

1 **DRAFT**

2 **Sandown Cable Access Board Meeting**

3 **Town of Sandown, NH**

4
5 **Meeting Date: Tuesday, July 23, 2013**

6 **Type of Meeting: Public**

7 **Method of Notification: Public posting – Town Hall & Post Office**

8 **Meeting Location: Town Hall, Second Floor**

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10 **Members Present:** Susan Godin – Chairman, Loraine Borin, Chris Donnellan – Station
11 Manager and Brenda Copp – Selectwoman Ex-Officio.

12 Recording Secretary: Sue Reynolds

13
14 Meeting was called to order by Susan Godin at 7:00pm.

15
16 Chris is not present at this time.

17 Susan welcomes our new member Lorraine Borin.

18
19 Susan asked the Board to review the minutes of Tuesday, June 25, 2013.

20 **Motion by** Brenda Copp to accept the minutes of Tuesday, June 25, 2013.

21 **Seconded by** Loraine Borin.

22 **In Favor** Brenda Copp, Susan Godin and Loraine Borin.

23 **Motion passes unanimously**

24
25 **NEW BUSINESS**

26
27 Chris Donnellan is present at this time with the Station Manager's Report. Chris said the
28 two new employees are still in training and doing a great job. He also said he has been
29 working with Donna Green the new program. He said this is a learning process the first
30 time through and thinks it is going to be a good show. Chris said he interviewed Gerry

31 LaChance in regards to the Fireman's Memorial and he also interviewed Dr.Mensler at
32 the SAU and that went very well. He said he is looking to get the program on TV this
33 week. The Committee is looking forward to seeing the program.

34

35 Brenda Copp said the Town Attorney made a few suggestions in regards to the Cable
36 Contract. One of the suggestions was to not put the wording in as "shall perform such
37 other tasks such as necessary....." and put in a list of exactly should be done. She feels
38 that the way it is written it is too open ended. The Committee would also like a list of
39 what they need to do as far as holding a Public Hearing. The Committee is also looking
40 for a set fee for his services. Brenda also asked Chris to include the section in regards to
41 the low income prior to sending it to the attorney. Chris said he will write something up
42 and add it as an addendum as he doesn't know exactly where it should be inserted into
43 the contract. Brenda also said a suggestion came from the public to look into Granite
44 State Communications and Chris said that has to do with the Public Utilities Commission
45 and Comcast needs to petition them and he also says it's been a long time battle. Chris
46 clarified that he will ask Peter to look over the final Comcast Contract and make
47 recommendations on it. He will also ask Peter for a list of what the Town should do in
48 regards to the Public Hearing and to finalize the contract. Susan asked Loraine to post
49 the Public Hearing in the paper 1 month prior to the September meeting, which is when
50 the public hearing will be. It will be published in the Carriage Town News, Lawrence
51 Eagle Tribune and the Tri Town News. Susan said she will contact Brian Christiansen to
52 see if he will be available to come to the Public Hearing in September.

53

54 Brenda Copp reminded the Committee that there is no Vice Chair at this time.

55 **Motion by** Brenda Copp to appoint Loraine Borin as the Vice Chair of the Cable Access
56 Board.

57 **Seconded by** Susan Godin.

58 **In Favor,** Brenda Copp and Susan Godin.

59 **Abstain,** Loraine Borin.

60 **Motion passes 2-0-1**

61

62 Susan Godin said the Cable Committee is always looking for new members.

63 Brenda Copp would like to thank Chris Donnellan for all that he has taken on.

64

65 Susan said that the Library has requested to use the Town Hall on October 22nd, and
66 would like to know if the Cable Committee minds moving their meeting to October 29th.

67 The Consensus of the Committee is to meet on the 29th.

68

69

UPCOMING EVENTS

70

71 OHD is coming up soon and Chris said he Dave will be helping him on Sunday to tape
72 the service at the Old Meeting House while he tapes the softball game. Chris also said he
73 may have Dan take a few hours on Saturday and tape the parade, which will give Chris a
74 bit of a break.

75 Brenda said there is a ham and bean supper sponsored by the OHD Committee, there is
76 the Chicken BBQ at the Fire Station on Saturday evening and there is a Pot Roast dinner
77 at St. Matt's on Sunday. She asked if Chris can capture some of these events as well.
78 Chris said he will tape some of the ham & bean supper and he usually does do the
79 Chicken BBQ at the Fire Station.

80

81 Brenda asked Chris again to look into the wireless mics as there are other people asking
82 for them as well, not just her. Chris said he will look into it but he will need at least 8
83 and they are about \$400.00 each. Brenda said she will ask the BOS during the liaison
84 report to ask their committee chairs if the different boards will use them. Chris said that
85 Selectman Devine used one for a few meetings and decided he didn't like it. Brenda will
86 get back to the Cable Committee.

87

88 Susan Godin said the next meeting will be held on Tuesday, August 27th.

89 Meeting adjourned 7:45

90

91 Respectfully submitted,

92 Sue Reynolds