

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: June 17, 2019**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Brown, Selectman Hudgins, Selectman Tombarello,
13 Selectman Cleveland and Selectman Olsen

14 **Recording Secretary:** Sue Reynolds

15 **Town Administrator:** Lynne Blaisdell

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17 Selectman Tombarello opened the meeting at 7pm with the Pledge of Allegiance.

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20 Selectman Tombarello asked the Board to review the minutes of Monday, June 3, 2019.

21 **Motion by** Selectman Brown to accept these minutes as written.

22 **Seconded by** Selectman Hudgins.

23 **In Favor,** Selectman Olsen, Selectman Brown, Selectman Tombarello, Selectman Hudgins
24 and Selectman Cleveland.

25 **Motion passes unanimously**

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28 **PUBLIC COMMENT**

29 Little Miss Amazing New Hampshire – Shae-Lynn Phaneuf and her mom Lindsay is here let
30 the public know that Shae-Lynn is 5 weeks away from the National Pageant and has been
31 busy fundraising for local food pantries. They are participating in a statewide talent show
32 for men, women, boys and girls ages 5 – 35, run by Miss Amazing in Wolfeboro. They are
33 inviting the community to attend. She said they have currently raised about \$1,000.00 of
34 their \$5,000.00 goal and are asking the permission of the Board to set up at the bottom of
35 the hill of the transfer station to pass out information on Little Miss Amazing and collect
36 donations. There was talk about possibly holding a car wash, but Selectman Brown was
37 concerned regarding liability insurance but is in favor of holding a fundraiser at the depot.

38 Lindsay will check dates with Lynne and the Depot/Transfer Station to be sure they are
39 okay with this as well.

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41 Selectman Cleveland stated the Fire Dept is sponsoring the Boy Scouts doing a fire burning
42 ceremony at this time.

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45 **Deb Hoadley, Library Director to give summer update and schedule of activities at**
46 **the library**

47 Deb came to the table to inform the Board of the summer reading kick off program. It
48 kicked off today and if a child reads over summer vacation, they gain 1 month of reading
49 proficiency and if they don't read, they go into a summer slide of 2 -3 months, which is why
50 the library is excited about their summer reading program.

51 Deb said the information regarding the summer slide will be posted on their website,
52 Facebook page and Instagram. If 4 -6 books are read over the summer, it has the potential
53 to stop or reverse the summer slide.

54 Deb stated Libby the reading dog will be back at the library again this summer to help the
55 children with reading aloud. There will be tickets awarded to children for reading books
56 and all ages and grades are included. Deb said June 20th beginning at 6pm is the big
57 summer kick off with an ice cream sundae celebration at the Town Hall and WMUR's Josh
58 Judge will be here as well.

59 This Saturday is the Great American camp out in the library parking lot from 7pm Saturday
60 night to 9am on Sunday, registrations being taken through Thursday.

61 Deb also handed the Board with a brochure of all the summer activities. Brochures are
62 available at the library and also the information is on line at www.sandownlibrary.us and
63 on Facebook and Instagram as well.

64 Friday, August 9th will be the end with a pasta dinner for those that participated in the
65 summer reading program along with entertainment. Their goal this year is 250 readers.

66 Deb said you can sign up for their newsletter as well on their website or Facebook page.

67 Deb also stated the Month of June they are collecting Food for Fines to benefit the Sandown
68 Food Pantry. Fines are waived up to \$25.00 per library card.

69 Flood update - almost finished repairs in the basement. The hope is the summer reading
70 program will be able to take place in the basement. Deb thanked Lynne and the BOS for
71 supporting her through this process. Lynne said the Building Inspector will be stopping by
72 the library to review the damage to prevent this from happening again.

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75 **Suzanne Reynolds, Recording Secretary to discuss 2019 wage increase**

76 Sue came to the table to ask the board to rescind her salary increase for the 2019 year. She
77 explained that when the Finance Director asked her to sign the form regarding the salary
78 increase that she opted to refuse the increase. After a few weeks she noticed that she was
79 receiving the increase and reached out to both Cheryl, the Finance Director and Lynne
80 Blaisdell and asked them to remove the increase. At that time Lynne responded and said
81 because the raises weren't given as a merit increase the refusal wasn't something that she
82 or Cheryl could authorize, and Sue needed to get the permission of the Board. Sue
83 explained that she is refusing the raise for 2 reasons. One is that she is the acting Chairman

