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DRAFT
Budget Committee Minutes
Town of Sandown, NH

Meeting Date: Wednesday, October 24, 2012

Type of Meeting: Public

Method of Notification: Public posting – Town Hall & Post Office

Meeting Location: Town Hall, Second Floor

Members Present: Bruce Cleveland, Selectwoman Copp (*Selectman Ex-Officio*), Jon Goldman, Bill Carter, Lauren Cairns, Dawn Nicolasien

Late Arrival: Cathy Gorman at 6:40

Recording Secretary: Sue Reynolds

Meeting was called to order by Bruce Cleveland at 6:30 PM.

Bruce Cleveland asked the Committee to review the minutes of Wednesday, October 10, 2012. Bruce Cleveland stated that line 155 the Gross amount should be \$1,570.32.

Dawn Nicolaisen stated that line 106 should be LGC and not LCG.

Motion by Brenda Copp to accept the minutes of Wednesday, October 10, 2012 as amended.

Seconded by Jon Goldman.

In Favor, Bruce Cleveland, Brenda Copp, Bill Carter, Jon Goldman.

Abstain, Dawn Nicolasien, Lauren Cairns

Motion passes 4-0-2

Motion by Bruce Cleveland to put the Highway Facility Account budget 4311.0 on the table for discussion.

Seconded by Lauren Cairns.

Artie Genualdo is presenting this budget.

31 Artie Genualdo stated that the budget is up a bit from last year but there are no major
32 increases. He stated that he tries to ask for what is needed but no extras. Bruce
33 Cleveland asked about the cost of the Heating Oil line and asked Artie about the
34 installation of the waste oil furnace. Artie said that he has the furnace and he plans to
35 have it installed within a month, as soon as the building is ready. He said he is will run
36 the furnace during the day but keep the heat on at night. Artie also stated that he is
37 planning to disconnect the fax line as he doesn't use it enough and use the one at the
38 Town Hall. He said there should be a decrease in that line but he is not sure how much.
39 Cathy Gorman just arrived.

40 **Motion by** Brenda Copp to accept the Highway Facility Account with Gross Expenses of
41 \$10,156.00, Revenue of \$0.00 and Net Expenses of \$10,156.00 pending further review.

42 **Seconded by** Jon Goldman.

43 **In Favor,** Dawn Nicolaisen, Lauren Cairns, Jon Goldman, Bruce Cleveland, Brenda
44 Copp, Bill Carter, Cathy Gorman.

45 **Motion passes unanimously.**

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48 **Motion by Bruce Cleveland to put the Highway Operating Account budget 4312.0 on**
49 **the table for discussion.**

50 **Seconded by Brenda Copp.**

51 Artie Genualdo is presenting this budget. Dawn Nicolasion questioned the Equipment
52 Purchase line and asked why it is only at 36% and Artie stated he hasn't had a chance to
53 purchase the items needed yet. He said most of his time has been spent on the road
54 repairs and they are almost completed so he will be ordering soon. Bruce Cleveland
55 asked what Artie would be ordering and he said rakes, shovels, lawn equipment, etc.
56 Dawn also asked if the Sand and Salt lines weren't used much because of the mild winter
57 last year and Artie said yes. Artie also said that whatever money is left in the Sand, Salt
58 and Plowing lines will be put into the Plowing Expendable Trust Fund. Artie said he is
59 not putting in a warrant article this year to add more money to the Trust Fund as he feels
60 what will be left in the budget will be sufficient for this year. Bruce Cleveland asked
61 how this will be reflected in the budget next year and Brenda Copp said it will be in the

62 Town Report. Bruce asked about the use of the molasses in the salt. Artie said he is not
63 using as much salt by using the molasses in it and he usually orders 1,400 tons each year.
64 Lauren Cairns asked about the Office Details line as it is way over budget this year. Artie
65 said he needs an officer when they work on the main roads in Town and doesn't feel he
66 will go over again. Artie said he will use some money from his Block Grant to pay for
67 the overages in his budget. Dawn Nicolasion asked why the Vehicle Maintenance line is
68 so low and Artie said he retired a truck this year and he is looking to purchasing a new
69 truck instead of repairing it. Artie said he is looking for a pick up for his use and not a
70 dump truck. He said the BOS are supporting the Warrant Article and asked for the
71 Budget Committee's support as well.

