DRAFT
Minutes
Budget Committee
Town of Sandown, NH

Meeting Date: Wednesday, January 2, 2019

Wednesday, January 2, 2019

Method of Notification: Public Posting – Two locations at Town Hall

11 Meeting Location: Sandown Town Hall, Upper Hall

12 Present: Sue Reynolds, Chair, Steve Finnegan, Vice-Chair, Fran Rosenau,

Lorna Walker, David Solomon, Amanda Knight, and Tom

Tombarello, Selectmen's Representative

Recording Secretary: Cheryl Eastman

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Sue called the meeting to order at 6:34. The Pledge of Allegiance was said.

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### **Review of Minutes**

The committee reviewed the minutes of December 19, 2018. Fran noted that line 109 should be changed from "is" to "are". Tom **made a motion** to accept the minutes of December 19, 2018 as changed. **Motion seconded** by Fran. All voted in favor except Amanda who abstained. **Motion carried.** 

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## **Budget Review**

### **TAN Note #4723**

Lynne Blaisdell spoke to this budget. Fran asked if this budget can be reduced to \$2,000. Lynne stated that she cannot speak for the Board of Selectmen, but she said that the intent of the Board was to increase this line to make it closer to what would actually be needed if a TAN note is required. There is no way to know what the interest rate will be or how much money would need to be borrowed, so it is difficult to say for sure.

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# Patriotic Purposes # 4583

Lynne Blaisdell spoke to this budget. Fran asked how many people in town benefit from the fireworks. We are on a very tight budget and she would rather choose road salt or bullets over one display of fireworks. Lynne said that if this line gets cut, the fireworks show would just be smaller because they give us a show for whatever we pay. Tom said that probably around 1,500 people go to the fireworks show. He said you could also say the same thing about the Library and do we close the library if not enough people use it? Tom hopes the fireworks would be a last ditch cut in the budget. Lorna said there are many things in town that not everyone uses, but together it is part of what makes our town our town. She is not in favor of cutting them out completely but maybe some fund raising could help. Amanda agrees with Fran. She feels

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fireworks is not high on the list of priorities, but she would vote for it because every year the town passes the warrant article to fund Old Home Days and the fireworks is part of that. Tom stated that every year the Police Explorers volunteer at the event, the Mencis's donate the land, and it is a good deal for the price. David said he would like to see it cut in half at least and turn it more into a fee-based event. He added that if we don't touch any budget, we won't find any cuts. He feels there should be more fee-based events to offset the costs.

### **Community Assistance # 4445**

Lynne Blaisdell spoke to this budget. She said the actual expenses as of today is \$9,090. Fran thought that perhaps the electricity or oil lines could be reduced because of the actual spent back in October when the budget was first presented. With the updated actuals, no motion was made.

#### Town Clerk #4140-02

Dawn Nicolaisen spoke to this budget. She said she can reduce the Office Equipment line by \$300 because she was able to purchase the stools in 2018. She also said the Dog Licenses line can be reduced to \$267 because she received the actual invoice today. She has also reduced the payroll line by re-configuring the schedules of the two employees and not increasing their hours. Lorna asked if there is currently a folding machine. Dawn said there is one, but it only works on one page at a time and therefore doesn't save any time. She reported that the Town Clerk's office folds around 800 motor vehicle registration reminders every month, 2,800 tax bills twice a year, and around 1,600 dog license renewals each year. They are all folded manually. Sue made a motion to adjust the payroll line to \$47,653. Motion seconded by Tom. The vote was all in favor except David who was opposed. Motion carried. Sue made a motion to adjust the Dog License line to \$267. Motion seconded by Tom. All voted in favor. Motion carried. Sue made a motion to adjust the Office Equipment line to \$1,318. Motion seconded by Lorna. All voted in favor. Motion carried. Sue made a motion to accept the Town Clerk budget #4140-02 with gross expenses of \$52,791, revenue of \$1,393,137, and net expenses of negative \$1,340,346, pending further review. Motion seconded by Lorna. Vote was all in favor except David who opposed. Motion carried.

