1	DRAFT Minutes Budget Committee Town of Sandown, NH	
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6	Meeting Date:	Wednesday, October 26, 2016
7	Type of Meeting:	Regular Public Meeting
8	Method of Notification:	Public Posting – Two locations at Town Hall
9	Meeting Location:	Sandown Town Hall, Upper Hall
10	Present:	Stephen Brown-Chairman, Michael Costanzo – Vice-chair, Lee
11		Dube, Sue Reynolds, Fran Rosenau, Lorna Walker, Tom
12		Tombarello (Selectmen's Representative)
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14	Recording Secretary:	Cheryl Eastman
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16	Steve called the meeting to order at 7: 32. The pledge of allegiance was said.	
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18	Minutes	
19	Tom made a motion to accept the minutes of October 19, 2016 as written. Motion seconded	
20	by Lee. All voted in favor.	Motion carried.
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22	Cemetery #4195	
23	Carroll Bassett was present for the Cemetery budget. Lee made a motion to accept the	
24	. –	gross amount of \$3,801, revenue of zero, net expense of \$3,801,
25		Motion seconded by Lorna. All voted in favor. Motion carried.
26	Carroll advised the Committee that the cemetery will need to look at expansion in the next 4 to	
27	5 years.	
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29	Trustees of Trust Funds #4199	
30	Carroll Bassett was present for the Trustees budget. Sue made a motion to accept the Trustees	
31	of the Trust Funds budget with gross amount of \$450, revenue of zero, net amount of \$450,	
32	pending further review. N	lotion seconded by Fran. All voted in favor. Motion carried .
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34	Treasurer #4150-08	
35	Erica Olsen was present for the Treasurer budget. Steve asked about mileage line and if it could	
36	be reduced because it has not been expended in the last few years. Tom announced that the	

Page 1 of 3

Board of Selectmen had changed that line to \$1. Erica said \$1 is fine because she doesn't

usually have to go to the bank anymore because so much is handled on-line. **Lee made a motion** to reduce the mileage line to \$1. **Motion seconded** by Sue. All voted in favor. **Motion**

carried. Sue made a motion to accept the Treasurer budget with gross amount of \$3,870,

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revenue of zero, net expenses of \$3,870, pending further review. **Motion seconded** by Lee. All voted in favor. **Motion carried**.

Town Clerk #4140-02

Michelle Short presented the Town Clerk budget. The Committee thanked Michelle for submitting such good back-up information with her budget. The payroll lines have been combined into one line to be consistent with other town budgets. Steve questioned the reduction in the supply line. Michelle explained that the majority of that line had been the cost for the toner cartridges for the State registration printer, but she has found a much cheaper vendor. Lee questioned the revenue going up. Michelle said that because of the price of gas lately, people are going back to buying SUV's and trucks, so the motor vehicle registrations are trending upward. The increase in the office equipment line is for new computers. The current computers are from 2010 and 2011 and have been developing a lot of problems. Lee made a motion to accept the Town Clerk budget in gross amount of \$54,540, revenue of \$1,686,670, and net expenses of -\$1,632,130, pending further review. Motion seconded by Lorna. All voted in favor. Motion carried.

Tax Collector #4150-07

Michelle Short presented the Tax Collector budget. Steve questioned if there is any control over the Tax Lien Expense line. Michelle said that the only part we can control is what company she uses to do the work. The company she has switched to is very reasonably priced. The Tax Program Support is a contractual item. Michelle said she attends the yearly seminar for Tax Collectors depending on what items are on the agenda. **Tom made a motion** to accept the Tax Collector budget with gross expenses of \$63,318, revenue of \$13,659,167, and net expenses of \$13,595,849, pending further review. **Motion seconded** by Lee. All voted in favor. **Motion carried.**

Street Lights #4316

Lee made a motion to reduce the Street Lights budget to \$2,000. Motion seconded by Lorna. Lee said he looked at the street lights we currently pay for. Many of them don't serve a useful purpose. The light for the stairs to the beach doesn't even light up the stairs. The light at Sandown Central School is covered by trees and doesn't shine on anything. The light across the street from the town hall is not needed because there are multiple spot lights on both the town hall and the fire station. The Hampstead Road/Main St light is not needed because the lights at the church parking lot are there. A vote taken on the motion to approve the street light budget with gross expenses of \$2,000, revenue of zero, and net expenses of \$2,000, pending further review was all in favor. Motion carried.

Plumbing #4241-22

Gary Paradis presented his budget. Steve asked about the Computer/Software line being eliminated. Gary is fine with that. Steve questioned the Supply line of \$250. Gary said he

Page 2 of 3

needs to order more permit forms and construction forms. He has not spent the Seminar line yet, but there is a seminar In November that he wants to attend. Books are included in the supply line. **Lee made a motion** to approve the Plumbing budget with gross expenses of \$6,700, revenue of \$6,000, and net expenses of \$700, pending further review. **Motion seconded** by Tom. All voted in favor. **Motion carried**.

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Planning Board #4191-11

Planning Board members Ernie Brown and Doug Martin presented the budget. The Planning Board is going to be using a consultant to do a study of Impact Fees and some funds will be encumbered at the end of 2016 to cover most of that study during 2017. The balance of the contract for the consultant will come from the Consultant line. The impact fees were last updated in 2003 and the State mandates they be updated every five years. They have had some difficulty in getting statistics from the school to use in the impact fee study, but the consultant has recently done a study for Danville, so will be using the same information. The Impact Fees are paid to the school for capital improvements. Ernie explained that the Planning Board usually gets one grant a year and uses them for things such as updating the Master Plan and assistance with the new MS4 wetlands study. Michael asked about the increase in revenue. Ernie said it has been a busy year for the Planning Board. The Wells Village Road development has been back to the Board two times this year for two separate approvals. The increase in activity is due to the improved economy. Tom made a motion to approve the Planning Board budget with gross expenses of \$30,207, revenue of \$6,000, and net expenses of \$24,207, pending further review. Motion seconded by Lorna. All voted in favor. Motion carried.

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Zoning Board of Adjustment #4191-12

Board members Steve Misner and Chris True presented the budget. **Lee made a motion** to accept the Zoning budget with gross expenses of \$2,430, revenue of \$1,700, and net expenses of \$730, pending further review. **Motion seconded** by Fran. All voted in favor. **Motion carried**.

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At 8:25, Steve adjourned the meeting.

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Respectfully Submitted,

Cheryl Eastman

Page 3 of 3