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DRAFT
Budget Committee Minutes
Town of Sandown, NH

Meeting Date: Wednesday June 8, 2011

Type of Meeting: Public

Method of Notification: Public posting – Town Hall & Post Office

Meeting Location: Town Hall, Second Floor

Members Present: Bruce Cleveland, Brenda Copp (*Selectman Ex-Officio*), Cathy Gorman, Ralph Millard, Robert Millard, Dawn Nicolaisen, Mindy Salomone-Abood

Members Not Present: None (Sue Reynolds, Recording Secretary)

Members Late to Arrive: None

Meeting was called to order by Acting Chair Mindy Salomone-Abood at 6:45 PM.

Brenda Copp welcomed all the new members.

Discussion took place between Mindy Salomone-Abood and Brenda Copp as to whether or not the previous meeting minutes (Jan 2011) needed to be accepted or not. Brenda Copp would check with the office to find out.

Acting chair Mindy Salomone-Abood welcomed all the new members to the committee, talked about Robert Rules of Order and where to find information about them if members were not familiar with.

Mindy Salomone-Abood presented all members with the town’s new Personnel Policy and Procedure Manual and instructed them to read through, sign the appropriate page and get it to Lynn Blaisdell in the office.

31 Mindy Salomone-Abood opened the floor for nominations for the Chairman position.
32 **Motion by** Brenda Copp to nominate Mindy Salomone-Abood to the Chairman position.
33 **Seconded by** Dawn Nicolaisen.
34 **In favor:** Bruce Cleveland, Brenda Copp, Cathy Gorman, Ralph Millard, Robert Millard,
35 Dawn Nicolaisen
36 **Abstain:** Mindy Salomone-Abood
37 **Motion passes (6-0-1)**
38
39 Mindy Salomone-Abood opened the floor to nominations for Vice-Chairman. Question
40 was raised to what the duties of the Vice were. Brenda Copp explained what those duties
41 would be.
42 **Motion by** Brenda Copp to nominate Bruce Cleveland to the Vice Chair position.
43 **Seconded by** Mindy Salomone-Abood.
44 **In favor:** Brenda Copp, Cathy Gorman, Ralph Millard, Robert Millard, Dawn Nicolaisen,
45 Mindy Salomone-Abood
46 **Abstain:** Bruce Cleveland
47 **Motion passes (6-0-1)**
48
49 Members were presented with the proposed schedule for the upcoming budget year.
50 Everyone was ok with keeping the meetings at the 6:30pm time. No one expressed any
51 conflicts with the proposed schedule.
52
53 Mindy Salomone-Abood asked if people would be interested in touring or becoming
54 familiar with any of the facilities or sites that the budget funds. In past years not all
55 members are familiar or use the Towns facilities, so if anyone was interested Mindy
56 would contact Departments heads and see if they were available to do that.
57
58 Discussions took place in regards to how the whole budget process worked, what the
59 committee would get for information, why the Selectman had to look over the budgets
60 first and where to get more information regarding the budget process. Mindy Salomone-

61 Abood and Brenda Copp filled in as much information as possible, and would check with
62 other resources in order to obtain specific information.

63

64 It was decided by the committee members to meet July 13th, if the hall was available, to
65 determine the goals of the committee, what information members would like from the
66 departments and to review the municipal budget laws.

67

68 **Motion by** Brenda Copp to adjourn.

69 **Seconded by** Bruce Cleveland.

70

71 Meeting adjourned at 8:15 PM.

72

73 Respectfully submitted,

74 Mindy Salomone-Abood