

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5  
6 **Meeting Date: June 3, 2019**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11  
12 **Members Present:** Selectman Brown, Selectman Hudgins, Selectman Tombarello,  
13 Selectman Cleveland and Selectman Olsen

14 **Recording Secretary:** Sue Reynolds

15 **Town Administrator:** Lynne Blaisdell

16  
17 This portion of the meeting started at 6pm.

18  
19 **Motion by** Selectman Olsen to go into Non-public session under RSA 91-A:3 II (b) hiring for  
20 the Health Officer position.

21 **Seconded by** Selectman Brown.

22 **Role Call,** Selectman Olsen – yes, Selectman Brown – yes, Selectman Tombarello – yes,  
23 Selectman Hudgins – yes and Selectman Cleveland – yes.

24 **Motion passes unanimously**

25  
26 Came out of non-public session at 7:36.

27  
28 **Motion by** Selectman Tombarello to seal these minutes.

29 **Seconded by** Selectman Olsen.

30 **In favor,** Selectman Olsen, Selectman Brown, Selectman Tombarello, Selectman Cleveland.

31 **Motion passes 4-0-0**

32 Selectman Hudgins stepped away from the meeting for a minute at this time.

37 Selectman Tombarello called the meeting to order at 7pm and opened with the Pledge of  
38 Allegiance.

39  
40 Selectman Tombarello asked the Board to review the minutes of Monday, May 20, 2019.  
41 Selectman Cleveland stated line 93 should read pedal stool without the "s".

42 **Motion by** Selectman Hudgins to accept these minutes as amended.

43 Seconded by Selectman Brown.

44 In Favor, Selectman Olsen, Selectman Brown, Selectman Tombarello, Selectman Hudgins  
45 and Selectman Cleveland.

46 Motion passes unanimously

47

48 PUBLIC COMMENT

49 Lynne stated the 2020 US Census has many jobs available paying \$16.50 per hour for  
50 census takers plus mileage and training and will last for up to 8 weeks. You can apply  
51 online at [2020census.gov/jobs](http://2020census.gov/jobs).

52

53 Lynne state last week's blood drive was a success with 28 donors and 22 units of blood.  
54 The next blood drive will be held this fall on Thursday, October 17<sup>th</sup> at the Fire Station.

55

56 Selectman Brown announced the monthly anniversaries of employees and congratulated  
57 the following employees:

58 Artie Genualdo for 12 years of service.

59

60 Selectman Cleveland said there are continued problems at the train depot and is asking  
61 parents to be aware of what their children are doing and convince them to stop as this area  
62 is slowly being destroyed.

63

64 **Arthur Genualdo, Public Works Director to discuss Transfer Station employee wage**  
65 **rates and Wells Village Rd project and hiring.**

66 Steve Keach came to the table with Artie. Steve said there was a shortfall in the bid money  
67 last year as well as a default budget there were areas of the RIP that were not completed.  
68 He said Reed Rd. is topped and half of Sargent is topped and will be finished tomorrow.  
69 Steve said they put together a detailed list for the 2019 work that needs to be done and  
70 provided it to Busby Construction. He refers to page 3 of the packet Part A of the itemized  
71 description as the Change Order to the 2018 contract. They are also holding the pricing at  
72 the 2018 rates. Part B includes the shim and overlay to part of Sargent Rd and the work  
73 that needs to be done on Hale True Rd. Steve said the total amount for the Change Order is  
74 \$421,707.10. Steve said the warrant article that was approved was in the amount of  
75 \$420,000.00 and there is still \$100,000.00 in the budget in which they would like to use the  
76 remainder to do additional paving as needed. Steve said they are looking for the Boards  
77 approval to allow either the chairman or Artie to sign the contract. Selectman Olsen asked  
78 what roads are being looked at to be paved an Artie said he's in the process of making this  
79 decision but hasn't made a final decision yet as he would like Steve to look at them first.  
80 Lynne mentioned using some of the \$100,000.00 for tree removal if necessary and Artie  
81 said he has 3 trees he has to pay to have removed, otherwise he is able to do the rest  
82 himself. Artie stated he won't do anything until he has everything finalized and comes back

83 before the Board for approval. Lynne reminded the Board that the \$100,000.00 in the  
84 budget should be expended before the RIP money is expended because whatever is not  
85 used from the RIP can be saved for next year.

