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DRAFT
Budget Committee Minutes
Town of Sandown, NH

Meeting Date: Wednesday, November 14, 2012

Type of Meeting: Public

Method of Notification: Public posting – Town Hall & Post Office

Meeting Location: Town Hall, Second Floor

Members Present: Bruce Cleveland, Selectwoman Copp (*Selectman Ex-Officio*), Jon Goldman, Lauren Cairns, Dawn Nicolaisen, Cathy Gorman, Bill Carter
Recording Secretary: Sue Reynolds

Meeting was called to order by Bruce Cleveland at 6:30 PM.

Bruce Cleveland asked the Committee to review the minutes of Wednesday, November 7, 2012. Dawn Nicolaisen stated line 97 should read will not be enough and line 111 should read sent out RFP's. Bruce Cleveland said he checked the numbers and they matched the approved budgets.

Motion by Brenda Copp to accept the minutes of Wednesday, November 7, 2012 as amended.

Seconded by Dawn Nicolaisen.

In Favor, Dawn Nicolaisen, Bruce Cleveland, Lauren Cairns, Brenda Copp, Jon Goldman, Cathy Gorman.

Abstain, Bill Carter.

Motion passes 6-0-1

Brenda Copp mentioned that the BOS were able to get a notebook computer for \$276.00 for the Plumbing Inspector and the money will come from 2012's budget so the money isn't needed in next year's budget. She suggests leaving \$250.00 in the Supply line for

31 new permits and supplies and the Computer/Software line can be reduced to \$0.00. The
32 Committee reviewed the new paperwork that Brenda passed around.

33 ***Motion by Jon Goldman to put the Plumbing Inspector's Account budget 4241.4 on***
34 ***the table for discussion.***

35 ***Seconded by Brenda Copp.***

36 ***Motion by Jon Goldman to reduce the Computer/Software line to \$1.00.***

37 ***Seconded by Brenda Copp.***

38 ***In Favor,*** Dawn Nicolaisen, Bruce Cleveland, Lauren Cairns, Brenda Copp, Jon
39 Goldman, Cathy Gorman, Bill Carter.

40 ***Motion passes unanimously***

41 ***Motion by Jon Goldman to increase the Supply line to \$250.00.***

42 ***Seconded by Brenda Copp.***

43 ***In Favor,*** Dawn Nicolaisen, Bruce Cleveland, Lauren Cairns, Brenda Copp, Jon
44 Goldman, Cathy Gorman, Bill Carter.

45 ***Motion passes unanimously***

46 ***Motion by Jon Goldman to accept the Plumbing Inspector's Account with Gross***
47 ***Expenses of \$8,731.00, Revenue of \$10,880.00 and Net Expenses of -\$2,149.00 pending***
48 ***further review.***

49 ***Seconded by Brenda Copp.***

50 ***In Favor,*** Dawn Nicolaisen, Bruce Cleveland, Lauren Cairns, Brenda Copp, Jon
51 Goldman, Cathy Gorman, Bill Carter.

52 ***Motion passes unanimously***

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55 ***Motion by Bruce Cleveland to put the Animal Control Account budget 4414.0 on the***
56 ***table for discussion.***

57 ***Seconded by Brenda Copp.***

58 This budget is presented by Chief Gordon. Chief Gordon handed out an updated P&L
59 dated 11/14/12. Bruce Cleveland asked where the revenue comes from and Chief Gordon
60 said it comes from fines. Brenda Copp asked about being way over budget on the Book
61 line and wanted to be sure there is enough money allowed for next year. Chief Gordon

62 said they needed updated material. Bruce Cleveland asked about the Health line not
63 being used and Chief Gordon said this is used for rabies shots and it is a good thing if she
64 doesn't have to use it. Bruce also asked about the part time holiday and vacation pay and
65 Chief Gordon said that is a contractual item.

66 **Motion by** Brenda Copp to accept the Animal Control budget with Gross Expenses of
67 \$18,576.36, Revenue of \$500.00 and Net Expenses of \$18,076.36 pending further review.

68 **Seconded by** Jon Goldman.

69 **In Favor,** Dawn Nicolaisen, Bruce Cleveland, Lauren Cairns, Brenda Copp, Jon
70 Goldman, Cathy Gorman, Bill Carter.

71 **Motion passes unanimously**

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74 **Motion by Bruce Cleveland to put the Police Account budget 4210.0 on the table for**
75 **discussion.**

76 **Seconded by Brenda Copp.**

77 This budget is being presented by Chief Gordon. Chief Gordon said he needed to add
78 money to the Payroll line. He explained that the Town is now in need of a crossing guard
79 and he didn't budget for it for next year. He figured out 180 days x \$21.77 per hour for a
80 total of \$3,918.60 and he is not asking for a 2% increase.

81 **Motion by** Brenda Copp to change the Payroll line to \$395,300.69.

82 **Seconded by** Jon Goldman.

83 **In Favor,** Dawn Nicolaisen, Bruce Cleveland, Lauren Cairns, Brenda Copp, Jon
84 Goldman, Cathy Gorman, Bill Carter.

85 **Motion passes unanimously**

86 Jon Goldman asked if the Sergeant's position will be filled by January and Chief Gordon
87 said yes he is in the final process of awarding the position. Bruce Cleveland asked about
88 the Tuition Reimbursement line and Chief Gordon said they allow \$750.00 per person
89 knowing that all officers won't use it. Dawn Nicolaisen asked if they can use more than
90 that and Chief Gordon said if he has allowed it in the past but it has to be okay with the
91 Union as well.

92

93 **Motion by** Brenda Copp to accept the Police Account with Gross Expenses of
94 \$542,584.69, Revenue of \$4,881.56 and Net Expenses of 537,703.13 pending further
95 review.

96 **Seconded by** Cathy Gorman

97 **In Favor,** Dawn Nicolaisen, Bruce Cleveland, Lauren Cairns, Brenda Copp, Jon
98 Goldman, Cathy Gorman, Bill Carter.

99 **Motion passes unanimously**

100

101 Bruce Cleveland stated there will not be a meeting next week due to the Thanksgiving
102 Holiday and the next meeting will be held on November 28th. The budgets being
103 discussed that evening will be Rescue Account and the Fire Account.

104

105 Meeting adjourned 7:00

106

107 Respectfully submitted,

108 Sue Reynolds

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