

**SANDOWN CABLE TV ACCESS BOARD
PUBLIC MEETING
JULY 24, 2012**

Mr. Keith Clark Chair opened the Public Session at approximately 7:05 P.M.
Members present: Mr. Keith Clark, Mrs. Sue Godin, Mrs. Brenda Copp, and Mrs. Betsy Donahue-Davis, Alternate.
Members absent: None
Recording Secretary: Ms. Betsy Donahue-Davis: present.
Selectmen Ex- Officio: Mr. Steve Brown: present.
Station Manager: Mr. Chris Donnellan: not present.

Next Meeting Date: August 28, 2012 (No June 2012 Meeting)

Public Minutes of May 22, 2012

Mrs. Sue Godin made a motion to accept the minutes of May 22, 2012 as written.
Mr. Keith Clark seconded the motion.
Discussion: None

Vote: 3-0-1 with Mr. Brown abstaining.

Motion passed.

Non-Public Minutes of May 22, 2012

Mrs. Sue Godin made a motion to accept the Non-Public minutes of May 22, 2012 as written. Mr. Clark seconded the motion.
Discussion: None

Vote: 3-0-1 with Mr. Brown abstaining.

Motion passed.

Station Manager's Report:

Mr. Donnellan is on vacation.

Old Business

Credit Card

Members spoke about the purpose of the credit card. It was created to purchase small items that are needed. The Station Manager needed two \$75.00 batteries for the new recording camera and the purchase is too large for the credit card. Members agreed that the Board needs to approve large purchases at the regular meeting.

Mr. Brown suggested that the Board set a maximum amount the Station Manager can charge with the card.

Mr. Brown also discussed having a revolving account similar to the Recreation Committee. Mr. Brown will look into it.

Mrs. Copp made a motion to purchase two recording batteries at \$75.00 each. Mr. Clark seconded the motion.

Discussion: None

Vote: Unanimous

Motion passed.

Proposed Candidates Night

Members discussed having a Candidates night. The Cable Station would host candidates who are running on the ballot, let them speak for a certain amount of time, and then open up the discussion to questions. Members would also like to see both Republicans and Democrats take part in this process. Mrs. Copp stated that in this venue, Sandown Residents become more informed and they can ask questions. Mr. Clark stated that he would talk to Mr. Donnellan about the idea, including having both parties taking part, and taking into consideration the capacity of the room.

New Editing Software Needed

Mr. Clark stated that Mr. Donnellan needs to purchase editing software for the new computer. The cost is \$69.95.

Mr. Brown made a motion to allow Mr. Donnellan to purchase editing software for \$69.95. Mrs. Copp seconded the motion.

Discussion: None

Vote: Unanimous

Motion passed.

Cable Office Needs a New Air Conditioner

Mr. Clark brought up the point that the Cable Office needs a new 10,000 BTU Air Conditioner. The old one is failing and in order to keep the equipment up and running the office needs to stay cool. The price at Walmart for a 10,000 BTU one is \$280.00.

Mr. Brown made a motion to allow \$300.00 to purchase an air conditioner as stated above. Mrs. Godin seconded the motion.

Discussion: None

Vote: unanimous

Motion passed.

Cable Account

Mrs. Copp stated the balance in the account is \$41,261.44.

New Members

Mr. Clark stated the Cable Committee is always looking for new members and new programming. Also Mrs. Copp stated that a committee is looking for donations to put flags up in the center of town.

Archiving Town Meetings and Managing the Town Website

On August 27 at 7:00 P. M. there will be a presentation from a company that is interested in archiving Town Meetings so that anyone at home can dial up the site and watch any meetings that are recorded. They are also going to discuss how they can organize the Town Website and keep it up-to-date.

Newton Comcast Contract

Members were given a copy of the Newton Comcast Contract and Members also requested an electronic copy as well.

Next Meeting Date

Next Meeting date is August 28, 2012 at 7:00 P. M.

Meeting was closed at 8:00 P. M.

Respectively submitted,

Betsy Donahue Davis
Recording Secretary

