DRAFT 1 Minutes 2 **Budget Committee** 3 Town of Sandown, NH 4 5 6 Meeting Date: Wednesday, October 19, 2016 7 Type of Meeting: Regular Public Meeting 8 Method of Notification: Public Posting – Two locations at Town Hall 9 Meeting Location: Sandown Town Hall, Upper Hall 10 Present: Stephen Brown-Chairman, Michael Costanzo – Vice-chair, Lee

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Dube, Sue Reynolds, Fran Rosenau, Lorna Walker, Tom

Tombarello (Selectmen's Representative)

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Recording Secretary: Cheryl Eastman

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Steve called the meeting to order at 7:34. The pledge of allegiance was said.

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Minutes

Lee asked to clarify the minutes of 9/21 on lines 104 and 105. The Budget Committee cannot dictate which street lights should be turned off, but can decide how much to fund the street light budget. Tom announced that the street light locations that had not been listed were now identified. Lorna made a motion to accept the minutes of 9/21 as amended. Motion seconded by Sue. All voted in favor. Motion carried.

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Highway Facility #4311

Artie Genualdo was present to discuss all the Highway and Sanitation budgets. Lee questioned the necessity of a land line phone at the highway facility. Artie felt for safety reasons there should be a land line in each town building. Artie explained that he reduced the heating oil line because he now has several years of history of using the used waste oil burner. He currently has about 1,600 gallons of fuel ready for the coming heating season. Lee made a motion to increase the internet line to 1,000. Motion seconded by Steve. Lee feels that the line has been overrun in the past several years and it will overrun again in 2016. He feels if should be funded appropriately. All voted in favor. Sue made a motion to approve the Highway Facility budget in a gross amount of \$7,800, revenue of 0, net amount of \$7,800, pending further review. Motion seconded by Fran. All voted in favor. Motion carried.

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Highway Operating #4312

Artie explained the payroll line will be under-expended in 2016 due to being down one person. The department is now fully staffed. The overtime line was overspent in 2015 due to the large amount of snow. The Highway Block Grant is being included in the Highway Operating budget this year instead of being a separate warrant article. This change has been recommended by

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the Department of Revenue and the auditors. Cheryl explained which lines in the budget were increased because of the Block Grant. The last 5 years of Block Grant expenses have been reviewed to determine which lines should be increased. There is offsetting revenue in the budget as well, so even though the budget appears to have increased by \$161,028, the net effect is zero. Steve asked since the supply line has not been fully spent in the past, does Artie still need it funded at \$3,000. Artie said he waits until the end of the year to make most of the purchases and he does need to replace some items this year. **Michael made a motion** to amend the payroll line to \$191,269 to include the merit increase given to Artie. **Motion seconded** by Lee. All voted in favor. **Motion carried**. **Motion made by Tom** to accept the Highway Operating budget in gross amount of \$759,137, revenue of \$161,128, net expense of \$598,009, pending further review. **Motion seconded** by Lorna. All voted in favor. **Motion carried**.

Recycling #4326

Michael asked if the newly accepted plastics #1-7 will affect the revenue. Artie said no because right now the prices are down on recyclables. In theory, accepting more recyclables, it will reduce the amount of waste that needs to be hauled out. Lee questioned the disposal and hauling lines because they are traditionally overspent. Artie said it is difficult to anticipate the level of C&D items that will come in. Lee said he would like to bring those lines up to actual amounts. Lee made a motion to increase the disposal line to \$31,000. Motion seconded by Tom. All voted in favor. Motion carried. Lee made a motion to increase the hauling line to \$34,000. Motion seconded by Tom. All voted in favor. Motion carried. Lee made a motion to accept the Recycling #4326 budget in the gross amount of \$66,451, revenue of \$15,000, net expense of \$51,451, pending further review. Motion seconded by Fran. All voted in favor. Motion carried.

Sanitation Facility #4321-28

Lorna made a motion to accept the Sanitation Facility #4321-28 budget in gross amount of \$9,464, revenue of zero, net amount of \$9,464, pending further review. **Motion seconded** by Tom. All voted in favor. **Motion carried**.

Sanitation Operating #4321-29

The payroll line has been and will be under-spent due to staffing issues. The vacant positions are included in the budget for 2017. Lee asked about the waste disposal line looking to be under-spent in 2016. Artie explained the rates for hauling trash and bulky items (furniture) are going up. Lee made a motion to increase the payroll line to \$97,862 to include Artie's merit raise. Motion seconded by Sue. All voted in favor. Motion carried. Lee made a motion to approve the Sanitation Operating budget with gross expense of \$362,513, revenue of \$15,000, and net expense of \$347,513, pending further review. Motion seconded by Lorna. All voted in favor. Motion carried.

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83	Sanitation Site #4325
84	Lee made a motion to accept the Sanitation Site budget #4325, gross expenses of \$2,000,
85	revenue of zero, net expenses of \$2,000, pending further review. Motion seconded by Lorna.
86	All voted in favor. Motion carried.
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88	Health Officer
89	Steve has spoken with Ed Mencis, Health Officer about his budget that had been tabled. Ed is
90	OK with any changes the Budget Committee makes. Sue made a motion to accept the Health
91	Officer #4411 in gross expenses of \$4,167, revenue of zero, net expense of \$4,167, pending
92	further review. Motion seconded by Fran. All voted in favor. Motion carried.
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94	Steve announced that October 26 was originally listed as an open date on the schedule. Due to
95	changes to the October 5 meeting, the Budget Committee will be reviewing the Treasurer,
96	Town Clerk, Tax Collector, Trustees, Cemetery budgets, and Street Lights.
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98	Budget Committee #4150-09
99	Lee made a motion to approve the Budget Committee budget with gross expenses of \$2,284,
100	revenue of zero, net expenses of \$2,284, pending further review. Motion seconded by Lorna.
101	All voted in favor. Motion carried.
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103	At 8:30, Steve adjourned the meeting.
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108	Respectfully Submitted,
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112	Cheryl Eastman

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