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DRAFT
Budget Committee Minutes
Town of Sandown, NH

Meeting Date: Wednesday, October 16, 2013

Type of Meeting: Public

Method of Notification: Public posting – Town Hall & Post Office

Meeting Location: Town Hall, Second Floor

Members Present: Bruce Cleveland, Dawn Nicolaisen, Daniel Saltalamacchia,
Selectwoman Copp (ex-officio), Steve Brown

Not Present: Cathy Gorman

Recording Secretary: Sue Reynolds

The meeting was called to order by Bruce Cleveland at 6:30 PM.

Bruce Cleveland asked the Committee to review the minutes of Wednesday, October 2,
2013.

Bruce Cleveland said line 14 should read 6:30pm not 7:00pm.

Bruce Cleveland said the minutes are accepted as amended.

Brenda Copp updated the Committee in regards to the Moderator’s budget and said that
they office is looking into new voting booths as they are not in compliance with State
law. The office is trying to decide how many are needed and if they will purchase them
all in one year or span it over a few years.

***Motion by Bruce Cleveland to put the Highway Facility Account budget 4311.0 on the
table for discussion.***

Seconded by Steve Brown.

31 Arthur Genualdo is presenting this budget.

32 Bruce Cleveland asks about the Heating Oil line being reduced because of the new
33 recycling furnace and Artie said it is up and running at this point so he reduced the
34 amount a little for next year and hopes to reduce it more the following year. Bruce also
35 asked about the Building Maintenance line increasing and Artie said he wants to do
36 various improvements such as electrical outlets installed and they put in a new door and
37 he also hired someone to put in a chimney.

38 **Motion by** Brenda Copp to accept the Highway Facility budget with Gross Expenses of
39 \$10,056.00, Revenue of \$0.00 and Net expenses of \$10,056.00 pending further review.

40 **Seconded by** Daniel Saltalamacchia.

41 **In favor,** Dawn Nicolaisen, Steve Brown, Bruce Cleveland, Brenda Copp and Daniel
42 Saltalamacchia.

43 **Motion passed unanimously.**

44

45 **Motion by Bruce Cleveland to put the Highway Operating Account budget 4312.0 on**
46 **the table for discussion.**

47 **Seconded by Steve Brown.**

48 Arthur Genualdo is presenting this budget.

49 Arthur said that there are several lines in his budget that he has not used as he is over
50 budget on the plowing and sanding lines with last year's snow. He said that he trying not
51 to spend in other areas so he can keep his budget to what he requested. Bruce Cleveland
52 said that the past few years the Plowing line has gone over and feels there should be more
53 money put in that line. Artie did say that he has some block grant money as well. Dawn
54 Nicolaisen asked if the money will be spent prior to the end of the year and Artie said he
55 can't spend what is left without going over budget. Steve Brown asked about the
56 Equipment Rental line as the past few years this line has been over budget. Artie said he
57 was down an employee and the projects he wanted to do didn't get done so he didn't need
58 to rent the equipment. Artie also said he is trying to be really cautious with his budget
59 this year because of the economy. Dawn Nicolaisen asked why the money in the Payroll
60 line wasn't used if it was there and Artie said it was a long process to hire a replacement
61 employee but he doesn't expect this year to be like last year and the Payroll line will be

62 used next year. Steve Brown asked about the Mandatory House Numbering line and
63 Artie said it is his responsibility for his department to put up the house numbers on 7
64 properties. Artie said he wasn't aware that there was a line item for this in this year's
65 budget and he was going to talk to Cheryl about it. Dawn Nicolaisen asked about the
66 \$100,000.00 in the paving line and Artie said that this amount is to reduce the Warrant
67 Article by the \$100,000.00. He said that money is used as part of the RIP but if the
68 Warrant Article fails then he has the \$100,000.00 in the budget for band-aids on the
69 roads.

70 **Motion by** Bruce Cleveland to increase the Plowing line from \$125,000.00 to
71 \$130,000.00.

72 **Seconded by** Steve Brown.

73 Bruce said this isn't a huge increase but the past 2 years this line has gone over budget
74 and he wants the numbers to be closer to what is being expended. Bruce also said that he
75 made this motion with the understanding that if there is money left in this line it would go
76 into the new "roll over account" to reduce the costs of the budget for plowing in future
77 years. Artie agreed.

78 **In favor,** Steve Brown, Bruce Cleveland, Brenda Copp and Daniel Saltalamacchia.

79 **Abstain,** Dawn Nicolaisen

80 **Motion passed 4-0-1.**

81 Dawn stated the reason she abstained from this vote is because her husband plows for the
82 Town and there are a lot of residents that feel that this would be a conflict of interest so
83 she never votes on plowing motions.

84 **Motion by** Brenda Copp to accept the Highway Operating budget with Gross Expenses of
85 \$525,615.00, Revenue of \$0.00 and Net Expenses of \$525,615.00 pending further review.

