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DRAFT
Sandown Cable Access Board Meeting
Town of Sandown, NH

Meeting Date: Tuesday, June 25, 2013
Type of Meeting: Public
Method of Notification: Public posting – Town Hall & Post Office
Meeting Location: Town Hall, Second Floor

Members Present: Susan Godin – Chairman, Lorraine Borin, Chris Donnellan – Station Manager and Brenda Copp – Selectwoman Ex-Officio.
Not Present: Recording Secretary: Sue Reynolds

Meeting was called to order by Susan Godin at 7:05pm.

Chris is not present at this time.
Susan welcomes our new member Lorraine Borin.

Susan asked the Board to review the minutes of Tuesday, May 28, 2013.

Motion by Brenda Copp to accept the minutes of Tuesday, May 28, 2013.

Seconded by Lorraine Borin.

In Favor Brenda Copp, Susan Godin and Lorraine Borin.

Motion passes unanimously

NEW BUSINESS

Donna Green came before the Cable Committee requesting a 30 minute monthly current events program which would include decisions from the various Boards or Committees within the Town. She suggests adding a segment on education achievements as well. Donna states the sports teams in Town get enough publicity but feels the education

31 achievements are left out and should be acknowledged. Donna also said she would like
32 to interview people for the program as well. Susan Godin asked Donna if she had spoken
33 to Chief Tapley and Donna said no but he would be her first choice to interview as he
34 heading up a large memorial fundraiser in Town. Donna feels that items such as this can
35 use the exposure on the Cable Channel and it would help make the public aware of what
36 is going on and get them interested in supporting it. Susan said that this would need to be
37 discussed with Chirs Donnellan as well.

38 Chris is here now.

39 Chris stated that now that there are others being trained to tape the meetings it would free
40 him up to do things like this. Chris said it would not be a problem to schedule the air
41 time. Brenda Copp asked Donna to present the Cable Committee with her topics one
42 month in advance. Donna said that shouldn't be a problem but she didn't have an
43 agenda. She asked what things the Board would not approve and Brenda Copp said she
44 would not be in favor of interviewing people from the Zoning Committee in regards to
45 the recent event that took place. She said she doesn't feel that naming people on TV is
46 fair and doesn't know the legalities of it all either. Chris said that he doesn't see a
47 problem with interviewing both sides of any story and will put a disclaimer on the
48 program that the views of the story may not be the views of the Cable Committee. The
49 Cable Committee is in favor of this and will help Donna with different ideas and
50 discussion topics. Donna asked when this can start and Chris said as soon as she is ready.
51 Donna is going to put together a rough draft and present to the committee in a few
52 minutes.

53

54 Station Managers Report – Chris said that he has been training two new employees and
55 they are both working out well. He said by the end of the summer they will be ready to
56 be on their own. He stated that he videotaped the hiking program that the library offered
57 and would like to put it on Channel 17. Chris also said he did this to build a relationship
58 with the library. Chris stated he has been in contact with the lawyer in regards to the
59 Comcast contract and he is waiting to hear back from him. Chris said he will follow up
60 with him by the end of the week. Brenda asked Chris about the low income portion of
61 the contract and Chris said he did not include that for the attorney as he didn't want to

62 hold it up there. He said he will bring it up with Brian Christensen as to where it should
63 be added to the contract. Brenda asked Chris to look into the items he needs as there is a
64 \$44,000.00 balance in the account. Chris said he has been looking into some new
65 equipment and he needs 3 new cameras in the amount of \$1,200.00 each. He said the he
66 budgeted for them for next year. Chris also said he would like to look into having a
67 virtual studio and use the back corner of the meeting area and purchase a portable screen
68 for privacy. Brenda asked Chris to get a quote on lapel microphones and Chris said he
69 got a quote on a wireless microphone and they are \$500.00. She said there are
70 committees that sit way back in their chairs and the entire meeting can't be heard.

71

72 **Up and Coming Events & Notifications**

73 Chris said that Old Home Days is coming up in August. He said he will have the two
74 new employees help with the taping of the weekend. Susan said that if anyone
75 committee has any events coming up to please let the Cable Committee know so they can
76 put in on Channel 17. Susan also said the Cable Committee is always looking for new
77 members.

78

79 Donna Green came back before the Board to present her July agenda. She said she
80 would like to open with a good neighbor lead story, interview Chief Tapley in regards to
81 the Firemen's Memorial, a small segment on Board's decisions from the BOS, Planning,
82 Zoning and School Board, then a Community piece and this month would be Old Home
83 Days Committee and the fourth segment would be the schools and this month she would
84 like to speak to the superintendent of his views of higher education. Donna said the
85 August show would begin with the good neighbor story of where did our flags come
86 from? And she would interview Brenda Copp. Donna then said that the Board's
87 decisions section will be next followed by the Spirit of Sandown and focus on the
88 Historical Society, followed by the schools segment and this would be about where the
89 Timberlane graduates are attending college and what scholarships they received. Chris
90 also said this is something they can add to Vimeo and it can be watched at any time.

91 **Motion by** Brenda Copp to accept the agenda from Donna Green for the July and August
92 shows.

93 ***Seconded by*** Lorraine Borin.

94 ***In Favor,*** Brenda Copp, Susan Godin and Lorraine Borin.

95 ***Motion passed unanimously.***

96

97 Donna said she will make a monthly commitment to get the Cable Committee the agenda
98 for the following month.

99

100 Susan Godin thanked Richard Lewis for his time spent on the Cable Committee.

101

102 Meeting adjourned 8:05

103

104 Respectfully submitted,

105 Sue Reynolds

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