72 **Motion by** Brenda Copp to accept the Highway Operating Account with Gross Expenses
73 of \$517,077.16, Revenue of \$350.00 and Net Expenses of \$156,727.16 pending further
74 review.

75 **Seconded by** Dawn Nicolaisen.

76 Bruce Cleveland asked what the Revenue is from and Artie said it is from the driveway
77 permits.

78 **In Favor,** Dawn Nicolaisen, Lauren Cairns, Jon Goldman, Bruce Cleveland, Brenda
79 Copp, Bill Carter, Cathy Gorman.

80 **Motion passes unanimously.**

81

82

83 **Motion by Bruce Cleveland to put the Sanitation Facility Account budget 4321.0 on the**
84 **table for discussion.**

85 **Seconded by Brenda Copp.**

86 Artie Genualdo is presenting this budget. Bruce Cleveland asked about the Electricity
87 line and stated that it has gone up over \$1,000.00 and said that the breakdown comes out
88 to \$136.00 wk for 15 hours of operation. Bruce asked if there was a plan to reduce this
89 and Artie said he spoke to Ryan from the Local Energy Commission and told him he'd
90 like to have a sensory light put up. Bruce said it costs about \$12.00 per hour for the
91 electricity excluding the hydraulics. Brenda Copp stated that the new lights would need to

92 go on a new pole and wondered if the amount of return would be worth it. Bruce said
93 that is something that the Local Energy Commission is looking into.

94 **Motion by** Brenda Copp to accept the Sanitation Facility Account with Gross Expenses
95 of \$8,564.00, Revenue of \$1.00 and Net Expenses of \$8,563.00 pending further review.

96 **Seconded by** Dawn Nicolaisen.

97 **In Favor,** Dawn Nicolaisen, Lauren Cairns, Jon Goldman, Bruce Cleveland, Brenda
98 Copp, Bill Carter, Cathy Gorman.

99 **Motion passes unanimously.**

100

101

102 **Motion by Bruce Cleveland to put the Sanitation Operating Account budget 4324.0 on**
103 **the table for discussion.**

104 **Seconded by Brenda Copp.**

105 Artie Genualdo is presenting this budget. Artie said he kept everything the same on this
106 budget. He said that waste and hauling went up for this year but because recycling is
107 going so well he didn't not need to increase the budget.

108 **Motion by** Brenda Copp to accept the Sanitation Operating Account with Gross Expenses
109 of \$343,669.16, Revenue of \$17,500.00 and Net Expenses of \$326,169.16 pending
110 further review.

111 **Seconded by** Dawn Nicolaisen.

112 **In Favor,** Dawn Nicolaisen, Lauren Cairns, Jon Goldman, Bruce Cleveland, Brenda
113 Copp, Bill Carter, Cathy Gorman.

114 **Motion passes unanimously.**

115

116

117 **Motion by Bruce Cleveland to put the Sanitation Site Account budget 4325.0 on the**
118 **table for discussion.**

119 **Seconded by Brenda Copp.**

120 Artie Genualdo is presenting this budget. Artie said the site is in good shape right now
121 and there is not much maintenance needed this year, which is why he reduced the amount
122 by \$1,000.00.

123 **Motion by** Brenda Copp to accept the Sanitation Site account with Gross Expenses of
124 \$2,000.00, Revenue of \$1.00 and Net Expenses of \$1,999.00 pending further review.

125 **Seconded by** Dawn Nicolaisen.

126 **In Favor,** Dawn Nicolaisen, Lauren Cairns, Jon Goldman, Bruce Cleveland, Brenda
127 Copp, Bill Carter, Cathy Gorman.

128 **Motion passes unanimously.**

129

130

131 **Motion by Bruce Cleveland to put the Recycling Account Budget 4326.0 on the table**
132 **for discussion.**

133 **Seconded by Brenda Copp.**

134 Artie Genudaldo is presenting this budget. Jon Goldman commends Artie and his crew
135 on a great job for the job they are doing. He said the trash is cut in half and the recycling
136 is up due to Artie's management and the improvement to the grounds. Brenda Copp and
137 Bruce Cleveland both agreed that Artie is doing a great job.