86 **Seconded by** Steve Brown.

87 **In favor,** Dawn Nicolaisen, Steve Brown, Bruce Cleveland, Brenda Copp and Daniel
88 Saltalamacchia.

89 **Motion passed unanimously.**

90

91 **Motion by Bruce Cleveland to put the Sanitation Facility Account budget 4321.0 on the**
92 **table for discussion.**

93 **Seconded by Steve Brown.**

94 Arthur Genuardo is presenting this budget.

95 Bruce Cleveland asked why the Electricity line has increased and Artie said he reviewed
96 the budget with Cheryl (the finance director) and this is the amount she recommended for
97 next year.

98 **Motion by** Brenda Copp to accept the Sanitation Facility Account with Gross Expenses
99 of \$8,464.00, Revenue of \$0.00 and Net Expenses of \$8,464.00 pending further review.

100 **Seconded by** Dawn Nicolaisen.

101 **In favor,** Dawn Nicolaisen, Steve Brown, Bruce Cleveland, Brenda Copp and Daniel
102 Saltalamacchia.

103 **Motion passed unanimously.**

104

105 **Motion by Bruce Cleveland to put the Sanitation Operating Account budget 4324.0 on**
106 **the table for discussion.**

107 **Seconded by Steve Brown.**

108 Arthur Genuardo is presenting this budget.

109 Steve Brown asked about the Box Rental line because the amount budgeted is \$2,500.00
110 and only \$1,800.00 has been expended for this for the past two years. Artie said he has 4
111 containers at \$50.00 per month per container for a total of \$200.00 per month x 12 month
112 is \$2,400.00. Artie said they may not be charging him for the recycling containers and he
113 also said next year they will be negotiating a new contract and feels they should leave the
114 money in the budget for now. Steve Brown also asked about the Payroll line and why the
115 large increase over last year. Artie said last year he had a few new employees so
116 everyone was at the \$9.00 or \$10.00 rate and now he has 2 employees that he would like
117 to promote to supervisors and the rates are \$13.00 and \$14.00 per hour and he also hired
118 an additional employee. Dawn Nicolaisen asked about the Tire Disposal line and why
119 that line is so low at this time and Artie said he saves this for the end of the year so there
120 is a good amount of tires piled up to save the cost of pick up fees.

121 **Motion by** Brenda Copp to accept the Sanitation Operating budget with Gross Expenses
122 of \$351,836.00, Revenue of \$17,500.00 and Net Expenses of \$334,336.00 pending
123 further review.

124 **Seconded by** Steve Brown.

125 **In favor**, Dawn Nicolaisen, Steve Brown, Bruce Cleveland, Brenda Copp and Daniel
126 Saltalamacchia.

127 **Motion passed unanimously.**

128

129 **Motion by Bruce Cleveland to put the Sanitation Site Account budget 4325.0 on the**
130 **table for discussion.**

131 **Seconded by Steve Brown.**

132 Arthur Genuardo is presenting this budget.

133 Bruce Cleveland asked about the R&M Site line and Artie said just before it snows he
134 will be putting down new material and grading it as well as repairing the burn pit.

135 **Motion by** Brenda Copp to accept the Sanitation Site budget with Gross Expenses of
136 \$2,000.00, Revenue of \$1.00 and Net Expenses of \$1,999.00 pending further review.

137 **Seconded by** Steve Brown.

138 **In favor**, Dawn Nicolaisen, Steve Brown, Bruce Cleveland, Brenda Copp and Daniel
139 Saltalamacchia.

140 **Motion passed unanimously.**

141

142 **Motion by Bruce Cleveland to put the Recycling Account budget 4326.0 on the table**
143 **for discussion.**

144 **Seconded by Steve Brown.**

145 Arthur Genuardo is presenting this budget.

146 Steve Brown asked about the Seminars line and wanted to be sure there is enough money
147 in that line as last year and the year before the line was over expended. Artie said there
148 are two employees that are scheduled to take a course in October and everyone will need
149 to get recertified next year. He said the past few years he has gone through a lot of
150 employees and hopes that won't happen this year and feels the \$600.00 being requested
151 will be enough.

152 **Motion by** Brenda Copp to accept the Recycling budget with Gross Expenses of
153 \$49,125.00, Revenue of \$17,500.00 and Net Expenses of \$31,750.00 pending further

154 review.

155 ***Seconded by*** Daniel Saltalamacchia.

156 ***In favor,*** Dawn Nicolaisen, Steve Brown, Bruce Cleveland, Brenda Copp and Daniel
157 Saltalamacchia.

158 ***Motion passed unanimously.***

159

160 Bruce Cleveland announced the budgets that are being discussed next week

161

162 Meeting adjourned 7:20

163

164 Respectfully submitted,

165 Sue Reynolds

166