86 **Motion by** Selectman Brown to allow Chairman Tombarello to sign section 00834 Change  
87 Order to the 2018 Roadway Improvement Program for Sandow, NH in the total amount of  
88 \$921,707.10.

89 **Seconded by** Selectman Hudgins.

90 **In Favor,** Selectman Olsen, Selectman Brown, Selectman Tombarello, Selectman Hudgins  
91 and Selectman Cleveland.

92 **Motion passes unanimously**

93

### 94 **Wages for transfer station employee's discussion**

95 Selectman Cleveland referred to the information of surrounding towns that was provided  
96 to the Board. He said if you remove the low of \$9.00 and the high of \$18.85 the average of  
97 the remaining 6 towns is \$13.30. Selectman Cleveland stated if all of the transfer station  
98 employees were to receive a \$1.00 per hour increase it would cost the town \$4,012.00 for  
99 the rest of this year, a \$2.00 per increase would cost \$8,024 for the rest of this year and a  
100 \$3.00 increase would cost \$12,037 for the rest of the year. He said the future estimated  
101 cost would be \$7,000.00 for the \$1.00 increase, \$14,000.00 for the \$2.00 increase and  
102 \$21,000 for the \$3.00 increase, which includes that associated taxes as well. Selectman  
103 Cleveland stated that currently the highway department is working at the transfer station  
104 on Saturdays and are either being paid overtime or working their hours that they should be  
105 working during the week, in which they aren't getting their regular work completed.  
106 Selectman Tombarello said he would support an increase and Selectman Hudgins said he is  
107 in favor of the \$3.00 increase and Selectman Cleveland agrees as well as Selectman Olsen.  
108 Selectman Tombarello then asked Artie if he has any money in this budget to support the  
109 \$12,000.00 increase. Artie said he needs to take some time to look at the budget. Lynne  
110 said the sanitation payroll budget is currently at 66% and should currently be at 55% so  
111 there is a little money left in this line. Selectman Cleveland said he will work with Artie  
112 over the next week to see where this can come from.

113 **Motion by** Selectman Cleveland to raise the transfer attendant rate by \$3.00 per hour  
114 pending confirmation that the funding is available in this year's budget.

115 **Seconded by** Selectman Brown.

116 **In Favor,** Selectman Olsen, Selectman Brown, Selectman Tombarello, Selectman Hudgins  
117 and Selectman Cleveland.

118 **Motion passes unanimously.**

119

120 Artie said he had a good interview with a potential candidate in which the Board has the  
121 application. He stated this person is energetic and eager to work and he is interested in  
122 moving forward.

123 **Motion by** Selectman Brown to hire Cathy Gagnon at a starting rate of \$9.00 per hour with  
124 an increase of \$1.00 per hour after certification is obtained pending a successful  
125 background check.

126 **Seconded by** Selectman Cleveland.

127 **In Favor,** Selectman Olsen, Selectman Brown, Selectman Tombarello, Selectman Hudgins  
128 and Selectman Cleveland.

129 ***Motion passes unanimously.***

130

131 **Matthew Manning to request a temporary extension of time on zoning ordinance**

132 Selectman Tombarello refers to Article IV section 4 which states you are able to stay in a  
133 trailer for a period not to exceed 14 days. Matthew said he is currently in the process of  
134 having a house built on Hersey Rd that is expected to be completed by the end of  
135 September. He was renting an apartment on Little Mill Rd. and has since moved out to save  
136 money while building. He is asking permission of the Board to stay in his 5<sup>th</sup> wheel camper  
137 located on his Hersey Rd. property until his house is complete. Selectman Tombarello said  
138 he has spoken to Bob Bogosh and he is okay with this. The Board is also in agreement to  
139 allow Matt to stay in his camper on his property until October 15<sup>th</sup>.

