

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: March 25, 2019**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Brown, Selectman Hudgins, Selectman Cleveland,  
13 Selectman Tombarello and Selectman Olsen  
14 Cheryl Eastman, Finance Director

15 **Recording Secretary:** Sue Reynolds

16 **Town Administrator:** Lynne Blaisdell

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19 Selectman Tombarello called the meeting to order at 6:30pm and the Pledge of Allegiance  
20 was done.

21  
22 Selectman Tombarello stated this week and next the Board will be reviewing the budgets  
23 along with department heads and elected officials to see what they are able to give back  
24 from their budgets as we are in a default year.

25  
26 **Review of 2019 operating budget with department heads.**

27 Police Budget – Chief Gordon came to the table to discuss this budget. Chief Gordon said he  
28 is concerned with the ripple effect of adjusting this budget. He said he currently has 1 lease  
29 agreement and that’s where he’d like to keep it. He is afraid if he makes a concession with  
30 the cruiser line this year then it will have a greater effect on the residents in future years.

31  
32 Selectman Cleveland said people have been asking how we went from a \$60,000.00  
33 difference to a \$240,000.00 difference he stated after speaking with Cheryl and Lynne this  
34 is what he discovered. The 2017 budget was approved. In the Fall of 2017, the BOS voted  
35 to implement raises that were effective January 1<sup>st</sup> then was put into the following years  
36 budget. That budget didn’t pass, which caused a lot of the shortage. Selectman Cleveland

37 went on to say that the Board needs to be aware of the financial decisions they are making  
38 tonight and next week as it will not only affect this year's budget.

39 Chief Gordon said the only thing he has to offer is the lease payments for the current  
40 cruiser and use the Detail Revolving Fund for the final payment, but he is reluctant to have  
41 this happen because of the effect it will have on the following years budget as well.

42  
43 Selectman Brown asked about the Equipment Purchase line and if anything can be  
44 deferred. Chief Gordon said he has \$745.00 allocated for a computer and the balance is for  
45 the upgrading of the software.

46 Selectman Tombarello asked about the Training line and Chief Gordon said he plans on  
47 using this to keep the officers certified.

48 Chief Gordon eluded to the raises and said that if salaries are cut, he will be coming back  
49 before the Board at a later date asking for another increase for his officers because they are  
50 already the lowest paid officers in this county.

51 Selectman Brown asked about the Equipment Maintenance line as last year \$10,000.00 was  
52 spent and this year \$15,000.00 was requested and \$8,000.00 has already been spent and he  
53 wanted to know if the Chief anticipates spending the balance.

54 Chief Gordon said he had 2 large items, one being the body cameras in the amount of  
55 \$2,700.00 and the other being the IMC support in the amount of \$7,000.00. He said these  
56 are contractual obligations. The other things are the electrodes for the AEDs, and computer  
57 tech support.

58 Selectman Tombarello said Cheryl will make the tentative changes that are being discussed  
59 and when the Board has reviewed all of the pertinent budgets, they will make their final  
60 decisions.

61 The Board will make the tentative \$10,000.00 deduction from this budget and again Chief  
62 Gordon said he is reluctant to have this take place because his hope is to use the Detail  
63 Revolving Fund in a few years to purchase a cruise outright.

64 The Board agreed tentatively to remove \$10,041.00 from the cruiser line and remove  
65 \$2,776.00 from the additional duties line.

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68 Public Works budgets – Artie Genualdo came to the table to discuss his budgets.

69 Highway Operating budget – Artie said he feels he can reduce a few lines such as:

70 Officer Details can be reduced to \$2,500.00 and the highway personnel can be flaggers.

71 Selectman Cleveland states that if Artie does this then they have highway personnel as  
72 flaggers, and they should be working and feels they haven't gained anything by doing this.  
73 He suggested in cutting this line in half instead and the Board agreed to reduce this line to  
74 \$1,000.00.

75 Selectman Brown asked about the paving line in the amount of \$100,000.00.

76 Selectman Cleveland said he's spent a good amount of time at the highway department and  
77 said we have a poor facility with ancient equipment. He said we have 44 road miles in  
78 town and if 2 miles are done each year it would take over 20 years to accomplish this, and  
79 that's way too long. He doesn't feel the paving line is the place to cut this budget. He said  
80 they currently aren't spending enough money each year never mind reducing this amount.

