

42 Insurance #4196

43 Lynne Blaisdell presented the budget. She explained that the Property Liability insurance is
44 under an agreement with a new company that has price caps over the next 2 years. **Sue made**
45 **a motion** to accept the Insurance budget with gross expenses of \$101,511, zero revenue, and
46 gross expenses of \$101,511, pending further review. **Motion seconded by Tom.** All voted in
47 favor. **Motion carried.**

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49 Government Buildings #4194

50 Lynne Blaisdell presented the budget. She explained that in the 2016 budget there had been
51 \$10,000 allocated for A/C at the Police Station on the second floor. This is the cost to tie the
52 seconded floor into the central A/C system in the rest of the building. Those funds had to be
53 used to replace the roof on the lower part of the Town Hall instead. In the 2017 budget the
54 \$10,000 is put back in again. Steve said he remembered when the Police Station was being
55 remodeled that the Chief had said he didn't need to put A/C upstairs. Tom commented that he
56 would rather see A/C installed in the town hall meeting room instead of at the Police Station.
57 The Police have a couple window units that can use used on the second floor. Tom said he is
58 not in favor of installing A/C in the Police Station this year. He feels it is a better use of the
59 money to cool the upstairs meeting room in the town hall. Lee said that he thought the second
60 floor of the Police Station isn't used all the time anyway. The Police Chief is bringing his budget
61 back to the Board of Selectmen next Monday and then to the Budget Committee on
62 Wednesday. Lynne said when we get closer to public hearing time we can re-look at the
63 numbers. Fran asked if any repairs to the Depot are included in the Miscellaneous Repairs line.
64 Lynne said that line is for any unexpected problems throughout the year, such as a water
65 heater, water pump, furnace. This line was budgeted for several years at \$4,000 but is always
66 overspent. The town has some really old buildings that need to be taken care of. Lynne said
67 there are currently no funds in this budget for any repairs at the Depot. Tom added that the
68 roof repairs at the Old Meeting House was going to be a warrant article, but he is concerned
69 because if the article fails then no funds can be spent to repair the building because of the "No
70 means no" rule. If there is water damage in the Old Meeting House it will ruin the woodwork
71 and cause more damage. He added that the floors in the town hall meeting room need to be
72 refinished as well. The quote for that work is \$10,000. Lynne explained that she gets an initial
73 price for budgeted purposes, but if and when the budget passes then the town will go out to
74 bid to get the best possible price. Steve asked why the Board of Selectmen kept the \$10,000 in
75 the budget for the A/C is they were not for it. Lynne explained they left it in the budget to look
76 at later once we have more solid numbers and it may possibly be reduced then. Lee feels that
77 money should be spent on the town hall meeting room and perhaps the A/C at the Police
78 Station should be a warrant article. Lynne said she had an initial quote of \$15,000 for installing
79 Mitsubishi A/C units for the town hall. Lee said he would rather fund it at \$15,000 because of
80 the amount of use the meeting room gets. Lynne said when we get closer to the end of the
81 year, if some projects can be funding this year, she will do that and pull those amounts out of
82 the 2017 budget. Michael asked about the paving of the town hall parking lot project. Lynne

83 said that project failed twice in warrant articles. She added that they have also talked about a
84 renovation of the lower offices in the town hall and converting the entrance next to the Clerk's
85 office to a handicap accessible entrance in combination with parking lot repair and paving. She
86 is still meeting with designers on that project. This is a 17% increase in this requested budget,
87 partially because last year there were not a lot of projects. Tom added that the Board wants to
88 make the improvements to the building, but is concerned with the increase in health insurance
89 and where the school budget is going. Lee made a motion to accept the Government Buildings
90 budget with gross expenses of \$112,050, revenue of \$1,000, and net expenses of \$111,050,
91 pending further review. Motion seconded by Lorna. All voted in favor. Motion carried.

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93 **Executive #4130-01**

94 Lynne Blaisdell presented the budget. She explained that the majority of the increases are due
95 to Stormwater Management and Computer Support/Hardware/Software. Stormwater
96 Management reporting is due to new Federal regulations. The EPA will be issuing permits to
97 towns along water sources to the Great Bay. There are requirements that go along with the
98 permits that include public education, mapping, and the affect of pollution on the Great Bay
99 area. There have been long delays in the permits being issued, but once they are issued, the
100 towns will have 90 days to comply with the requirements. Overall this will be at least a five
101 year process, if not more. Right now no one knows exactly what is going to be required with
102 these permits and it is difficult to budget for the unknown. Rockingham Planning Commission is
103 working with us to help us, but we will need to hire consultants and engineers to work through
104 the process. If the requirements deadlines are not met, fines will be assessed. The Rockingham
105 Planning Commission has said that the town should plan on estimated costs of \$25,000 for the
106 first year. The cost is for the work that will need to be done to be in compliance with the
107 permit and reporting for compliance. There will need to be development, implementation, and
108 enforcement of a stormwater program, identifying pollutants, outfalls, lists of discharges,
109 mapping, public education and outreach, training of employees, and implementation of
110 ordinances. Because we don't know what the requirements of the permit are going to be, we
111 cannot put out RFP's or get quotes. This is a federally mandated program with no federal funds
112 to cover the costs.

113 Lynne explained that the increase in the Computer lines is a result of the fact that the server
114 that houses all the information for the town has reached its maximum capacity and lifespan. It
115 is about 4 to 5 years old and originally cost \$11,000 to \$12,000, but there is no longer any
116 support offered on it. It is currently running Small Business 2003 as the operating system. Our
117 IT vendor (RMON) has developed a strategy. Several computers need to be replaced as well.
118 The Clerk's office needs three new computers and the Assessing computer should be replaced.
119 Lynne has a quote for new server and 80 hours of work to change over the system for around
120 \$22,000. This would be a purchase of the new server. That does not include any new
121 computers. There is also a lease option. This option will get the e-mail out to a cloud-based
122 system and allow access to e-mail and all documents from anywhere. If we lose power, e-mail
123 would still be available. It would be one server acting as four servers, doing domain,

124 components, back-up to the domain, and a file server. The cost to maintain all that is an
125 increase of \$3,000 over than last year. If everything was leased, it would increase the cost to
126 \$27,000. The total price for the anti-virus, Office 365, back-up for licenses, software that runs
127 the servers, and three years of support for it all would be \$16,000 a year for three years. A new
128 server is the most immediate need. If we do nothing to upgrade the server, if it goes down it
129 will be down for days and will cost more to have it restored. Leasing the equipment will allow
130 us to spread the cost of the installation over the three years. As of now we pay \$20,406 for
131 support, anti-virus, offsite back-up, and firewall licensing. **Sue made a motion** to accept the
132 Executive budget with gross expenses of \$268,327, revenue of \$350, and net expenses of
133 \$267,977, pending further review. **Motion seconded** by Lorna. All voted in favor. **Motion**
134 **carried.**

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136 **Street Lights update**

137 Lynne explained that the Board of Selectmen discussed the street lights. They have asked Chief
138 Gordon to review them for a recommendation. Initially he feels that some of them can be
139 removed.

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141 At 8:43, Steve adjourned the meeting.

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Respectfully Submitted,

Cheryl Eastman