### Police #4210

Chief Joe Gordon spoke to this budget. Sue questioned if the Chief could reduce the cruiser line by \$5,000 and take those funds out of the Special Detail Revolving fund. Joe said that he would be okay with reducing the cruiser line by \$5,373 which is the amount of the upfit for the new cruiser. There was discussion regarding how fast funds are added to the revolving fund. Sue **made a motion** to reduce the cruiser line by \$5,373. **Motion seconded** by Steve. Tom stated he will vote no because he would rather see the town purchase cruisers instead of leasing. David agrees with Tom. There was discussion regarding leasing vs purchasing equipment. Joe stated that the annual tax impact is less if the cruisers are leased. The vote was 4-2-1 with Sue, Steve, Lorna, and Amanda in favor, Tom and David opposed, and Fran abstained. **Motion carried**. Sue **made a motion** to accept the Police budget #4210 with gross expenses of \$747,262, revenue of

\$3,275, and net expenses of \$743,987, pending further review. **Motion seconded** by Steve. The vote was 4-2-1 with Sue, Steve, Lorna, and Amanda in favor, David and Tom opposed, and Fran abstained. **Motion carried**.

#### **Animal Control #4414**

Chief Gordon spoke to this budget. Sue questioned if reductions could be made since over the past couple years the entire budget has not been expended. Joe said that the person in the position right now has been here for more than a year, but it is not working out as well as he had hoped. He will be having a conversation with the Board of Selectmen soon asking to hire 2 part time people to fill the position instead of one. That should give them better coverage. The current ACO is not as available as needed and has also severed ties with the Doberman Rescue, which is the department's source of housing for animals. That has caused a problem. Joe asked the Committee to leave this budget as is until he can get a better grasp on what is coming.

### **Rescue #4215**

Jon Goldman addressed this budget. Sue said she would propose to return the stipend line to the original amount requested by Jon. The Board of Selectmen had voted to increase it from 31,000 to 34,000 because it had been overspent the last few years. Jon said he would be fine with reducing that line back to 31,000. Sue realizes that the stipends need to be increased, but her concern this year is getting a budget that will pass. Jon said he would not fight over \$4,000 and even if there were no funds in the stipend line, the personnel would still respond. They are not doing the job for the money. Fran asked about reducing the Training or Health line. Jon said he would rather see the cut come from the stipend line. The training line covers the 2 people that are already in school. Sue **made a motion** to reduce the Stipend line to \$31,000. **Motion seconded** by Lorna. Vote was 6-1-0 with Steve opposed. **Motion carried**. Sue **made a motion** to accept the Rescue budget #4215 with gross expenses of \$48,650, revenue of zero, gross expenses of \$48,650, pending further review. **Motion seconded** by Tom. Vote was 6-1-0 with Steve opposed. **Motion carried**.

# Library #4550

Deb Hoadley, Library Director, and Diana True, Trustee spoke to this budget. Steve **made a motion** to accept the Library budget #4550 at 3% with gross expenses of \$330,521, pending further review. He feels that is the right thing to do. **Motion seconded** by David. The vote was 2-5-0 with David and Steve in favor and Tom, Sue, Amanda, Lorna, and Fran against. **Motion failed.** 

### **Highway Operating #4312**

Artie Genauldo spoke to this budget. Sue stated that Artie had made comments that every year the budget is cut and every year he asks for what he needs. She understands what he is saying but feels that we can't undo all the damage done over the last years in one year. David feels that we cannot go back and cut items like plowing, salt, sand because the budget doesn't even cover the actuals for the last several years. It will take years to catch up. Sue said that the plowing, salt,

