

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37

DRAFT
Budget Committee Minutes
Town of Sandown, NH

Meeting Date: Wednesday, October 21, 2015

Type of Meeting: Public

Method of Notification: Public posting – Town Hall & Post Office

Meeting Location: Town Hall, Second Floor

Members Present Lee Dube, Tony Piemonte, Dean Webster, Michael Costanzo and Cathy Gorman arrived at 7:40pm.

Not Present: Cindy Buco (Selectman Ex-Officio)

Recording Secretary: Sue Reynolds

Chairman Lee Dube called the meeting to order at 7:31pm.

The meeting was called to order and the Pledge of Allegiance was done.

Lee Dube asked the Board to review the minutes of Wednesday, October 7, 2015.

Michael Costanzo stated that his name is spelled incorrectly.

Motion by Tony Piemonte to accept the minutes of Wednesday October 7, 2015 as amended.

Seconded by Lee Dube

In Favor Lee Dube, Tony Piemonte, Dean Webster and Michael Costanzo.

Motion passed unanimously

The Highway Facility budget 4311 was put on the table for discussion.

Artie Genualdo is presenting this budget. Artie said the Heating Oil line is down due to the waste oil furnace. Lee Dube asked about the increase in the Electric line and Artie said he is close to going over budget this year and there are still 2 months left so he decided to increase it a few hundred dollars.

Cathy Gorman arrived.

Motion by Tony Piemonte to accept the Highway Facility budget with Gross Expenses of \$8,560.00, Revenue of \$0.00 and Net Expenses of \$8,560.00 pending further review.

Seconded by Mike Costanzo

In Favor Lee Dube, Tony Piemonte, Dean Webster and Michael Costanzo.

Abstain Cathy Gorman.

Motion passed 4-0-1

38 **The Highway Operating 4312 was put on the table for discussion.**

39 Artie Genualdo is presenting this budget. Artie explained for the past 8 years he has been decreasing his
40 budget but he feels he needs to increase it a bit for this upcoming year. He explained that the Sand, Salt
41 and Plowing lines are a direct reflection of the winters we have had. Artie stated that he increased the
42 Overtime line as he is already over budget on that line this year. Cathy Gorman asked why there is a
43 breakout for overtime on a separate budget line instead of breaking out the detail within the budget. Artie
44 said this was a request from the BOS and if she has questions she should speak to them. Cathy also stated
45 that the Payroll is never fully expended and isn't sure why there is a separate Overtime line. Cathy said she
46 is not prepared to make a motion but she would like to see more money in the Sand lines, Salt and Plowing
47 and feels the Overtime line should be eliminated. Artie said he tries to offset some of the cost of the
48 plowing with the Block Grant money so he tends not to increase that line. Cathy stated this budget is
49 already over by \$100,00.00 and asked Artie if he knew how much State money he would be using to cover
50 this cost and he said he doesn't know at this time because there is still 2 months left in this budget year.
51 Lee Dube mentioned the Payroll line and stated the Payroll Detail calculation at the bottom of the page
52 don't match the actual Payroll line within the budget. Artie said he's not sure why they don't match and he
53 can talk to Cheryl about it. Dean Webster asked about the state money in the budget and Artie said it is not
54 included in the budget being looked at but he uses the Block Grant money as he sees fit as long as it is used
55 with anything that has to do with the roads, along with the approval of the BOS approval. Lee Dube asked
56 about the paving line not being fully used and Artie said he has several outstanding bills left to come in and
57 that line is totally expended. Cathy Gorman mention the Equipment Repair/Maint line is over budget and
58 Artie explained that a transmission went on a vehicle at the cost of \$6,000.00 and he had to repair a loader
59 at the cost of \$11,000.00. Cathy Gorman asked if this budget is realistic as some of the lines are already
60 over budget. Artie said he really tries hard to bring in a responsible budget and can't predict the
61 unexpected things that come up.