140 ***Motion by*** Selectman Tombarello that under Article IV, Section 4 House Trailer & Mobile  
141 Home Regulations, the Board allow Matthew Manning to live in the trailer located at 26  
142 Hersey Rd while construction of his home is taking place.

143 ***Seconded by*** Selectman Brown.

144 ***In Favor,*** Selectman Olsen, Selectman Brown, Selectman Tombarello, Selectman Hudgins  
145 and Selectman Cleveland.

146 ***Motion passes unanimously.***

147

148 **NEW BUSINESS**

149 **Review request for new seasonal counselor hires**

150 ***Motion by*** Selectman Hudgins to allow the Recreation Commission to hire the following  
151 employees as seasonal counselors. Dylan Brandano, Rebecca Longchamps, Melanie Marino,  
152 Landis Nadeau and Qwendolyn-Rose Sheppard.

153 ***Seconded by*** Selectman Olsen

154 ***In Favor,*** Selectman Olsen, Selectman Tombarello, Selectman Hudgins and Selectman  
155 Cleveland.

156 Abstain, Selectman Brown

157 ***Motion passes 4-0-1***

158

159 Lynne handed the Board a grant application from NH Fish & Game to do the OHRV trail  
160 patrols that Chief Gordon received in the mail. She said the amount that can be received up  
161 to \$3,600.00.

162 ***Motion by*** Selectman Cleveland to enter into a grant agreement between NH Fish & Game  
163 Dept. and the Sandown Police Dept. to provide OHRV enforcement patrol coverage on the  
164 Rockingham trail for an amount not to exceed \$3,600.00 and to further allow Chairman  
165 Tombarello to execute all necessary documents for this agreement. This contract to expire  
166 on June 30, 2020.

167 ***Seconded by*** Selectman Brown.

168 ***In Favor,*** Selectman Olsen, Selectman Brown, Selectman Tombarello, Selectman Hudgins  
169 and Selectman Cleveland.

170 ***Motion passes unanimously.***

171

172

173 **CORRESPONDENCE**

174 Letter from Primex regarding the repairs to the library. The initial payment was received  
175 in the amount of \$8,663.20.

176  
177 Letter from Xfinity removing Cinemax from the digital premiere packages.

178  
179 **LIAISON REPORT**

180 Selectman Olsen attended a cable meeting and it was brought up to live stream the  
181 meetings as well as having them on cable. Chris will be doing a survey on the need of this.  
182 Selectman Brown will be attending the Heritage Committee meeting next week.

183 Selectman Tombarello said there will be a Budget Committee meeting next week. Lynne  
184 said another letter of interest was received today and they still have until June 10<sup>th</sup> to send  
185 a letter of interest.

186 Selectman Hudgins will be attending the Conservation Commission meeting.

187 Selectman Cleveland said there was a fire dept training – 4 day fire ground survival training  
188 in Auburn and Chester. There will be another training tomorrow evening as well.

189 Selectman Cleveland also talked about electrical training

190 Planning Board meeting scheduled for June 18<sup>th</sup>. Public Works – 3 phase electrical  
191 converters are set to be installed this week on the compactors and they have one new  
192 employee hired this evening. Road patching being done and catch basins are being cleared.

193  
194 **Motion by** Selectman Brown to adjourn.

195 **Seconded by** Selectman Olsen.

196 **In Favor,** Selectman Olsen, Selectman Brown, Selectman Tombarello, Selectman Hudgins  
197 and Selectman Cleveland.

198 **Motion passes unanimously.**

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200 Meeting adjourned 8:40pm.

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202  
203 Respectfully Submitted,

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205  
206 Sue Reynolds

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208  
209  
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