

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29

DRAFT
Budget Committee Minutes
Town of Sandown, NH

Meeting Date: Wednesday, September 21, 2011

Type of Meeting: Public

Method of Notification: Public posting – Town Hall & Post Office

Meeting Location: Town Hall, Second Floor

Members Present: Bruce Cleveland, Selectwoman Copp (*Selectman Ex-Officio*), Cathy Gorman, Dawn Nicolaisen, Mindy Salomone-Abood, Ralph Millard and Robert Millard
Recording Secretary: Sue Reynolds

Meeting was called to order by Chair Mindy Salomone-Abood at 6:30 PM.

Mindy Salomone-Abood asked the Committee to review the minutes of Wednesday, September 14, 2011. Bruce Cleveland said line 105 should read he said....

Motion by Selectwoman Copp to accept the minutes from Wednesday, September 14, 2011 as amended.

Seconded by Mindy Salomone-Abood.

In Favor, Selectwoman Copp, Bruce Cleveland, Mindy Salomone-Abood, Robert Millard, Ralph Millard and Cathy Gorman.

Abstain Dawn Nicolaisen

Motion passes 4-0-1

Motion by Mindy Salomone-Abood to put the Treasurer Account budget 4150.5 on the table for discussion.

Seconded by Selectwoman Copp.

30 Mindy Salamone-Abood said there is a letter that was received from Marie Buckley in
31 regards to her duties as Treasurer. Bruce Cleveland said it is hard to tell how many hours
32 it takes to do this job. Selectwoman Copp said that question has been asked several times
33 and this position is a stipend position. She continued to say that when Marie wrote the
34 letter she had included the 2% increase but because the BOS voted not to give stipend
35 employees an increase this year she requested that it be removed from her budget. Mindy
36 Salomone-Abood said this position has always been a stipend, elected position and in
37 2006 there was a 1.5% COLA increase and a 1.5% Merit increase, which is where the
38 raises began for this position. Selectwoman Copp said Marie asked the BOS for the
39 increase as her original duties had increased in 2006. Mindy Salomone-Abood also said
40 that she did some research with the NH LGC payrolls, etc and based on other towns that
41 equivalent to Sandown she feels the payroll line should be reduced as this is a stipend
42 position and the position is up for re-election this year. Mindy said if you take the
43 original stipend amount of \$3,000.00 and multiply that by the 6% increase (that was
44 given in 2008) that would come out to about \$3,200.00. Selectwoman Copp said it come
45 out to \$3,444.99 for the treasurer and \$316.99 for the assistant.

46 **Motion by** Mindy Salomone-Abood to reduce the Payroll line down to \$3,700.00, with
47 \$3,400.00 for the Treasurer and \$300.00 for the Assistant Treasurer.

48 **Second by** Cathy Gorman.

49 Dawn Nicolaisen asked the reasoning for reducing it lower than what the position is
50 paying now. Selectwoman Copp said it is a reduction of \$44.99 for the Treasurer and a
51 reduction of \$16.99 for the Assistant Treasurer. Mindy said because of her comparison to
52 the other Town's according to LGC, also that it is a stipend position and it is up for re-
53 election this year. Bruce Cleveland said without knowing the number of hours it's hard
54 to tell the amount of work that is being done. Mindy again said that has been requested
55 several times and it has never been provided. Ralph Millard stated a stipend amount is
56 the amount accepted when the position is taken, it is really not necessary to keep track of
57 how many hours you work. Cathy Gorman said typically the Town decides what the job
58 entails and how much it will pay, again it is not necessary for the person in that position
59 to keep track of the hours worked. Selectwoman Copp said she would like to see it at a
60 set amount, but she doesn't agree with the figures in the motion.

61 ***In Favor*** Mindy Salomone-Abood, Cathy Gorman, Ralph Millard, Robert Millard and
62 Bruce Cleveland.

63 ***Opposed*** Selectwoman Copp and Dawn Nicolaisen.

64 ***Motion passes 5-2-0***

65 ***Motion by*** Mindy Salomone-Abood to accept the Treasurer Account budget with Gross
66 Expenses of \$3,850.00, Revenue of \$0.00 and Net Expenses of \$8,350.00 pending further
67 review.

68 ***Seconded by*** Cathy Gorman.

69 ***In Favor*** Mindy Salomone-Abood, Cathy Gorman, Ralph Millard, Robert Millard and
70 Bruce Cleveland.

71 ***Opposed*** Selectwoman Copp and Dawn Nicolaisen.

72 ***Motion passes 5-2-0***

73

74

75 ***Motion by Mindy Salomone-Abood to put the Cemetery Account budget 4195.0 on the***
76 ***table for discussion.***

77 ***Seconded by Selectwoman Copp.***

78 This budget is being presented by Carroll Bassett. Carroll states this is for the mowing,
79 maintenance and clean up of the cemeteries in town.

