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DRAFT
Budget Committee Minutes
Town of Sandown, NH

Meeting Date: Wednesday, September 23, 2015

Type of Meeting: Public

Method of Notification: Public posting – Town Hall & Post Office

Meeting Location: Town Hall, Second Floor

Members Present Lee Dube, Tony Piemonte, Dean Webster, Michael Constanzo

Not Present: Cathy Gorman and Cindy Bucu (Selectman Ex-Officio)

Recording Secretary: Sue Reynolds

Chairman Lee Dube called the meeting to order at 7:31pm.

The meeting was called to order and the Pledge of Allegiance was done.

Lee Dube asked the Board to review the minutes of Wednesday, September 16, 2015.

Lee stated line 59 should read if Lynne expected to expend... and line 77 should be \$67,040.00

Motion by Lee Dube to accept the minutes of Wednesday, September 16, 2015 as amended.

Seconded by Tony Piemonte.

In Favor, Lee Dube, Tony Piemnonte, Dean Webster and Michael Constanzo.

Motion passes unanimously.

Lee Dube mentioned that there is still an opening on the Budget Committee for just 1 year and if there is anyone out there that is interested please submit a letter of interest to the office.

32 **The Building Inspector account 4241-20 was put on the table for discussion.**

33 This budget is being presented by Bob Bogosh.

34 Bob said he reduced the Payroll line with the new system it seems to be rolling into the
35 next year. He said he increased the Seminars line and the Books line as he will need to
36 order new books next year due to the code changes. Tony Piemonte asked about the
37 decrease in the Telephone line and Bob said he uses the phone when he has to and feels
38 comfortable in reducing this line.

39 **Motion by** Tony Piemonte to accept the Building Inspector account with Gross Expenses
40 of \$11,240.00, Revenue of \$17,000.00 and Net Expenses of -\$5,760.00 pending further
41 review.

42 **Seconded by** Lee Dube.

43 **In Favor**, Lee Dube, Tony Piemnonte, Dean Webster and Michael Constanzo.

44 **Motion passes unanimously.**

45

46 **The Code Enforcement account 4241-21 was put on the table for discussion.**

47 This budget is being presented by Bob Bogosh.

48 Bob said this budget is the same as last year.

49 **Motion by** Tony Piemont to accept the Code Enforcement budget with Gross Expenses of
50 \$3,650.00, Revenue of \$0.00 and Net Expenses of \$3,650.00 pending further review.

51 **Seconded by** Lee Dube.

52 **In Favor**, Lee Dube, Tony Piemnonte, Dean Webster and Michael Constanzo.

53 **Motion passes unanimously.**

54

55 **Electrical Inspector account 4241-25 was put on the table for discussion.**

56 Tom Tombarello is presenting this budget.

57 Tom thanks Lee for announcing the Budget Committee opening as it is a very important
58 position in the Town.

59 Tom said this is a permit fee based budget and \$35.00 goes towards the inspection and
60 \$20.00 goes towards the Town for administration fees. Tom said he reduced the Books
61 like to 1.00 for this year as there are no new books to purchase, but he will be asking for
62 an increase in that line for next year. Tom also explained that the Revenue line is a bit

63 higher as there have been residents in Town doing work without permits so there are
64 fines being paid. Tony Piemonte asked about the Payroll increase and Tom said he
65 increased it \$500.00 as inspections have been picking up and there some upcoming
66 developments in Town. Dean Wester asked about new construction and Tom said that
67 they are charged \$125.00 for 3 inspections, a surface inspection, a rough inspection and a
68 final inspection.

69 **Motion by** Tony Piemoonte to accept the Electrical Inspection budget with Gross
70 Expenses of \$6,951.00, Revenue of \$8,000.00 and Net Expenses of -\$1,049.00 pending
71 further review.

72 **Seconded by** Dean Webster

73 **In Favor**, Lee Dube, Tony Piemnonte, Dean Webster and Michael Constanzo.

74 **Motion passes unanimously.**

75

76 **The Septic account 4242 was put on the table for discussion.**

77 Ed Mencis is presenting this budget.

78 Ed said there is no change in this budget from last year. Dean Webster asked what the
79 Pumping line is for and Ed Mencis stated that in case they need to pump a tank they need
80 money in that line. Ed said to pump 1 tank it is now \$280.00 and this is something that
81 needs to be in the budget in case of an emergency, which is used to pump town property.
82 Michael Constanzo asked why there is \$110.17 in the 2014 budget and Tom Tombarello
83 said he believes this was a partial payment from a resident and the Town picked up the
84 balance. Tom also said the BOS have been talking about moving this to the Welfare
85 budget.

