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**SANDOWN CABLE TV ACCESS BOARD  
PUBLIC MEETING  
APRIL 24, 2012**

**Mrs. Sue Godin, Vice Chair opened the Public Session at approximately 7:05 P.M.  
Members present: Mrs. Sue Godin, Mrs. Brenda Copp, and Mrs. Betsy Donahue-Davis, Alternate.**

**Members absent: Mr. Keith Clark**

**Recording Secretary: Ms. Betsy Donahue-Davis: present.**

**Selectmen Ex- Officio: Mr. Steve Brown: present.**

**Station Manager: Mr. Chris Donnellan: present.**

**Next Meeting Date:** May 22 2012 at 7:00 P. M.

**Public Minutes of March 27, 2012**

**Mrs. Brenda Copp made a motion to accept the minutes of March 27, 2012 as written.** Mr. Steve Brown seconded the motion.

Discussion: None

Vote: 3-0-0

**Motion passed.**

**Mr. Donnellan, Station Manager Reported on the following:**

Mr. Donnellan is getting information about a new computer purchase. He has had to go back to a vendor after he received new information and asked the vendor to amend the quote. The computer is 8 years old and is used for playing music on air. The motherboard died and cannot be fixed. Mr. Donnellan also discussed keeping the two computer purchases separate so that the computer that plays music can be purchased right away. After a discussion about computer prices the following motion was made:

**Mrs. Copp made a motion to allow Mr. Donnellan our Station Manager to expend up to \$400.00 at his discretion to purchase a new computer. The computer is used to play music for the station. No keyboard and no monitor is needed.** Mrs. Godin seconded the motion.

46 Discussion: Mr. Brown asked about the price again. Mr. Donnellan explained that he is  
47 using that figure but he believes it might be close to \$300.00 but is not sure of the exact  
48 price.

49  
50 Vote: Unanimous

51 **Motion passed.**

52

53 **Program Downloads**

54

55 Mr. Donnellan is having difficulty trying to download some programs. Tightrope has  
56 assisted him and identified a corrupt file that they removed. For some reason the  
57 software still will not talk to some of the programs. He will continue to work on the  
58 issues. Capital Access and the Kids Cooking Show are the ones that will not play.

59

60 **Live Streaming**

61

62 Mr. Donnellan discussed the live streaming service that is available for \$250.00 per  
63 month.

64

65 **Warrant Article**

66

67 Members discussed the warrant article regarding running live Town meetings. They also  
68 wondered if the warrant article states anything about the programs being repeated. Mr.  
69 Brown will look up the warrant article and we will discuss it again.

70

71 **Conservation Meetings to be on Cable once a Month.**

72

73 Mr. Butler from Conservation is going to speak to the Committee and possibly have one  
74 meeting a month live on Cable similar to the Recreation Department. The plan is to have  
75 there first cable broadcast meeting the second Wednesday in May.

76

77 **Senior Affairs**

78

79 Mrs. Copp talked to the people involved in Senior Affairs and asked them if they want  
80 there meetings to be televised. They will talk it over and decide. One of the issues is the  
81 broadcast time. Mr. Donnellan stated that with enough notice he can be available to  
82 broadcast the meetings anytime.

83

84 **Live Streaming**

85

86 Mrs. Copp is wondering if the town is big enough to live stream the meetings. She is  
87 wondering if the town is big enough to warrant spending \$250.00 per month. Mr.  
88 Donnellan will ask the organization if there are different prices for different number of  
89 meetings per week. The Selectmen's Meetings, Budget Meetings and Planning Meeting  
90 are already being broadcast.

91

92 Mr. Donnellan stated if someone really wants to have a copy of a meeting the Cable  
93 Station can make copies for them.

94

95 **Notice on Cable**

96

97 Mr. Donnellan has put a notice on the Cable Bulletin Board about replacing Sue Casey.

98

99 **Programming:**

100

101 Mr. Donnellan stated that UNH runs their own programs on PBH. Mann Orchards does  
102 not record any programs for TV anymore. Mrs. Copp asked if the old ones could be  
103 replayed.

104

105 **Sandown North Award**

106

107 Mr. Donnellan stated that Sandown North is receiving a National Award and Event in  
108 May. He plans to tape the presentation.

109

110 **Sandown North Art Show**

111

112 On May 10 they are having an art show and he will be taping that event.

113

114 **Conservation Fishing Derby**

115

116 He plans to tape the Annual Conservation Fishing Derby this Saturday.

117

118 **Mr. Ovide Lamontagne**

119

120 Mr. Ovide Lamontagne will be appearing tomorrow in Sandown and his presentation will  
121 be taped and played on Cable.

122

123 **Budget**

124

125 Mr. Donnellan revised last years budget and handed a copy out to everyone. Mrs. Copp  
126 had questions about the minutes and videotaping. There is a formula to use when figuring  
127 out minutes. You take the number of meetings times 12 and figure out the average  
128 amount of time of a meeting. Mrs. Copp will work on the figures and bring them back to  
129 the meeting. Apparently there is too much money in the line items. Mr. Donnellan  
130 stated that these are ball park figures just to get the budget started.

131

132 **Comcast Check Deposited**

133

134 The check for \$13,564.11 was deposited.

135

136 **Old Business**

137

138 Mrs. Godin handed out a copy of the old franchise to each one present and asked people  
139 to get familiar with it.

140

141 **Timeline Letter**

142

143 Mrs. Godin will make copies of the timeline letter from Comcast and distribute it to  
144 everyone.

145

146 **Station Manager**

147

148 Mr. Donnellan is averaging approximately 10 hours per week.

149

150 **Members agreed that we need more committee members.**

151

152 The home audience was asked to notify Cable about any future events. You can use this  
153 address channel1 17@ Sandown. Us

154

155 **Next meeting is May 22, 2010 at 7:00 P. M.**

156

157 Mrs. Godin adjourned the meeting at 8:00 P. M.

158

159 **Meeting is closed.**

160

161 Respectively submitted,

162

163 Betsy Donahue Davis

164 Recording Secretary

165

166

167

168

169