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83 Artie said he can reduce the Equipment Repair line to \$2,000,00.00 and can remove the  
84 \$2,000.00 from the Equipment purchase line.  
85 Artie said if any amount is removed from the paving line then he will have to cut the project  
86 short and he is not in favor of doing this.  
87 Artie said he can cut the Equipment Repair line in half to \$2,000.00, Vehicle Maintenance  
88 line cut by \$1,000.00, Equipment Purchase line cut by \$2,000.00, and the Sand line can be  
89 cut by \$741.00 as he has enough sand for the rest of the year.

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#### 92 Sanitation Facility and Operating

93 Artie said his thoughts are:

94 Equipment repair line remove \$1,500.00 from this line, reduce the Hauling line by  
95 \$5,000.00, reduce the Waste Disposal line by \$5,000.00, reduce the Box rental line by  
96 \$100.00, reduce the Repair & Maintenance Site line by \$1,000.00 and reduce the Dues line  
97 by \$12.00.

98

99 Selectman Olsen asked about converting the electrical and what the town would save, and  
100 Artie said about 30%. Artie said this was part of his Maintenance line in this year's budget.

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103 Government Buildings budget – Lynne is discussing this budget with the Board  
104 Maintenance line -\$28,855.00 default number from last year. She said she can remove  
105 \$6,950 from this line towards this year's default.

106 Selectman Tombarello said he would like to keep the light pole at the police department in  
107 the budget and Selectman Cleveland agrees.

108 The board agreed to remove the following items from the building maintenance repair line  
109 – PD blinds, loom and seed at pd, sealcoating and lines at the pd and top coat to floor of the  
110 upper town hall floor. \$8,830.16 will be given towards the default budget.

111 Lynne said there will be additional savings because the default number is higher than the  
112 requested amount for this year.

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#### 115 Executive Budget – Lynne presenting

116 Lynne said she reached out to Dragon mosquito regarding their contract and there is  
117 \$2,000.00 that could possibly come from this, but it is part of the larviiding and testing.

118 The Board agreed they want to leave this amount there and not reduce the amount of  
119 testing.

120

121 Postage – Lynne said that vehicle registration reminder notices are mailed on a monthly  
122 basis and they also send out second notices regarding leans on properties as a courtesy. If  
123 they stopped these mailings this would be about a \$2,800.00 savings. Selectman Cleveland  
124 cautioned the Board to expect late payments since the residents are used to receiving these  
125 mailings. Lynne said April's have already gone out so the savings will be from May – end of  
126 year She said there will also be a savings on the paper and toner that was used as well.

127

128 Selectman Brown asked if \$5,000 can be removed from the legal line safely. Lynne feels  
129 that this is a reasonable request. The Board agrees.  
130 Summarize \$2,800 from postage and \$5,000 from legal.  
131  
132 Health & Human Services budget – Lynne presenting  
133 Lynne suggested the Board reducing these by a percentage for each and not remove dollar  
134 amounts per request.  
135 The Board discussed not cutting this budget because it is important to serve those in need  
136 in the community, but they agreed on cutting this bottom line to \$15,000 and it will be  
137 divided equally between all requests.  
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140 Community Assistance – Lynne presenting  
141 Lynne said she doesn't know what she will need for this budget. She said last year \$9,000  
142 was spent but you never know what will be needed. This is a requirement by law to help  
143 those in need that qualify. The Board agrees to leave this budget funded as is.  
144  
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146 Finance budget – Cheryl Eastman is presenting this budget.  
147 She said she removed the amount of \$3,000.00 from the Payroll line for cross training and  
148 employee and vacation coverage and she reduced the mileage and seminars lines to zero.  
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151 Benefits budget – Cheryl Eastman presenting this budget.  
152 Cheryl said the Board needs to make a decision regarding salary increases before she can  
153 look at this budget. Selectman Tombarello said he is not in favor of removing the salary  
154 increases but may be in favor of a furlough of 1 week for each employee.  
155 Lynne mentioned that NH Municipal Association will need to be contacted to see the  
156 logistics regarding salaried employees. Lynne said she will look into this this week.  
157  
158 Selectman Tombarello stated that the Board decided not to do anything with the hours at  
159 the transfer station. They looked at the cost savings and found it not feasible to reduce the  
160 hours. He also stated he is very disappointed that the budget was defeated, and they are  
161 faced with this challenge. He feels the Board's job is to move the town forward but feels  
162 they are going backwards.  
163  
164 Lynne asked the Board what other department heads they would like to have come in next  
165 week. The Board would like to have the Recreation Director, Conservation Commission,  
166 Library, Fire Chief come in next week.  
167  
168 Chief Gordon came back to the table to say he can give back \$1,124.00 from the Animal  
169 Control budget for vet disposal.  
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172 Town Clerk/Tax Collector budget – Dawn Nicolaisen is presenting this budget

173 Dawn said there isn't anything that can be removed from either budget and the Board  
174 agreed.

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177 Selectman Tombarello stated that the OHD Committee has met and made a decision that  
178 there is no OHD this year and he asked the Board if they want to use the firework money  
179 from the budget to offset the default. The Board agreed reluctantly to remove the  
180 \$4,500.00 from the budget and put it towards the default.

