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**SANDOWN CABLE TV ACCESS BOARD
PUBLIC MEETING
JANUARY 31, 2012**

Mr. Keith Clark opened the Public Session at approximately 7:15 P.M.
Members present: Mr. Keith Clark, Mrs. Brenda Copp, Mrs. Sandy Graves via Skype, and Mrs. Betsy Donahue-Davis, Alternate.
Members absent: Mrs. Sue Godin
Recording Secretary: Ms. Betsy Donahue-Davis: present.
Selectmen Ex- Officio: Mr. James Devine: not present.
Station Manager: Mr. Chris Donnellan: present.

Next Meeting Date: February 28, 2012

Public Minutes of November 22, 2012 (The meeting in December was cancelled.)

Mrs. Brenda Copp made a motion to accept the minutes of October 23, 2011 as written. Mrs. Donahue-Davis seconded the motion.

Discussion: None

Vote: Unanimous

Motion passed.

Members signed an expense sheet for January totaling \$599.44. The balance in the account is \$36,065.10.

Mr. Chris Donnellan, Station Manager's Report

Remote Control Software

The bill for the remote control software was paid.

Recreation Commission and Others

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48 The Recreation Department will start to have their meetings on cable Wednesday,
49 February 1, 2012, at 6:30 P. M. The Elder Affairs Committee is still working on
50 recording their meetings. The Zoning Board has meetings as needed so there is not plan
51 to record them yet. Mr. Donnellan will be speaking to Mr. Butler about
52 recording the Energy Committee Meetings and the Conservation Commission needs to be
53 contacted about this issue. The Budget Committee Meetings have finished.

54

55 **Deliberative Session**

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57 The Deliberative Session will be held on February 4, 2012 at 8:00 A. M. The Library will
58 have food downstairs available for purchase. Mr. Donnellan will use the elevated cameras
59 and will purchase a mike stand with the credit card.

60

61 **Cable Report**

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63 The Cable Report has been submitted for inclusion in the Town Report.

64

65 **Old Cable and Additional Equipment**

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67 Mr. Donnellan stated there are some old items that he would like to get rid of and he
68 asked Mrs. Copp if there is an asset disposal system. According to Mrs. Graves, Dean
69 recorded on the computer an inventory of all the items in storage. Mr. Donnellan should
70 be able to access that information. Mr. Donnellan will make a list of all the items he
71 would like to get rid of and pass it around and see if anyone would like anything.

72

73 **Election Issues**

74

75 Mr. Donnellan will run the deliberative session on cable and also include a list of the
76 warrant articles that will be on the ballot. People who are running for Town Office could
77 be interviewed for Cable.

78

79 **Non- Public Session**

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81 Mrs. Copp requested that when the Board is in a Non-Public Session that the flag be
82 shown. This will let citizens know that the meeting is not over.

83

84 **Change Emergency Contact Person**

85

86 The emergency contact person has been changed so Mr. Donnellan will change the name
87 on Cable.

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89 **Possible Additional Programs on Cable**

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91 Members asked Mr. Donnellan to see if there are programs they could purchase and run
92 on cable. He will look into the matter.

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Additional Programs

Mr. Donnellan stated that he will look into running animal rescue league stories. Mrs. Copp stated that there is a program called Transit where someone travels across the U. S. and picks up animals in need of adoption and drops them off in various states. Mrs. Copp asked if they could interview the person who does this.

Mrs. Graves

Mrs. Graves will be leaving the Cable Committee at the next meeting. Members will have to figure out who will be responsible for the budget.

Comcast Contract

Members discussed getting copies of the Comcast Contract so we can start working on the questions.

Mrs. Copp suggested we could interview people from different departments to see what is going on in town. She also suggested that we could re-run the warrant articles. Another idea is to record Selectmen talking about the warrant articles at the deliberative session and play them.

At approximately 8:30 P. M. Mrs. Copp made a motion to close the meeting.

Mrs. Donahue-Davis seconded the motion.

Discussion: None

Vote: Unanimous

Motion passed.

Respectively submitted,

Betsy Donahue Davis

Recording Secretary