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**DRAFT**  
**Sandown Cable Access Board Meeting**  
**Town of Sandown, NH**

**Meeting Date: Tuesday, August 27, 2013**

**Type of Meeting: Public**

**Method of Notification: Public posting – Town Hall & Post Office**

**Meeting Location: Town Hall, Second Floor**

**Members Present:** Susan Godin – Chairman, Loraine Borin, Chris Donnellan – Station Manager and Brenda Copp – Selectwoman Ex-Officio.

Recording Secretary: Sue Reynolds

Meeting was called to order by Susan Godin at 7:10pm.

Chris is not present at this time.

Susan asked the Board to review the minutes of Tuesday, July 23, 2013.

**Motion by** Brenda Copp to accept the minutes of Tuesday, July 23, 2013.

**Seconded by** Loraine Borin.

**In Favor** Brenda Copp, Susan Godin and Loraine Borin.

**Motion passes unanimously**

**NEW BUSINESS**

Donna Green spoke with the Committee in regards to the new “Sandown Round Up” show. Donna stated the show will have 4 segments. A good neighbor (volunteer) portion, and September it will be the Eagle Scout Project with Matt, Jimmy and Louis. The second segment will be The Spirit of Sandown, and for September it will be Conservation Commission projects such as the upcoming Spooky Walk, Chestnut Tree

31 Planting, etc. The third segment will be Board meeting decisions where Donna will give  
32 an update on decisions that were made during the previous month from the various  
33 Boards in Town and the fourth segment is Our Schools. In September Donna would like  
34 to interview a Dean of Academics at TRHS. Donna said this is a new administrative tier  
35 and she would like get their input on their academic goals.

36 For the month of October Donna would like to begin the show by interviewing the  
37 Citizens of the Year, followed by the Spirit of Sandown segment and interview the  
38 members of the Depot Museum, the third segment again would be the Board News and  
39 he fourth segment for Our Schools she would like to interview the new Asst.  
40 Superintendent at TRHS and she is not available Donna would like to interview someone  
41 in regards to the Advance Placement Program. Donna also stated she had some ideas for  
42 the future and said there are a number of Sandown talents that have You Tube videos and  
43 she'd like to interview some of them in the upcoming months.

44

45 Gordon Champion spoke to the Committee in regards to volunteering his time to help  
46 with the upcoming Comcast contract. Gordon stated that he has a background in cable as  
47 he worked for the Cable Commission in the Commonwealth of Massachusetts. He was  
48 responsible for going to the different towns to educate them as to how to negotiate their  
49 cable contracts. He also said after that he was hired by the Cable company to negotiate  
50 contracts for the Cable company with the individual Towns. Gordon says that he has a  
51 law degree in cablevision and contract negotiations. He feels that the current contract is  
52 very long and the upcoming contract should not be in excess of 5 years. He said that a lot  
53 changes each year and 5 years is plenty long. He said that the Town of Sandown is  
54 paying about 30% - 40% more than the surrounding towns for basic internet and cable  
55 services. He said that he brought this up to the BOS at a previous meeting as well and  
56 feels this is because they offer other Towns telephone service and he feels there is no  
57 reason why this can't be offered for Sandown as well. Gordon also said that this can be  
58 appealed and the Town can go before the FCC for no charge. Gordon also said he would  
59 like Comcast go give a reason as to why telephone isn't available in Sandown. Gordon is  
60 willing to get surrounding town's contracts and work up questions for the Cable company  
61 for the next meeting.

62 Chris Donnellan is present at this time. The Cable Committee is willing to supply  
63 Gordon a copy of the current Cable contract with the revisions the Committee has made.  
64 Gordon suggests to advertise the upcoming meeting with Comcast in the paper, on  
65 Channel 17, etc. He also said that something would need to be written up by the Cable  
66 Committee allowing him to represent the town in this capacity. Brenda Copp said the  
67 BOS will be ok with it. The consensus of the Cable Committee is to have Gordon  
68 represent them during the contract negotiations.

69

70 Chris Donnellan is presenting the Station Manager's Report. Chris states that the two  
71 new employees were hired with a 60 day probation and then their pay will increase to  
72 \$12.00 per hour and they are at that 60 day point. He said he already spoke with the  
73 Finance Director and she will be making that adjustment. Chris said he received an email  
74 from Dave that stated that he got a full time temporary job out of state for 6 months. He  
75 will be leaving shortly but would like to come back to his position when he comes back.  
76 Chris said that Dan is willing to take on more hours and will be taping the BOS meetings  
77 on Monday nights. Chris said he will also be checking in with Vinny to see if he is  
78 interested in some hours. Chris said that they started using the hand held microphones  
79 and it worked well. As far as the Old Home Days coverage Chris said they did a 45  
80 minute show of the Sunday service, a 47 minute show of the road race and an hour and  
81 15 minute show of the rest of the day's events. Brenda thanked Chris for how quickly the  
82 programs were up and running on Channel 17. Chris said the new camera makes a big  
83 difference. Chris said that he purchased 3 new memory cards for the camera for \$78.00  
84 and some new keys for the recording office.

85

86 Donna Green came back before the Committee to ask permission to look for other hosts  
87 as she would like to be the director of the show and give others a chance to host the show.  
88 The Committee agreed but just cautioned Donna as to the age of the host and suggested  
89 maybe someone in high school in the communications program. She also said she would  
90 like to work with Matt Rittenhouse and he said he will consider it.

91

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93

**UPCOMING EVENTS**

94 Chris said they will be doing some promotions for the upcoming Spooky Walk and the  
95 Sandown Rodeo. Susan said if anyone has upcoming events they would like publicized  
96 or videotaped to let the Cable Committee know.

97

98 Susan Godin said the next meeting will be on Tuesday, September 27<sup>th</sup> at 7pm. This will  
99 be the Public Hearing for the Town to speak with the Comcast representative.

100

101

102 Meeting adjourned 8:20

103

104 Respectfully submitted,

105 Sue Reynolds