62 **Motion by** Lee Dube to table this budget until October 28th until there is more information available in
63 regards to the Payroll and Overtime line.

64 **Seconded by** Cathy Gorman.

65 **In Favor,** Dean Webster, Michael Costanzo, Tony Piemonte, Lee Dube and Cathy Gorman.

66 **Motion passes unanimously.**

67

68 **Sanitation Facility budget 4312-28 was put on the table for discussion.**

69 Artie Genualdo is presenting this budget. There was a question in regards to the reduction in the Septic line
70 and Artie said he receives a monthly bill of \$80.00.

71 **Motion by** Cathy Gorman to increase the Septic line to \$960.00.

72 **Seconded by** Lee Dube.

73 **In Favor,** Dean Webster, Michael Costanzo, Lee Dube and Cathy Gorman.

74 **Abstain,** Tony Piemonte

75 **Motion passes 4-0-1**

76 Cathy Gorman asked about the Electric line and if he plans to increase it as she heard there was going to be
77 about a 25% increase for next year.

78 **Motion by** Lee Dube to increase the Electric line to \$8,500.00

79 **Seconded by** Cathy Gorman.

80 **In Favor,** Lee Dube and Cathy Gorman.

81 **Opposed,** Dean Webster and Michael Costanzo.

82 **Abstain,** Tony Piemonte.

83 **Motion failed 2-2-1**

84

85 **Motion by** Michael Costanzo to increase the Electric line to \$8,000.00.

86 **Seconded by** Cathy Gorman.

87 **In Favor,** Lee Dube and Cathy Gorman. Dean Webster and Michael Costanzo.

88 **Abstain,** Tony Piemonte.

89 **Motion passed 4-0-1**

90

91 **Motion by** Cathy Gorman to accept the Sanitation Facility budget with Gross Expenses of \$9,464.00,
92 Revenue of \$0.00 and Net Expenses of \$9,464.00 pending further review.

93 **Seconded by** Michael Costanzo.

94 **In Favor,** Lee Dube and Cathy Gorman. Dean Webster and Michael Costanzo.

95 **Abstain,** Tony Piemonte.

96 **Motion passed 4-0-1**

97

98

99 **The Sanitation Operating budget 4321-29 was put on the table for discussion.**

100 Artie Genualdo is presenting this budget. Artie said the Box Rental is \$200.00 a month and the line should
101 be at \$2,000.00 instead of \$0.00. He said he spoke to the Finance Director and she is going fix the actual
102 column to be \$2,000.00 in the Box Rental line and she will remove \$2,000.00 from the actual usage of the
103 Waste Disposal line. Michael Costanzo asked about the increase in the Revenue line from \$17,500.00 to
104 \$25,000.00 and Artie said the amount of items that are being recycled are continuously increasing. Michael
105 Costanzo asked about the Hauling line and if \$80,000.00 will be enough and Artie said he is comfortable
106 with that amount.

107 **Motion by** Cathy Gorman to accept the Sanitation Operating budget with Gross Expenses of \$329,800.00,
108 Revenue of \$25,000.00 and Net Expenses of \$324,800.00 pending further review.

109 **Seconded by** Dean Webster.

110 **In Favor,** Lee Dube and Cathy Gorman. Dean Webster and Michael Costanzo.

111 **Abstain,** Tony Piemonte.

112 **Motion passed 4-0-1**

113

114 **The Sanitation Site budget 4325 was put on the table for discussion.**

115 Artie Genualdo is presenting this budget. Artie explained that he is over budget this year because he had 4
116 wheelers in the dump area so he put up a fence up to prevent them from coming in.

117 **Motion by** Cathy Gorman to accept the Sanitation Site budget with Gross Expenses of \$2,000.00, Revenue
118 of \$1.00 and Net Expenses of \$1,999.00 pending further review.

119 **Seconded by** Dean Webster

120 **In Favor,** Lee Dube and Cathy Gorman. Dean Webster and Michael Costanzo.

