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**DRAFT**  
**Budget Committee Minutes**  
**Town of Sandown, NH**

**Meeting Date: Wednesday, November 20, 2013**

**Type of Meeting: Public**

**Method of Notification: Public posting – Town Hall & Post Office**

**Meeting Location: Town Hall, Second Floor**

**Members Present:** Bruce Cleveland, Daniel Saltalamacchia, Steve Brown and Terry Treanor (Selectman Ex-officio), Cathy Gorman arrived at 6:50.

**Not Present:** Dawn Nicolaisen  
Recording Secretary: Sue Reynolds

The meeting was called to order by Bruce Cleveland at 6:35.

Bruce Cleveland asked the Committee to review the minutes of Wednesday, November 13, 2013. The minutes were accepted as written.

Bruce Cleveland said there is still an open position for the Budget Committee and asked the Selectmen in the room if they have heard anything and neither of them have. Bruce also asked about the Moderator’s budget as there were a lot of uncertainties with it the first time it came before the Committee and it needs to be revisited. Selectman Devine said he will look into it.

Bruce Cleveland suggested having the Final Public Hearing on Tuesday, January 14<sup>th</sup> with an alternative date of January 16<sup>th</sup> at 7pm for both dates. The Committee is agreeable. Bruce said he will look into the day the final warrant articles are due as well. Bruce said the Deliberative Session is set for February 1, 2014.

31 **Motion by Bruce Cleveland to put the Rescue Account budget 4215.0 on the table for**  
32 **discussion.**

33 **Seconded by Steve Brown.**

34 This budget is being presented by Mike Devine, Chief Tapley and Jon Goldman.

35 Kathy Gorman arrived at 6:50.

36 Steve Brown stated he reviewed the budget and the back up and said he doesn't have any  
37 questions and feels they did a good job putting it together. Bruce Cleveland asked about  
38 the License and Recertification line as last year and the year before only about \$500.00  
39 was used. Jon Goldman said there are about 8 people in the process of taking their final  
40 exam of their class and once the class is complete an invoice will be submitted for about  
41 \$2,500.00. Bruce Cleveland asked about the New Equipment line and Jon Goldman said  
42 they are looking to purchase a new advanced defibrillator for the ambulance he also said  
43 the Town approved ambulance transports to be billable so he is purchasing a tablet for the  
44 ambulance so the billing can be done right from there. He also said the tablet can store  
45 preplanned information to make it easier for the EMT's to know what the plan is prior to  
46 them going to a call. Jon also said last year they were expecting to receive a grant to  
47 purchase new jackets and unfortunately they didn't get the grant so they have put in for 5  
48 jackets in this year's budget. Jon also said they are looking to purchase C PAP masks,  
49 new equipment bags and also 4 new AED defibrillators so all units have one.

50 **Motion by Steve Brown to accept the Rescue Account budget with Gross Expenses of**  
51 **\$51,040.00, Revenue of \$500.00 and Net Expenses of \$50,540.00 pending further review.**

52 **Seconded by Daniel Saltalamacchia.**

53 **In Favor**, Cathy Gorman, Terry Treanor, Bruce Cleveland, Daniel Saltalamacchia and  
54 Bruce Cleveland.

55 **Motion passes unanimously.**

56 Bruce Cleveland asked where the Revenue comes from and Jon said it will come from  
57 the ambulance billing and it is just an estimate for this year.

58

59 **Motion by Bruce Cleveland to put the Fire Account budget 4220.0 on the table for**  
60 **discussion.**

61 **Seconded by Steve Brown.**

62 This budget is being presented by Mike Devine, Chief Tapley and Jon Goldman.  
63 Steve Brown asked why they are requesting \$1,900.00 for phones when they have only  
64 used \$1,500.00 in the past few years. Chief Tapley said he is not sure, he said he now  
65 has two smart phones so the cost will probably increase. Steve Brown also asked about  
66 the Fire Prevention line and what the \$1,800.00 is used for. Chief Tapley said they spend  
67 \$1,500.00 on materials for the event such as books, fire hats, fire extinguishers,  
68 paperwork, etc. Steve also asked about the Telephone line and why are they asking for  
69 \$1,500.00 when not more than \$1,000.00 has been spent in the past 3 years. Chief  
70 Tapley said the internet is supposed to be split between the Police Department and the  
71 Fire Department each month, which is \$400.00. Steve Brown also asked if the Chief  
72 received a stipend as well as a salary and Chief Tapley said yes, he is paid an hourly rate  
73 and also a stipend because he doesn't put in for any overtime and doesn't have a Town  
74 vehicle, etc. Bruce Cleveland asked about the New Equipment line and why did it go  
75 down 20%. Chief Tapley said he didn't need a lot for this year but next year there will be  
76 an increase as they will need new fire gear.

77 **Motion by** Steve Brown to accept the Fire Account budget with Gross Expenses of  
78 \$133,225.00, Revenue of \$100.00 and Net Expenses of \$133,125.00 pending further  
79 review.

80 **Seconded by** Daniel Saltalamacchia.

81 **In Favor**, Cathy Gorman, Terry Treanor, Bruce Cleveland, Daniel Saltalamacchia and  
82 Bruce Cleveland.

83 **Motion passes unanimously.**

84

85 Bruce Cleveland said there is no meeting next week due to Thanksgiving and announced  
86 the budgets that will be discussed on December 4<sup>th</sup>.

87

88 Meeting adjourned 7:15

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92 Respectfully submitted,

93 Sue Reynolds

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