84 of the Budget Committee and last year voted on the Executive budget, which directly
85 impacts her and realized that she shouldn't have voted on this. She also stated that
86 although she voted on the budget as it was presented to the voters (with the increases), the
87 budget didn't pass, and the BOS decided to honor the salary increases anyway and this is
88 not something that she agreed with. She said she cannot accept something that she doesn't
89 agree with. Sue also stated that in Lynne's response she said that the Board didn't like to
90 see employees refuse their raise then ask for additional money in future years, or if the
91 position needed to be filled in the future the appropriate money wouldn't be allocated in
92 the budget. Sue said that she isn't planning to ask additional money in years to come and
93 she's currently not planning to leave, however if she were to leave she can't imagine the
94 Board paying someone her current salary as she has been a recording secretary for the
95 town for upwards of 10 years. Lynne said the increase is .61 per hour. Selectman Brown
96 asked how this has been handled in the past when employees have refused their raise and
97 Lynne said she wasn't sure if it was just approved or if the employee came before the
98 Board. Selectman and Selectman Olsen both agreed in favor of the request. Selectman
99 Hudgins said the raises are not intended for the "employees personally" it is about the
100 position itself and keeping up with a small trend. He said they aren't taking care of the
101 employee in the position. They are taking care of the position through the employee.
102 Selectman Cleveland agrees with Selectman Cleveland but said he would like to see Sue
103 accept the raise but understands the reasoning for request. Sue stated that if the budget
104 passed and didn't end up in default, they probably wouldn't be having this discussion.
105 Selectman Tombarello said the Board had a discussion previously about giving up their
106 stipend as well but ultimately decided that is not why the budget failed and decided against
107 it. However, Selectman Cleveland said he still thinks about this because he wants to be sure
108 a budget is passed this year. Selectman Tombarello said that Sue deserves the raise and
109 wishes that she would accept it but will honor her request. Sue again stated this is about
110 principle and can't morally accept something she doesn't agree with, especially holding a
111 seat on the Budget Committee. Selectman Tombarello stated the consensus of the Board is
112 to honor Sue's request and Selectman Brown asked when this would be effective, and
113 Lynne said she sees no reason why it wouldn't be immediate.

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116 **NEW BUSINESS**

117 **Update and status of new town website**

118 Lynne stated the website is in final state and the expected date to go live is July 1st. There
119 will be a training tomorrow on the website from 10 – 12. Lynne said entries have been
120 minimized for the next few weeks during this transition. Selectman Cleveland said that is it
121 cell phone friendly and Lynne agreed.

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124 **Appointment of Ballot Clerk**

125 Lynne said that he spoke to Kevin Major and he is in favor of this.

126 **Motion by** Selectman Cleveland to appoint Wayne Lord as a Ballot Clerk for a 2- year
127 position.

128 **Seconded by** Selectman Hudgins.

129 ***In Favor***, Selectman Brown, Selectman Olsen, Selectman Tombarello, Selectman Hudgins
130 and Selectman Cleveland.

131 ***Motion passes unanimously.***

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133 ***Motion by*** Selectman Brown to accept the non-public minutes of June 3rd as written.

134 ***Seconded by*** Selectman Olsen.

135 ***In Favor***, Selectman Brown, Selectman Olsen, Selectman Tombarello, Selectman Hudgins
136 and Selectman Cleveland.

137 ***Motion passes unanimously.***

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140 **Discussion regarding disposal of highway dept trucks**

141 Lynne said the vehicles were put out with sealed bids and the deadline has passed and they
142 haven't received any. The Board is okay with Artie reaching out to junk yards to see what
143 he can get. Lynne also let the public if they are interested in them to please let the Board
144 know by their next meeting.

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147 **TOWN ADMINISTRATOR'S REPORT**

148 Lynne stated she heard from the representative from Melanson Heath stating they will not
149 be receiving a management letter, which indicates concern regarding areas that are of
150 concern. Lynne said some things they wanted addressed are trustee accounts need to be
151 looked at and the collateralization of the accounts.

152 Trustee bank accounts should be cut off on the last day of the month – Lynne said some
153 have been changed but some can't be. Selectman Cleveland stated he recommended if the
154 banks won't let the dates be changed the accounts should be closed and moved to a bank
155 that will allow them to choose their closing dates. Lynne said this will be a further
156 discussion.

157 Payroll documentation – rate of pay sign off sheets were missing but have been updated.

158 Lynne also stated there is new documentation needed for Rescue stipends.

159 Train Depot repairs have been completed in the amount of \$1,200.00.

160

161 Transfer station wages – Selectman Cleveland said he spoke with Artie regarding the salary
162 increase and he has the money in his budget with the existing positions. Artie has just
163 hired a new employee and has 2 interviews to take place in the next few weeks.