121 **Abstain,** Tony Piemonte.

122 **Motion passed 4-0-1**

123

124 **The Recycling budget 4326 was put on the table for discussion.**

125 Artie Genualdo is presenting this budget. Artie stated he increased the Dues line to meet the increase from
126 the NRRA organization and it was mentioned that in 2013 \$299.30 was expended, in 2014 \$0.00 was
127 expended and in 2015 \$419.02 was expended. Artie said this is a one-time fee and would like to increase
128 the line to \$420.00. Artie said he pays dues every year and doesn't know why it is \$0.00 in 2014. Lee
129 Dube said he would like to get more information on this line as well. Artie said he will call Mike in the
130 morning for an answer. Lee Dube also asked about the Revenue line in this budget being the same amount
131 as the Revenue line in the Sanitation budget and Artie said he was told by the BOS to split the revenue
132 between both budgets. Lee said he will speak to Cheryl in regards to the Dues line and Revenue line as
133 well.

134 **Motion by** Lee Dube to table this budget until Octoer 28, 2015.

135 **Seconded by** Cathy Gorman.

136 **In Favor,** Lee Dube and Cathy Gorman. Dean Webster and Michael Costanzo.

137 **Abstain,** Tony Piemonte.

138 **Motion passed 4-0-1**

139

140 **The Budget Committee budget 4150-09 was put on the table for discussion.**

141 Lee Dube is presenting this budget and recused himself from the Budget Committee.

142 Lee stated that there is an increase in this budget due to the potential 2% salary increase, the Seminars line
143 was increased from \$240.00 to \$600.00 as there could possibly be a new Board next year and the budget
144 seminar is \$80.00 per person. He also explained the Supply line was increased from \$1.00 to \$100.00 for
145 supplies such as new binders, etc. Cathy Gorman asked the ex-officio were to go to the budget seminar
146 would it come out of this budget and Lee said yes. Dean Webster asked about the amount in the Payroll
147 line and Lee said that it is an estimate as you never know how long the meetings will be especially the final
148 public hearing.

149 **Motion by** Michael Costanzo to decrease the Seminar line to \$500.00.
150 **Seconded by** Dean Webster for discussion.
151 Dean Webster asked why the decrease in the line and Michael said $\$80.00 \times 6 = \480.00 .
152 **In Favor**, Dean Webster, Michael Costanzo and Tony Piemonte
153 **Opposed** Cathy Gorman.
154 **Motion passed 3-1-0.**
155
156 **Motion by** Tony Piemonte to accept the Budget Committee budget with Gross Expenses of \$2,559.00,
157 Revenue of \$0.00 and Net Expenses of \$2,559.00 pending further review.
158 Seconded by Michael Costanzo.
159 **In Favor**, Dean Webster, Michael Costanzo and Tony Piemonte and Cathy Gorman.
160 **Motion passed unanimously**
161
162 Lee Dube came back to the Budget Committee and stated a date needs to be set for the Public Hearing and
163 the last possible date to hold is Tuesday, January 19th. Lee said he would like to start the meeting at 6pm as
164 they will be reviewing all of the budgets that evening. Cathy feels that it should be scheduled prior to the
165 19th to allow for a snow day. Lee said he will bring the other dates to the meeting as to when the warrant
166 articles are due and the discussion will continue at that point.
167
168 Lee said the next meeting will be next week, October 28th and the budgets that will be discussed are the
169 Plumbing Inspectors, Cemetery Budget, Highway Operating Budget and the Recycling budget.
170
171 **Motion by** Tony Piemonte to adjourn.
172 **Seconded by** Cathy Gorman
173 **In Favor**, Dean Webster, Michael Costanzo and Tony Piemonte and Cathy Gorman.
174 **Motion passed unanimously**
175
176 Respectfully submitted,
177 Sue Reynolds
178
179
180
181