

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30

**DRAFT**  
**Budget Committee Minutes**  
**Town of Sandown, NH**

**Meeting Date: Wednesday, November 19, 2014**

**Type of Meeting: Public**

**Method of Notification: Public posting – Town Hall & Post Office**

**Meeting Location: Town Hall, Second Floor**

**Members Present:** Bruce Cleveland, Dawn Nicolaisen, Daniel Saltalamacchis, Tony Piemonte (arrived at 7:12), Lee Dube and Steve Brown (Selectman Ex-officio).

**Not Present:** Cathy Gorman

Recording Secretary: Sue Reynolds

Chairman Bruce Cleveland called the meeting to order at 7:00pm.

The meeting was called to order and the Pledge of Allegiance was done.

Bruce Cleveland asked the Board to review the minutes of November 5, 2014.

The minutes of November 5, 2014 were accepted as written.

***Animal Control budget 4414.0 with Gross Expenses of \$15,162.00, Revenue of \$500.00 and Net Expenses of \$14,662.00.*** This budget is a decrease of .62%.

Chief Gordon is presenting this budget.

Steve Brown let the Committee know that the BOS reduced the Payroll line from \$10,000.00 to \$9,000.00 as for the past 3 years the most that was used for that line was \$8,912.00. Steve said that Chief Gordon was ok with this decrease when he presented the budget to the BOS. Bruce asked about the Beepers going up 90% and Chief Gordon said

31 it is billed 2x a year and the amount may be carried over at the end of the year. Dawn  
32 Nicolaisen asked about the Books line and going over budget by \$95.00. Chief Gordon  
33 said it was just 1 book that put them up that high, but that is not a yearly purchase and  
34 feels the \$25.00 in the Book line is ok. Bruce Cleveland asked Chief Gordon if he is  
35 comfortable with the \$1,000.00 decrease in the Payroll line and he said yes, based on the  
36 previous year's totals.

37 **Motion by** Bruce Cleveland to reduce the Payroll line to \$9,000.00.

38 **Seconded by** Dawn Nicolaisen.

39 **In Favor,** Bruce Cleveland, Dawn Nicolaisen, Dan Saltalamacchia, Steve Brown and Lee  
40 Dube.

41 **Motion passed unanimously.**

42 **Motion by** Bruce to move the Animal Control budget to the Public Hearing Agenda with  
43 Gross Expenses of \$14,162.00, Revenue of \$500.00 and Net Expenses of \$13,662.00.

44 **Seconded by** Steve Brown.

45 **In Favor,** Bruce Cleveland, Dawn Nicolaisen, Dan Saltalamacchia, Steve Brown and Lee  
46 Dube.

47 **Motion passed unanimously.**

48

49

50 **Police budget 4210.0 with Gross Expenses of \$569,847.00, Revenue of \$4,075.00 and**  
51 **Net Expenses of \$565,772.00.** This is a decrease of -.13%.

52 Chief Gordon is presenting this budget.

53 Steve Brown informed the Budget Committee that a few lines of this budget were  
54 reduced by the BOS. The Vehicle Maintenance line was reduced by \$1,200.00 as they  
55 have 2 new vehicles so there shouldn't be as much maintenance as in the past. Also this  
56 line is only at 27% so far this year. The Incremental Sick Days line was reduced by  
57 \$2,300.00 as the past 3 years nothing has been used and the Tuition Reimbursement line  
58 was reduced by \$1,500.00 as the full amount requested has not been used in the past 3  
59 years. Steve Brown said this budget was reduced by a total of \$5,000.00. Dawn  
60 Nicolaisen asked if the vehicle maintenance is the standard maintenance covered under

61 the lease and Chief Gordon said no, we are responsible to do breaks, tires, wear & tear,  
62 etc.

63 Tony Piedmonte has arrived at 7:12.

64 Lee Dube asked about the Part Time Vacation Time line as not a lot has been used in the  
65 past 3 years. Chief Gordon said this is prorated each year and should be used. He said  
66 the increase is because of an additional officer. Chief Gordon also said this should be  
67 used every year 100%. Lee also asked about the Communications line and why is he  
68 asking for an increase. Chief Gordon said they have added an additional air card for the  
69 laptop in the cruiser. This enables communication with Rockingham County Dispatch.  
70 Chief Gordon commented on the Incremental Sick Day line and said that if each officer  
71 chooses to use it then the total amount could be expended and this is a contractual  
72 obligation so he would have to fine the money elsewhere in the budget. The Budget  
73 Committee would like clarification on why \$0.00 has been used from this line and wants  
74 to be sure it isn't coming out of the Payroll line. Chief Gordon said he will check with  
75 the Finance Director and let the Budget Committee know.

76 **Motion by** Bruce Cleveland to reduce the Vehicle Maintenance line to \$7,416.00.

77 **Seconded by** Dan Saltalamacchia.

78 **In Favor,** Bruce Cleveland, Dawn Nicolaisen, Dan Saltalamacchia, Steve Brown and Lee  
79 Dube.

80 Abstain Tony Piemonte

81 **Motion passed 5-0-1**

82

83 **Motion by** Bruce Cleveland to reduce the Tuition Reimbursement line to \$1,500.00.

84 **Seconded by** Daniel Saltalamacchia.

85 **In Favor,** Bruce Cleveland, Dawn Nicolaisen, Dan Saltalamacchia, Steve Brown and Lee  
86 Dube.

87 Abstain Tony Piemonte

88 **Motion passed 5-0-1**

89

90 Bruce Cleveland said he will hold off on adjusting the Incremental Sick Day line until he  
91 hears back from Chief Gordon.

