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**SANDOWN CABLE TV ACCESS BOARD  
PUBLIC MEETING  
FEBRUARY 26, 2013**

**Mrs. Sue Godin, Chair opened the meeting at approximately 7:07 P. M.**  
**Members present: Mrs. Sue Godin, Mr. Richard Lewis Vice-Chair, Mrs. Betsy Donahue-Davis, Alternate.**  
**Members absent: None**  
**Recording Secretary: Ms. Betsy Donahue-Davis: present.**  
**Selectmen Ex- Officio: Mr. Steve Brown: Not present.**  
**Station Manager: Mr. Chris Donnellan: Present**

**Next Meeting Date: March 26, 2013**

**Public Minutes of January 22, 2013**

**Mr. Richard Lewis made a motion to accept the minutes of January 22, 2013 as written.** Mrs. Davis seconded the motion.

Discussion: None

Vote: Unanimous

**Motion passed.**

**Election of Officers**

**Mrs. Davis made a motion to elect Mrs. Godin as Chair.** Mr. Lewis seconded the motion.

Discussion: None

Vote: Unanimous

**Motion passed.**

**Mrs. Davis made a motion to elect Mr. Lewis as Vice-Chair.** Mrs. Godin seconded the motion.

Discussion: None

1 Vote: Unanimous

2 **Motion passed.**

3  
4 **Election Related Activity**

5  
6 Mrs. Donna Green represents Sandown on the Timberlane School Budget Committee.  
7 According to Mrs. Green there is also a SAU 55 and in that SAU is Timberland and  
8 Hampstead School Districts. In the Timberland Budget there is a line item to be approved  
9 by the voters for the Timberlane part of the SAU 55 Budget. She has been involved in a  
10 citizens petition to separate out the two budgets. She would like time on Cable Access  
11 TV to explain the difference between the Timberland School District and SAU 55 and  
12 explain why she thinks it is important to separate out these two budgets. Members agreed  
13 that it was appropriate to do this type of activity on Cable Access TV and Mr. Donnellan  
14 will assist Mrs. Green with the taping and scheduling of the project.

15  
16 Mr. Lewis suggested for the future a forum be developed to deal with this type of activity  
17 and time slot. He is presently working on the guidelines and we will be discussing this  
18 further.

19  
20 Mrs. Green also requested that the Cable Access Board record Town Meetings that could  
21 be made available on the internet so people could watch them at their leisure.

22  
23 **Station Manager's Report**

24  
25 According to the Station Manager, the Deliberative Session went very well. There  
26 weren't a lot of people in attendance. Mr. Donnellan had purchased a new microphone  
27 stand and purchased the Lapel microphone for the Moderator which worked out well. He  
28 also had a replacement microphone for the one that was broken.

29  
30  
31 **New Switcher Information and Comparison**

32  
33 Mr. Donnellan had requested and received information regarding the NewTek T40  
34 Switcher and related equipment from Access A/V and Unique Media Systems. After a lot  
35 of discussion and comparing prices Mr. Donnellan suggested that he purchase the system  
36 from Access A/V. He has one more question he has to ask Access A/V regarding the  
37 warranty.

38  
39 **Adobe Premier Software Program**

40  
41 Mr. Donnellan also spoke about the Adobe Premier Software that will be needed. He did  
42 some comparison shopping and the price is approximately \$449.00 for the Mac System  
43 and he believes the MS system price would be comparable.

1  
2 **Mr. Richard Lewis made a motion to spend no more than \$500.00 for the Adobe**  
3 **Premier Software Program needed for the Microsoft System including shipping.**

4 Mrs. Davis seconded the motion.

5 Discussion: None

6  
7 Vote: unanimous

8 **Motion passed.**

9  
10 **Comcast Contract**

11  
12 The contract from Comcast came in via the Internet and Mr. Donnellan could not print  
13 out all of the pages on the old and restricted printer in the Cable Office. Mrs. Godin  
14 downloaded it and will have copies made for everyone.

15  
16 **Inputs**

17  
18 The Cable Access Board has received one input (Mrs. Green requested putting recorded  
19 meetings on the internet so people can watch them at their leisure.) regarding suggestions  
20 for the new Comcast Contract. According to Mr. Lewis people have until the end of  
21 March to contact the Cable Access Station with their suggestions.

22  
23 **Here is the contact information:**

24 **The Cable Access Telephone Number is 887-0017, the E-mail address is Channel**  
25 **17@Sandown.u.s. And the address is 320 Main St., Sandown, NH 03873.**

26  
27 Once we have the new contract we can go over it line by line and send it to the attorney  
28 who is familiar with these contracts and get his advice regarding possible changes.

29  
30 The Cable Access Board Members attended a Selectmen's Meeting and asked if the  
31 Selectmen wanted to be involved in the process. Mr. James Devine, Selectmen stated  
32 that he worked on the original contract and that he would be available to help out.

33  
34 **Equipment Repairs**

35  
36 Mr. Donnellan brought the DVD Recorder and broken microphone to be repaired. There  
37 was no problem with the DVD Recorder and it cost \$93.00 for the new microphone  
38 (instead of repairing it.)

39  
40 **Mr. Lewis will contact the Sandown Library about possible programs.**

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42 **The next meeting is March 26 at 7:00 P. M.**  
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**At 8:30 P. M. the Cable Access Board Meeting Ended.**

Respectively submitted,

Betsy Donahue Davis  
Recording Secretary