138 **Motion by** Brenda Copp to accept the Recycling Account with Gross expenses of
139 \$49,125.00, Revenue of \$17,500 and Net Expenses of \$31,625.00 pending further review.

140 **Seconded by** Lauren Cairns.

141 **In Favor,** Dawn Nicolaisen, Lauren Cairns, Jon Goldman, Bruce Cleveland, Brenda
142 Copp, Bill Carter, Cathy Gorman.

143 **Motion passes unanimously.**

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145

146 Bruce Cleveland said there was a request from Darlene to review the Town Clerk's
147 budget again as some of last year's figures were used.

148 **Motion by Bruce Cleveland to put the Town Clerk Account budget 4140.0 on the table**
149 **for discussion.**

150 **Seconded by Brenda Copp.**

151 Bruce explained that there changes in the Deputy Clerk and Municipal Clerk rates and
152 there was also a change in the Deliberative Session line. Bruce asked the Committee if
153 anyone had any questions about the numbers that need to change.

154 **Motion by** Brenda Copp to change the Deputy Clerk line to \$24,057.35.

155 **Seconded by** Dawn Nicolaisen.

156 **In Favor,** Dawn Nicolaisen, Lauren Cairns, Jon Goldman, Bruce Cleveland, Brenda
157 Copp, Bill Carter, Cathy Gorman.

158 **Motion passes unanimously.**

159

160 **Motion by** Brenda Copp to change the Municipal Clerk line to \$19,738.94.

161 **Seconded by** Lauren Cairns.

162 **In Favor,** Dawn Nicolaisen, Lauren Cairns, Jon Goldman, Bruce Cleveland, Brenda
163 Copp, Bill Carter, Cathy Gorman.

164 **Motion passes unanimously.**

165

166 **Motion by** Brenda Copp to increase the Deliberative Session line to \$257.10.

167 **Seconded by** Dawn Nicolaisen.

168 **In Favor,** Dawn Nicolaisen, Lauren Cairns, Jon Goldman, Bruce Cleveland, Brenda
169 Copp, Bill Carter, Cathy Gorman.

170 **Motion passes unanimously.**

171

172 **Motion by** Brenda Copp to accept the Town Clerk Account with Gross Expenses of
173 \$49,024.05, Revenue of \$934,974.38 and Net Expenses of -\$885,950.33 pending further
174 review.

175 **Seconded by** Lauren Cairns.

176 **In Favor,** Dawn Nicolaisen, Lauren Cairns, Jon Goldman, Bruce Cleveland, Brenda
177 Copp, Bill Carter, Cathy Gorman.

178 **Motion passes unanimously.**

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181 Brenda Copp stated that the Committee approved the Assessing Account the first week of
182 budgets and this year they need to a statistical revaluation by law so a line needs to be
183 added to this budget in the amount of \$38,400.00. She said the BOS received 3 quotes to
184 do the revaluation and will bring them to the next Budget Committee meeting so the

185 Board can review them. This will be on the November 7th agenda. Jon asked for the
186 P&L for the past few years as well.

187

188 Bruce Cleveland said that there won't be a meeting next week and the following meeting
189 will be on November 7th and the budgets that will be discussed will be the Insurance
190 Account, Gov't Building and Executive Budget. Brenda said the BOS are waiting for
191 quotes on the Executive budget and Gov't Building budget. Brenda said she will ask the
192 office to have copies ready as soon as they can on these 2 budgets and the Committee
193 will be notified when they are ready to be picked up. Bruce also stated he will send out
194 the information electronically as well. Jon asked if the committee can get a copy of the
195 entire budget, P&L and all paperwork that goes with that budget. Bruce said he will
196 check with the office to see if that is possible.

197

198 Brenda Copp reminded the public to vote on November 6th in the Presidential Election.

199

200 Meeting adjourned 7:20

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202

203 Respectfully submitted,

204 Sue Reynolds

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