92 Bruce Cleveland asked about the Equipment Purchase line being up 156% and Chief  
93 Gordon said there is records license software package included in that to upgrade the  
94 record system in the amount of \$2,300.00 for 1 year.

95

96 **Motion by** Bruce Cleveland to move the Police budget to the Public Hearing Agenda  
97 with Gross Expenses of \$567,147.00, Revenue of \$4,075.00 and Net Expenses of  
98 \$563,072.00.

99 **Seconded by** Daniel Saltalamacchia.

100 Steve Brown said that he will vote no on this budget as he is going to vote along with the  
101 BOS recommendations.

102 **In Favor,** Bruce Cleveland, Dawn Nicolaisen, Dan Saltalamacchia and Lee Dube.

103 **Abstain** Tony Piemonte and Steve Brown.

104 **Motion passed 4-0-2**

105

106 Chief Gordon said he will be meeting with the contractor in the next few days. He said  
107 there is a difference of about \$50,000.00 needed to complete the project so he is looking  
108 into Department heads contributing to this if they have money left in their budget at the  
109 end of the year. He said he doesn't want to go to warrant article as it wouldn't be fair to  
110 the residents of the Town. He said he will know more as we get towards the end of the  
111 year.

112

113 **Rescue Account 4215.0 with Gross Expenses of \$49,167.00, Revenue of \$1.00 and Net**  
114 **Expenses of \$49,166.00.** This is a decrease of 3.67%.

115 Jon Goldman and Chief Tapley are presenting this budget. Lee Dube asked about the  
116 Stipend line as it has been over budget the past 2 out of 3 years. Jon Goldman said it  
117 depends on the number of calls and the amount of people that respond. Jon feels that the  
118 amount budgeted is ok. He said they are finished with the stipends this year. Dawn  
119 Nicolaisen asked about the new Health line and Jon Goldman explained that it was in the  
120 budget a few years back and it was used for vaccines. The law states that you can't ask  
121 an employer to use their own health insurance to pay for this cost so he felt it necessary to  
122 put this line back in the budget. Dawn Nicolaisen also mentioned that the New

123 Equipment line went down but the Maintenance line went up. Jon Goldman said in 2014  
124 they purchased a new tablet and the maintenance includes the AED maintenance and the  
125 air card maintenance for the whole year. Dawn asked about the Licensing/Training lines  
126 not being used this year and Jon said this will be used by the end of the year as training is  
127 going on now.

128 ***The Rescue budget will be moved to the Public Hearing Agenda as presented.***

129

130 ***Fire account 4220.00 with Gross Expenses of \$139,098.00, Revenue of \$100.00 and***  
131 ***Net Expenses of \$138,998.*** This is an increase of 4.41%.

132 Chief Tapley and Fred Teague are presenting this budget. Chief Tapley explains the  
133 reason the New Equipment line has a large increase is because he needs to purchase new  
134 turn out equipment. He explains that 8 years ago the Fire Dept. received a grant for 30  
135 sets of new turn out equipment. This only lasts 10 years so he is looking to get 5 new  
136 sets for the next 3 years to outfit the interior guys. Bruce Cleveland asked about the new  
137 Fire Detail line and Chief Tapley explains that if blasting is being done on Saturdays then  
138 there needs to be a fireman present or if there are private fireworks going off in Town  
139 there needs to be a fireman present. This new line is to cover these costs. Lee Dube  
140 asked about the New Equipment line and Chief Tapley explained that he is looking to  
141 purchase 6 new pagers and they are \$500.00 each.

142 ***This budget was moved to the Public Hearing Agenda as presented.***

143

144 Lee Dube asked about some of the budgets coming in with detailed paperwork attached  
145 and some not. Bruce said this is something he has requested from all Department Heads  
146 when presenting their budgets and some departments supply more information than  
147 others.

148

149 ***Government Buildings account 4194.0 with Gross Expenses of \$82,941.00, Revenue of***  
150 ***\$1,000.00 and Net Expenses of \$81,941.00.*** This is a decrease of -14.77%.

151 This budget is being presented by Lynne Blaisdell. Bruce said the BOS amounts are  
152 different from what was originally being requested and Steve suggested that Lynne  
153 explain that to the Board. Dawn Nicolaisen asked why the budget has a decrease even

154 with a new building coming on board. Lynne said in 2014 they had \$28,195.00 in the  
155 Maintenance of Buildings line and this year it is at \$12,950.00. This for the building  
156 repairs and a lot of the pending projects are being done with the 2009 Building  
157 Infrastructure Plan. Lynne said she asked the Department Heads what they needed for  
158 building repairs for next year and she said she hasn't gotten any responses back so this  
159 line alone was a 54% decrease. Lynne said the front porch is rotting and needs to be  
160 fixed and the estimate is \$3,000.00. Lynne also said there should be a "Sandown Town  
161 Hall" sign on both the front and the side of the building. This estimate is \$2,000.00.  
162 Lynne said she asked the propane company for an estimate on the new police station.  
163 Tony Piemonte asked Lynne if she has ever looked into solar and Lynne said no this is  
164 not something that has not been looked into at this time.

165 ***This budget was moved to the Public Hearing Agenda with Gross Expenses of***  
166 ***\$93,941.00, Revenue of \$1,000.00 and Net Expenses of \$92,941.00.***

167

168 Bruce said the next meeting is December 3<sup>rd</sup> and there is no meeting next week in honor  
169 of Thanksgiving.

170

171 Meeting adjourned 8:15

172

173 Respectfully submitted,

174 Sue Reynolds

175