

43 but the surplus in the salary line will be moved around to cover the overages and they will not
44 overspend the bottom line budget.

45

46 **Meeting Times**

47 The Committee discussed possibly starting the meetings at an earlier time than 7:00 p.m. The
48 consensus was to start meetings at 6:30. Cheryl will change the postings and notify Department
49 Heads of the change.

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51 **Open Budget Committee Position**

52 The Committee decided to post the open position with a deadline of October 1 for submission of
53 letters of interest to the Selectmen's Office. An extra meeting was scheduled for October 3 for
54 the committee to look over the letters of interest starting at 6:30 and then meet with candidates
55 starting at 7:00. The meeting of October 10 is the first meeting when budgets will actually be
56 reviewed, so it would be beneficial to have the position filled before then. Sue will coordinate
57 with Lynne in the Selectmen's Office.

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59 The Committee reviewed the information that Michael had sent out to Committee members
60 regarding the duties and responsibilities of the Committee. They also reviewed actual expenses.

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62 At 7:25, Sue adjourned the meeting.

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Minutes respectfully submitted by

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Cheryl Eastman

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