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**SANDOWN CABLE TV ACCESS BOARD**  
**WORKSHOP MEETING**  
**MAY 14,, 2013**

**Mrs. Sue Godin, Chair opened the meeting at approximately 6:00 P.M.**  
**Members present: Mrs. Sue Godin, Mr. Richard Lewis, Mrs. Betsy Donahue-Davis, Alternate.**  
**Members absent: None**  
**Recording Secretary: Ms. Betsy Donahue-Davis: Present.**  
**Selectmen Ex- Officio: Mrs. Brenda Copp: Present**  
**Station Manager: Mr. Chris Donnellan: Present**

**Goal of the Workshop**

**The goal of the workshop is to go over the Comcast Contract, ask questions, and make changes that may be inserted into the new contract. The final product is not due until 2014. Members discussed issues related to the contract and the suggested changes are grouped together and listed at the end of this document. This is a draft document only and final approval will be made by the Selectmen.**

**Mrs. Godin opened the workshop at approximately 6:00 P. M.**

**Franchise Fees**

Mrs. Copp in response to the issue of franchise fees stated that she had Cheryl help her with 8 years of average increases to the Cable Budget and the projected budget increased from \$33,000 to \$66,000. Mr. Lewis had discussed figuring out the projected increase at a previous workshop.

Mr. Lewis stated that he has been working and has not had a chance to study the contract at this time. He has information but did not bring it because the agreement was to focus on reading through the contract and making changes.

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**Possible Change**

Mrs. Copp stated that there might be another type of tax that could influence the Comcast Contract.

**Comcast Discount tied to School Lunch**

Mrs. Copp stated in NH children get a break on their Comcast Internet Service and are charged \$9.99 per month and the discount is tied into the School Lunch Program.

**Cable Access Broad Capabilities**

Members discussed getting Cable Access broadcast capabilities to the municipal buildings including the Recreation Building.

**Distribution Nodes**

Mr. Donnellan stated that if you use Wi-Fi it is a drag on the internet so they have distribution nodes on wires though out Sandown.

**Second Peg Channel**

Members discussed the second Cable Access Channel that might be available to Sandown.

**Franchise Fee**

The Franchise Fee issue will be deferred for two weeks.

**Comcast Contract Update Notes from 5/14 from Mr. Lewis.**

Pg.11  
Sec. 2.2  
Term of contract will be 10 years.  
Expiration date will be July 29, 2024

Pg.14  
Sec. 2.6  
Ms. Copp informed us the town will insert new wording regarding this section. She would not tell us what this wording was.

Pg. 15  
Sec. 3.1  
Remove the following wording so the minimum density requirement where the minimum density is at least thirty (30) dwelling units per aerial mile and sixty (60) dwelling units per underground mile providing however, that any plant extension is measured from the existing Trunk and Distribution System and Franchisee is able to obtain from property

93 owners any necessary easements and/or permits in accordance with Cable Act are more  
94 flexible.

95 And:

96 Subject to the density requirement,

97

98 Pg. 16

99 Sec.3.2

100 Question on if 750 MHz bandwidth is current State of the Art for Cable systems. Are new  
101 bandwidth capability coming that should be included?

102

103 Sec. 3.3

104 Question on Active Drops. What does this mean? For example, will allow both  
105 downstream and upstream traffic? Does this exist for all town building currently  
106 connected to Comcast network?

107

108 Pg. 18

109 Sec 4.1 (e)

110 Signal quality. How is this measured and by whom?

111

112 Pg. 22

113 Sec. 4.11

114 Question on if all nodes in the town are currently served by standby power?

115

116 Pg. 25

117 Sec 6.1

118 Question on how many PEG channels does Sandown have? We currently use Channel 17.  
119 Do we also have Channel 23? How does this fit in with the Timberlane Education  
120 Channel?

121

122 Change the following sentence from:

123 Channel may not be used to cablecast for-profit, political or commercial fundraising  
124 programs in any fashion.

125 To:

126 Channel may not be used to cablecast for-profit fundraising, political fundraising, or  
127 commercial fundraising programs in any fashion.

128

129 Pg. 27

130 Sec. 6.4

131 (a) Typo in last sentence. Ptovision should be provision.

132 Pg. 35

133 Sec. 9.4

134 Franchise fee % to be discussed at the next meeting after Richard Lewis has time to  
135 review the current budget and make independent budget projection. Decision to be made  
136 at the next meeting on Tuesday May 27.

137 Payment date will also need to be filled in.

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139 Pg. 41  
140 Sec. 10.3  
141 Verify the addresses for Comcast are current  
142  
143 Pg. 44  
144 Exhibit A  
145 Chris Donnellan to supply current addresses for Municipal and Public School Building.  
146  
147 Pg. 46  
148 Exhibit C  
149 Chris Donnellan to supply current addresses for Municipal and Public School Building.  
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151 Respectively submitted,  
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153 Betsy Donahue Davis  
154 Recording Secretary  
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