings are now available on VIMEO.com. When you get on that website do a search for Sandown Channel 17 and you should see the listings.

Mrs. Copp requested that the budget meetings be put on VIMEO.com so that residents of Sandown can watch them at their convenience.

**Talk 25 Campaign**

The Station Manager will see if there is anything on line about the project and also talk to the Police Chief about the program.

**Capital Plan**

**Getting Rid of Old Connections**

Installation of the Tricaster System is complete and Mr. Donnellan stated that all the connections in back of the system need to be cleaned up because some of them are old and are not needed anymore. He is looking into getting a price for the work from the organization that installed the Switcher.

**New Cameras**

According to Mr. Donnellan, our cameras are outdated and they should be replaced next. They are roughly about \$1,200 each.

Mrs. Copp asked about the furniture in the Station.

**New Connections**

Mr. Lewis agreed to contact Comcast to see about drops/ connections in the Library and the Recreation Building and possibly the Fire and Police Department. Apparently cable is available at the Town Shed now.

He will also see what kind of low- cost basic services or bundles are available through Comcast.

**Broadcast Operator**

We need a broadcast operator.

**Inputs from Citizens**

93 One input received was that citizens only pay for channels they use.

94

95 Mr. Lewis will speak to Comcast about low-income citizens getting a discount on cable  
96 and internet services. After a discussion Mrs. Davis stated that there was an article in the  
97 newspaper that Comcast already has a low-cost internet system but you have to meet  
98 certain criteria. Mr. Lewis will ask Comcast about the program.

99

100 Mrs. Davis believes that there is another free channel that can be used by the Town and  
101 Mr. Donnellan believes that it is Channel 23. Mr. Lewis will ask Comcast about the  
102 second channel.

103

#### 104 **Franchise Fee**

105

106 Members discussed increasing the franchise fee. Mrs. Davis and Mr. Lewis stated that  
107 they would like to know more about the fee, and Mr. Lewis agreed to have a discussion  
108 with Comcast about the issue.

109

110 Mr. Lewis would like to be able to project the Cable Access needs in the next 2,5, and 10  
111 years out so that we can get a better sense of what the franchise fee should be. He would  
112 like to be able to project what we need in the next ten years so that we can figure out  
113 what Franchise Fees should be.

114

115 Mr. Lewis will also ask Comcast if they can come to a public meeting in June or August  
116 and be available to answer questions.

117

#### 118 **Comcast Workshop Meeting**

119

120 May 14 at 6:30 is the next Comcast Workshop Meeting.

121

#### 122 **Annual Fee for VIMEO**

123

124 **Mr. Lewis made a motion to pay VIMEO \$59.95 per year the rate for their service.**

125 Mrs. Godin seconded the motion.

126 Discussion: None

127

128 Vote: Unanimous

129 **Motion passed.**

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131 **Meeting closed at 9:00 P. M.**

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133 Respectively submitted,

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135 Betsy Donahue Davis

136 Recording Secretary

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