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and sand lines were increased but the plowing will get done if the funds are in the budget or not. Sue is proposing reducing the plowing line to \$200,000 and the salt back to \$107,000. She added that she had not planned on running for Budget Committee again, but she will to ensure that increases are added to this budget over the next few years to make sure it gets done. She cannot support all the increases in one year. Lorna suggesting splitting the difference between Artie's budget and the Board of Selectmen's budget. Tom stated that in 2016, 2017, and 2018 we spent more than \$107,000 in salt. It would be bad budgeting to not fund that. He would vote no. Amanda feels that Sue's proposal is a good compromise. Steve proposed reducing the paving line to \$100,000 and leaving the plowing and salt lines to what the Board of Selectmen approved. Lorna would support that as well. Fran said she is in between the two and would reduce the paving by \$10,000 and the salt by \$5,000. Tom talked about the Consultant/Engineering line that was added this year and what would happen if that were reduced. Artie said the extra would have to come from the warrant article instead. There was continued discussion regarding plowing, paving, and road reconstruction. Artie said they should take the \$10,000 out of the paving line. Steve made a motion to reduce the paving line to \$100,000. Motion seconded by Fran. Vote was 4 – 3 with Fran, Lorna, Steve, and Tom in favor and Sue, David, and Amanda opposed. Motion carried. Amanda questioned the idea of no payroll increases. David said he has been saying that since the beginning. Steve and Sue said they would not support no increases. David said he does not understand how we can increase payroll and ignore things that are always overspent. He said we choose 17 minutes of fireworks over paving the roads and he just doesn't get it. Lynne asked for a recess while she discusses some options with Artie. At 8:11, Sue called a recess. At 8:17 the meeting resumed. Artie asked if the Committee would be willing to leave this budget as is until the public hearing. He stated he may be able to use some block grant funds to reduce what he is asking for. Tom made a motion to accept the Highway Operating budget #4312 with gross expenses of \$726,318, revenue of \$1, net expenses of \$726,317, pending further review. Motion seconded by Steve. Vote was 4 – 3 with Sue, David, and Amanda opposed. Motion carried.

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## Sanitation Facility #4321-28

Artie spoke to this budget. Fran asked about a potential savings on electricity. Artie said <u>IF</u> the budget passes, he has money in the Repair/Maintenance line to buy the converters for the compactors and have them installed. That would result in savings in electricity.

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### Recycling #4326

Artie spoke to this budget. Amanda asked why there was a jump in expenses in the Disposal line in 2018. Artie said the rates had increased and it depends on the amount of material that people bring in. This line covers construction debris and electronics. Fran stated that the Board of Selectmen had increased this budget and then the Budget Committee increased it more. Fran made a motion to reduce the Disposal line to \$42,000. Motion seconded by Sue. Vote was 4 -3 with Sue, Steve, Fran, and Amanda in favor and David, Lorna and Tom opposed. Motion carried. Fran made a motion to change the Hauling line to \$60,000. Motion seconded by Sue. The vote was 4 – 3 with Sue, Fran, Amanda, and Tom in favor and Steve, Lorna, and David opposed. Motion

carried. Fran made a motion to accept the Recycling budget #4326 with gross expenses of \$103,351, revenue of \$18,000, gross expenses of \$85,351, pending further review. Motion seconded by Sue. The vote was 5-2 with Lorna and David opposed. Motion carried.

#### Parks & Recreation #4520-36

Deb Brown, Recreation Director and Recreation Commission member Jess Scarlet spoke to this budget. Fran asked if the shade gazebo under new equipment might be done as a boy scout or community project instead. Deb explained that project has been in the budget for years and because of the default it was removed. Deb said that the Ballfield/Playground line can be reduced by \$600. Fran suggested that Community Programs and Senior Recreation lines be cut in half. Jess feels that \$1,000 is not a lot of money to put on the events they do. Deb said that the Community line is already stretched as much as she can. That line covers three events throughout the year. Fran **made a motion** to reduce the Ballfield/Playground line to \$5,000. **Motion seconded** by Amanda. The vote was 6 - 1 with Tom opposed. **Motion carried**. Fran **made a motion** to accept the Parks & Recreation budget #4520-36 with gross expenses of \$97,189, revenue of \$1, gross expenses of \$97,188, pending further review. **Motion seconded** by Sue. The vote was 5 - 2 with Tom and David opposed. **Motion carried**.

# **Summer & Special Recreation #4520-37**

David said he would like to see this program become self-sufficient. He feels the registration fees should wash out the expenses because not everyone in town should pay for services for other people's kids who use the program. Deb said the program fees cover the payroll costs now and in the past the town had passed a warrant article that did not expect the program to fund itself. There was in increase last year in the participation and therefore the costs increased. There was such an increase that she had to step in several times to meet the staff/child ratios required. She added that she doesn't use the police department or fire department but is very glad they are there. This is a community and some of these programs are important and serve hundreds of kids and families in town.

Sue reminded everyone that the Public Hearing on the budget will be held next Wednesday, January 9, 2019 starting at 6:00 p.m. The Committee will be finalizing the budget and making recommendations on the warrant articles.

At 8:45 the meeting adjourned.

Minutes respectfully submitted by

O9 Cheryl Eastman

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These Minutes are subject to approval at a regularly scheduled Budget Committee meeting at which time the above minutes are corrected or accepted and become permanent.