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DRAFT
Budget Committee Minutes
Town of Sandown, NH

Meeting Date: Wednesday, November 18, 2015

Type of Meeting: Public

Method of Notification: Public posting – Town Hall & Post Office

Meeting Location: Town Hall, Second Floor

Members Present: Lee Dube, Tony Piemonte, Dean Webster, Michael Costanzo,

Not Present: Cathy Gorman arrived at 7:45 and Cindy Bucu (Selectman Ex-Officio)

Recording Secretary: Sue Reynolds

Chairman Lee Dube called the meeting to order at 7:31pm.

The meeting was called to order and the Pledge of Allegiance was done.

Lee Dube asked the Board to review the minutes of Wednesday, November 4, 2015.

Lee said line 39 should read Peter Stock, line 40 should read the personnel costs.... And line 66 should read last year and Peter and Adrienne said \$10,000.00.

Motion by Tony Piemonte to accept the minutes of Wednesday November 4, 2015 as amended.

Seconded by Lee Dube

In Favor Lee Dube, Tony Piemonte, Dean Webster and Michael Costanzo.

Motion passed unanimously

The Animal Control budget 4412-33 was put on the table for discussion.

Chief Gordon is presenting this budget. Tony asked about the Payroll going up 14% and Chief Gordon said the pay increases haven't been established yet. He said last year he requested \$10,000.00 and it was reduced to \$9,000.00. He said this year has been busy and feels the hours that have been allocated will be consistently used. Michael Costanzo asked about the Vet Disposal line being increased by 48% and Chief Gordon explained that there is a large case in process right now and this is the cost for Fremont Animal Hospital. Dean Webster asked about the Beepers line and are they still needed and Chief Gordon said yes, that cell phones are not always dependable and beepers are. He said that the Verizon service in the area doesn't always work. Chief Gordon said he has looked into other options with Verizon but it hasn't worked out and for the \$100.00 for the year he feels it is necessary.

37 **Motion by** Tony Piemonte to accept the Animal Control budget with Gross Expenses of \$16,267.00,
38 Revenue of \$500.00 and Net Expenses of \$15,767.00 pending further review.

39 **Seconded by** Dean Webster.

40 **In Favor,** Dean Webster, Michael Costanzo, Lee Dube and Tony Piemonte.

41 **Motion passes unanimously.**

42

43 **The Police budget 4210-17 was put on the table for discussion.**

44 Chief Gordon is presenting this budget. Chief Gordon said the Payroll line has not yet been finalized as the
45 BOS just voted on the increase at Monday night's meeting. Dean Webster asked about the Payroll line and
46 the last 2 patrolman vacancies and Chief Gordon said he is looking into filling these positions. Tony
47 Piemonte asked about the Dues line and Chief Gordon said they are involved with the Rockingham County
48 Chief of Police Association, The NH Chief of Police Association, the DARE program and NSPN. Lee
49 Dube asked about the Gas line as he was told other Towns within the State apply for a grant and receive a
50 rate of \$1.60 per gallon. Chief Gordon said they don't get taxed Federal and Road taxes now and it is
51 purchased in bulk. Lee said he will look into this a little further. Tony Piemonte asked if the new police
52 station is all set and Chief Gordon said there are a few more items needed that will be coming out of the
53 Government Buildings budget such a dehumidifier, tile in the upstairs conference room and gutters on the
54 back of the building. He also said he is looking to encumber money in this year's budget to put the final
55 coat on the back driveway in the spring.

56 **Motion by** Tony Piemonte to accept the Police budget with Gross Expenses of \$600,848.00, Revenue of
57 \$4,075.00 and Net Expenses of \$596,733.00 pending further review.

58 **Seconded by** Dean Webster.

59 **In Favor,** Dean Webster, Michael Costanzo, Lee Dube and Tony Piemonte.