86 **Motion by** Tony Piemonte to accept the Septic account with Gross Expenses of
87 \$2,960.00, Revenue of \$3,500.00 and Net Expenses of -\$540.00 pending further review.

88 **Seconded by** Dean Webster.

89 **In Favor**, Lee Dube, Tony Piemnonte, Dean Webster and Michael Constanzo.

90 **Motion passes unanimously.**

91

92 **The Health Officer account 4411 was put on the table for discussion.**

93 Ed Mencis is presenting this budget.

94 Ed said there is no change in this budget. Tony Piemonte asked Ed how many seminars
95 he attends and Ed said about 4, but he tries to go to the free ones and will travel to
96 Concord. Ed said he has 1 or 2 more left for this year and feels comfortable with the
97 \$250.00 budgeted. Dean Webster asked about the Water Testing line and it being over
98 budget the past few years and wants to be sure there is enough money allotted for that.
99 Ed said that this depends on the amount the lab charges and he tries to stagger the Town
100 buildings every other year.

101 **Motion by** Tony Piemonte to accept the Health Officer budget with Gross Expenses of
102 \$4,167.00, Revenue of \$50.00 and Net Expenses of \$4,117.00 pending further reeivw.

103 **Seconded by** Dean Webster.

104 **In Favor**, Lee Dube, Tony Piemnonte, Dean Webster and Michael Constanzo.

105 **Motion passes unanimously.**

106

107 **The Conservation Commission account 4619 was put on the table for discussion.**

108 This budget is being presented by Brian Butler.

109 Brian said the budget pretty much stayed the same but there is an increase in the Dues
110 line as their dues increased from the State. Michael Constanzo asked about the
111 Environmental Consultant line and why it has varied in the past 3 years. Brian explained
112 that last year they had no hire a new consultant and the previous one gave them a very big
113 discount. Brian said the new consultant is Bruce Gilday and he charges \$150.00 per
114 meeting as well as helps out with questions that are brought to the Conservation
115 Commission in regards to residents doing work on water front property. Brian said Bruce
116 also helps give advice to homeowners and Eagle Scout projects as well. Dean asked if
117 the Town is indemnified and Brian said no, but Bruce has his own insurance. Lee Dube
118 asked if there are permits that are pulled with the Conservation Commission and Brain
119 said yes and Brian will help to put the homeowner in the right direction. Dean Webster
120 asked what the protocol is to use the consultants services and Brian said a resident would
121 call Paul Carey, the Chairman of the Conservation Commission and if Paul feels it is
122 necessary then the consultant will be asked to help out. Brian said the bills are submitted
123 and the Chair of the Conservation Commission authorizes payment. Michael Constanzo
124 asked about the writing on the rock wall and Brian said there is not much they can do, he

125 said this is beyond his control. Michael Constanzo asked about the Ads line and Brian
126 said this line is used to advertise when there is land purchased.

127 **Motion by** Tony Piemonte to accept the Conservation Commission budget with Gross
128 Expenses of \$9,370.00, Revenue of \$240.00 and Net Expenses of \$9,130.00 pending
129 further review.

130 **Seconded by** Dean Webster.

131 **In Favor**, Lee Dube, Tony Piemnonte, Dean Webster and Michael Constanzo.

132 **Motion passes unanimously.**

133

134 Brian invited the public to the Spooky Walk to support the Boy Scouts.

135

136 Lee Dube said the Budget Committee needs to set their budget and reviewed what he
137 thought it should be. Lee said the budget will be increased 22% over last year due to the
138 increase in the Recording Secretary line by 2%, an increase in the Seminars line from
139 \$240.00 to \$600.00, as there could very well be a brand new Budget Committee next year
140 and everyone will need to attend the budget seminar. Lee also said he increased the
141 Supply line from \$1.00 to \$100.00 as there may be need new binders to purchase for new
142 Committee members. Lee asked if the Committee was okay with this and they were.

143 **Motion by** Lee Dube to move the Budget Committee budget to the BOS with Gross
144 Expenses of \$2,667.00, Revenue of \$0.00 and Net Expenses of \$2,667.00.

145 **Seconded by** Dean Webster.

146 **In Favor**, Lee Dube, Tony Piemnonte, Dean Webster and Michael Constanzo.

147 **Motion passes unanimously.**

148

149 Michael Constanzo stated that the NH Municipal Seminar was excellent and feels it
150 should be mandatory to attend.

151

152 **Motion by** Tony Piemonte to adjourn.

153 **Seconded by** Tony Piemonte

154 **In Favor**, Lee Dube, Tony Piemnonte, Dean Webster and Michael Constanzo.

155 **Motion passes unanimously.**

156 Meeting adjourned at 8:30

157

158

159 Respectfully submitted,

160 Sue Reynolds

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