80 ***Motion by*** Selectwoman Copp to accept the Cemetery Account budget with Gross
81 Expenses of \$3,000.00, Revenue of \$0.00 and Net Expenses of \$3,000.00 pending further
82 review.

83 ***Seconded by*** Mindy Salomone-Abood.

84 ***In Favor*** Mindy Salomone-Abood, Cathy Gorman, Ralph Millard, Robert Millard and
85 Bruce Cleveland, Selectwoman Copp and Dawn Nicolaisen.

86 ***Motion passes unanimously***

87

88

89 ***Motion by Mindy Salomone-Abood to put the Trustees Account budget 4199.0 on the***
90 ***table for discussion.***

91 ***Seconded by Selectwoman Copp.***

92 This budget is being presented by Carroll Bassett.

93 Mindy Salomone-Abood noted that the Payroll line was decreased by \$25.00 and
94 supplies went from \$0.00 to \$25.00. She feels that this is a stipend position and the
95 300.00 should stay in the Payroll line and if supplies are needed then that amount should
96 be added.

97 **Motion by** Selectwoman Copp to increase the Payroll line to \$300.00.

98 **Seconded by** Mindy Salomone-Abood.

99 Selectwoman Copp said this is a lot of work for a small amount of money. Mindy asked
100 Carroll to explain the position and he said he didn't have all the information. Mindy
101 stated there are a number of trusts that need to be overseen and the Trustee makes sure he
102 is getting the best interest on the accounts for the Town. The amount of trusts taken care
103 of is listed in the Town Report as 194.

104 **In Favor** Mindy Salomone-Abood, Cathy Gorman, Ralph Millard, Robert Millard and
105 Bruce Cleveland, Selectwoman Copp and Dawn Nicolaisen.

106 **Motion passes unanimously**

107

108 **Motion by** Selectwoman Copp to accept the Trustees Account budget with Gross
109 Expenses of \$325.00, Revenue of \$0.00 and Net Expenses of \$325.00 pending further
110 review.

111 **Seconded by** Mindy Salomone-Abood.

112 **In Favor** Mindy Salomone-Abood, Cathy Gorman, Ralph Millard, Robert Millard and
113 Bruce Cleveland, Selectwoman Copp and Dawn Nicolaisen.

114 **Motion passes unanimously**

115

116

117 Motion by Mindy Salomone-Abood to put the Plumbing Inspection Account budget
118 4241.4 on the table for discussion.

119 Seconded by Selectwoman Copp.

120 This budget is being presented by Gary Paradis. Mindy Salomone-Abood said this is a
121 permit based budget. Ralph Millard asked about the Phone line and Gary stated the
122 Town supplies him with a cell phone and that is the cost. Ralph also asked about the

123 Supply line and Gary stated this year he is changing the permits for gas and plumbing.
124 The cost will be about \$75.00 - \$80.00 for each permit type. Selectwoman Copp said
125 only \$9.00 has been used so far this year and Gary said the money for the permits will be
126 deducted from that once they are ordered. Gary also stated that for next year he would
127 like to get a net book to keep all of the Plumbing records separate and not on his personal
128 computer. He said the laptop would belong to the Town and if for some reason there was
129 a new inspector, the laptop would go to them. Cathy Gorman asked the Revenue line and
130 wondered if it should be reduced like the other permit based accounts and Gary said it is
131 based on the number of permits given out. If the permits are down then the payroll line
132 will be lowered as well.

133 **Motion by** Selectwoman Copp to accept the Plumbing Inspection Account budget with
134 Gross Expenses of \$5,850.00, Revenue of \$7,200.00 and Net Expenses of -\$1,350.00
135 pending further review.

136 **Seconded by** Mindy Salomone-Abood.

137 **In Favor** Mindy Salomone-Abood, Cathy Gorman, Ralph Millard, Robert Millard and
138 Bruce Cleveland, Selectwoman Copp and Dawn Nicolaisen.

139 **Motion passes unanimously**

140

141

142 Mindy Salomone-Abood reviews the packets that she handed out to the Committee this
143 evening. She said there is the budget worksheet from the Moderator. She stated there is
144 also one for the Library account, which will be discussed next week. She said she printed
145 out the Performance Evaluations as some of the Board members had questions on them.
146 Mindy also stated the 2008 budget for the Moderator's budget is included in the packet
147 and the Budget Committee's worksheet is included as well.

148

149 Mindy asked Cathy and Bruce if they went to the workshop and they both said it was
150 very informative and they are both glad they went. Cathy said there a lot of Towns/Cities
151 that are doing 3-5 year projections. Bruce said he can get the download on Friday from
152 the course and he will add the information they received and email it to all the Committee
153 members.

154 Mindy listed the budgets that will be reviewed next week.

155

156 Motion by Mindy Salomone-Abood to adjourn.

157 Seconded by Cathy Gorman.

158

159 Meeting adjourned at 7:10

160

161 Respectfully submitted,

162 Sue Reynolds