60 **Motion passes unanimously.**

61

62 **The Rescue budget 4215-18 was put on the table for discussion**

63 This budget is being presented by Jon Goldman and Kevin Major. Jon Goldman stated that one of their
64 members just completed paramedic school on his own so there was no cost to the Town for this. We now
65 have another paramedic in Town more often than we do now. Jon said some of the lines have changed in
66 amounts but the bottom line of the budget only increased by 1%. Tony Piemonte asked about the monthly
67 continuing training education. Kevin Major said they meet twice a month to do continuing education
68 classes required by the State, which is a total of 72 hours every 2 years. Tony asked if this was CPR and
69 Kevin said it is much more than that. He said they are refresher skills for being an EMT. Lee Dube asked
70 about the Stipends line as it way under budget and Jon Goldman said the checks were cut last week and it is
71 now over budget by \$1,000.00. Lee then asked if the amount requested is enough. Jon explained the
72 formula in which the stipends are paid out and said this is something he was going to address next year as
73 this year he is ok with taking the overage out of other lines.

74 Tony Piemont asked about the New Equipment line being decreased and Jon Goldman said this line
75 changes every year. He said a few years ago they purchased a refurbished cardiac monitor and last year
76 they finished the project of putting AED's on all equipment, which is why this line has been decreased.
77 Lee Dube asked about the spec for the new computers and Jon Goldman said he said the Town utilizes a
78 company unfortunately that doesn't work well for the fire department so they have a person in house that
79 does IT work and that's where these quotes came from. He said the quotes that came from the town were a
80 little higher.

81 **Motion by** Tony Piemonte to accept the Rescue budget with Gross Expenses of \$49,215.00, Revenue of
82 \$0.00 and net Expenses of \$49,215.00 pending further review.

83 **Seconded by** Michael Costanzo.

84 **In Favor**, Dean Webster, Michael Costanzo, Lee Dube and Tony Piemonte.

85 **Motion passes unanimously.**

86

87 **The Fire budget 4220-19 was put on the table for discussion.**

88 This budget is being presented by Chief Tapley, Dennis Giangregorio, Michael Devine and Chris Poole.
89 Tony Piemont asked about the New Equipment line and Chief Tapley said this is for updated pagers,
90 nozzles, axes, etc. and 5 or 6 sets of gear for next year. He said the new item is the IM Responder, which is
91 new communicator and it is working well for the department. Lee Dube asked about the Gas/Diesel line
92 being decreased so much and Chief Tapley said the price had decreased so he is basing it on what they have
93 used this year and feels comfortable with what he budgeted. Chief Tapley said he is using some of the
94 extra money in this line to pay a grant writer to write a grant for a new fire truck. He is thankful that he is
95 able to do this because it will save the Town a lot of money. Tony Piemonte asked about the Dues line and
96 Chief Tapley explained this covers the NFPA subscription and the Interstate Emergency Unit, which is how
97 they receive a large discount on trainings and the Hazardous Mutual Aide is their hazmat team, which is
98 like an insurance policy. He also said they belong to the NH Firefighters Association which is insurance
99 for the firefighters.

100 **Motion by** Tony Piemonte to accept the Fire budget with Gross Expenses of \$141,155.00, Revenue of
101 \$100.00 and Net Expenses of \$141,055.00 pending further review.

102 **Seconded by** Dean Webster

103 **In Favor**, Dean Webster, Michael Costanzo, Lee Dube and Tony Piemonte.

104 **Motion passes unanimously.**

105

106 **OLD BUSINESS**

107 Lee Dube stated that the BOS voted to increase salaries by 3% so all of the budgets already approved will
108 have to be revisited. Lee said he would like to do this prior to the Public Hearing the rest of the Committee
109 agreed. Dean Webster said after December 2nd he may not be able to attend the meetings because of a
110 new work schedule. The consensus of the Committee is to review the old budgets on December 2nd.

111 Lee Dube said he will not be able to make the December 16th meeting and he will make sure Cathy Gorman
112 is available to run that meeting.

113

114 Lee said the next meeting will be December 2nd and the budgets that will be discussed will be the
115 Recreation Building Operating, Parks & Recreation and Parks & Recreation and Summer and Special
116 Programs and all the other budgets for the payroll lines.

117

118 **Motion by** Dean Webster to adjourn.

119 **Seconded by** Lee Dube.

120 **In Favor,** Dean Webster, Michael Costanzo, Lee Dube and Tony Piemonte.

121 **Motion passes 4-0-0**

122

123

124 Respectfully submitted,

125

126 Sue Reynolds

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