164 Lynne asked if the increase should take effect on July 1st so it is a clean date and Selectman
165 Cleveland suggested to make it effective in the next pay cycle. The rest of the Board agreed.

166

167 Hampstead Water – will be holding a Public Hearing on Wednesday, June 26th at 6:30 at the
168 Hampstead Middle School. Lynne said this is posted on the Facebook page as well as the
169 town's website.

170

171 Sawyer Family – Lynne stated the Sawyer family would like to donate a balsam spruce tree
172 to be used for the holiday season and Lynne asked the Board for their permission to accept
173 this and the Board agreed. Selectman Hudgins said he can have Conservation Committee
174 help with the planting of this.

175 Treatment for Phillips Pond – Amy S. from DES asked about doing diving early in the
176 season or wait to treat until later in the fall. Amy said she feels the diving should not take
177 place this spring or summer unless growth starts in the swimming area. Another survey
178 will take place in August and at that point treatment will be decided.

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182 **CORRESPONDENCE**

183 Email from US Census Bureau – Lynne mentioned a few weeks ago she would do what she
184 could. They have been asked to destroy the information they received, and Lynne said it
185 has been destroyed and the form needs to be signed by the Chairman of the Board stating
186 such. Selectman Tombarello signed the form.

187

188 Update from Dragon Mosquito providing the activity report to show what areas have been
189 sprayed. Lynne said the information is posted on the website and if anyone has any
190 questions, they can contact Dragon Mosquito directly.

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192 Letter from Eversource petitioning the Public Utilities Commission to increase the annual
193 base rate revenues. Part of this process requires them to send a letter to all residents.

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197 **LIAISON REPORT**

198 Selectman Cleveland – Police Dept – Depot issue has been taken care of as they have been
199 boarded up. Summer is here and they are asking that cars observe bikes. Riders should be
200 riding in the direction of the traffic.

201 Fire Dept. training last Tuesday and tonight they have a Fire Warden’s meeting in
202 Kensington.

203 Old Ambulance disposition – Selectman Cleveland asked to have this put on a future agenda
204 so the Board can discuss it.

205 Alternate power source during a fire will be scheduled.

206 Planning Board meeting tomorrow night at 7pm they will be reviewing the CIP.

207 Public Works – paving will begin this week at Hale True Rd. and Sargent Rd.

208 6 employees completed the yearly certification class and the 3 phase electrical converters
209 were installed on the compactors.

210 There have been 3.5 tons of road patch was put out last week.

211 FB comments – asking the public to go directly to the Transfer Station Manager or come to
212 the BOS and not post things on Facebook. Selectman Cleveland said that Artie contacted
213 the person that was complaining on Facebook and that person denied filing an actual
214 complaint and come to find out she doesn’t live in town. He said this person was putting
215 items in incorrect places which caused the issue to begin with. Selectman Cleveland said it
216 is very important to pay attention and put items where they belong because when the
217 items are picked up and they aren’t sorted properly the cost to haul the items are doubled.

218

219 Selectman Hudgins – Recreation meeting – talking about putting up a pavilion at the
220 recreation building. Deb is having a hard time getting general contractors and is asking if

221 there is interest in town for people to help with this project please let the recreation
222 commission know.
223 Selectman Tombarello - Budget Committee meeting this week to get an early start – they
224 will appoint another member and elect officers.
225 Selectman Brown – had nothing to report this evening.
226 Selectman Olsen – has Zoning and Cable meetings next week.
227

228 **At 7:58 pm Motion by** Selectman Tombarello to go into non-public session under RSA 91-
229 A:3 II (c) reputation. (b) hiring.

230 **Seconded by** Selectman Brown.

231 **Roll Call**, Selectman Olsen – yes, Selectman Brown – yes, Selectman Tombarello – yes,
232 Selectman Hudgins – yes and Selectman Cleveland – yes.

233 **Motion passes unanimously.**
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236 **At 8:45 Motion by** Selectman Olsen to seal these minutes of the non-public session.

237 **Seconded by** Selectman Brown.

238 **In Favor**, Selectman Brown, Selectman Olsen, Selectman Tombarello, Selectman Hudgins
239 and Selectman Cleveland.

240 **Motion passes unanimously.**

241 Motion passes unanimously
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245 Meeting adjourned at 8:45 pm.
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248 Respectfully Submitted,
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251 Sue Reynolds
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