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184 Selectman Tombarello asked the Board to review the minutes of December 27, 2018.

185 **Motion by** Selectman Brown to accept these minutes as written.

186 **Seconded by** Selectman Tombarello.

187 **In favor,** Selectman Tombarello, Selectman Cleveland, Selectman Brown and Selectman  
188 Hudgins.

189 **Abstain** Selectman Olsen

190 **Motion passes 4-0-1**

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193 Selectman Tombarello asked the Board to review the minutes of February 25, 2019.

194 **Motion by** Selectman Brown to accept these minutes as written.

195 **Seconded by** Selectman Hudgins

196 **In Favor,** Selectman Hudgins, Selectman Cleveland and Selectman Brown.

197 **Abstain,** Selectman Tombarello and Selectman Olsen

198 **Motion passes 3-0-2**

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201 Selectman Tombarello asked the Board to review the minutes of March 4, 2018.

202 Selectman Cleveland stated line 56 should read northern and line 60 is Illicit.

203 Selectman Cleveland referred to line 121 stating this isn't a change but the Board referred  
204 to closing the transfer station on OHD, but they will not be having OHD.

205 **Motion by** Selectman Hudgins to accept as amended.

206 **Seconded by** Selectman Brown.

207 **Abstain,** Selectman Olsen

208 **Motion passes 4-0-1**

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## 211 **PUBLIC COMMENT**

212 Lynne stated she received a press release from TRSD stating the district moderator is  
213 looking for committee members to serve on the SAU Withdrawal Study Committee. Letters  
214 of interest should be sent to the school district moderator.

215

216 Lynne said a public notice was received by Dragon Mosquito stating the program will begin  
217 the week of April 18<sup>th</sup>.

218

219 Lynne said Earth Day road side clean is April 19<sup>th</sup>, 20<sup>th</sup>, and 21<sup>st</sup> and the Girl Scouts will  
220 partner with the town and are asking for community help as well. The consensus of the  
221 Board is ok with this.

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225 **Residents of East Lane to discuss road condition**

226 Dorothy Mellett is here with Artie Genualdo and Bob Bogosh. Dorothy said there is a  
227 severe drainage issue on her road due to a homeowner putting in a new septic system. She  
228 said during this process some pipes were crushed and the drainage system was changed  
229 which is causing major flooding on the road. She said the town gave him permission to do  
230 this, however the other homeowners in the area were against it. She said the water is not  
231 pooling on the street and several residences are flooding and the road is coming apart in  
232 many areas. Dorothy said she is afraid she will drive into a sink hole and is also concerned  
233 that emergency vehicles will not be able to get down the road if needed.

234 Ryan Patterson came to the table to say that he feels the homeowner that replaced the  
235 septic system knew about certain lines that effected the drainage but chose to ignore them.  
236 He said the lines were capped and crushed and has caused a huge water back up on the  
237 street and in people's yards. Bob Bogosh said he is aware of the situation and is very  
238 familiar with the pipe in discussion. He said water is still draining through the pipe even  
239 though it was crushed, and the homeowner had the right to do so as you can't drain your  
240 water on someone else's property. He said this residency needs fill on the property to help  
241 the grade and drainage. Bob also said the late winter and frost is playing a big part in the  
242 flooding and the residents don't agree as they have never had a problem in the past.

243 Gary Latoure came to the table and said he is concerned because he feels there is sewerage  
244 back up at the end of his driveway and has small children and feels this is a health issue.  
245 Bob said that the homeowner offered a neighbor to go in on the piping and the neighbor  
246 denied the offer. Ryan explained this offer was made directly to his mother. The home  
247 owner asked his mother for \$1,500.00 for a few hundred-dollar job. Ryan said they offered  
248 the homeowner \$500.00 but that was refused. They also asked for details from contractors  
249 and the request was denied. Selectman Tombarello asked if they looked into this being a  
250 civil matter because the Board is not in any position to get into legal matter between  
251 neighbors. He did say that he will have Selectman Brown, Bob Bogosh and Ed Mencis  
252 contact Gary Latoure to view these properties on East Lane.

253

254 Gary also stated that it would be good if the BOS can send out a notice to all residents  
255 letting them know the effect of having a default budget, which might encourage others to  
256 come out and listen and participate.

257

258 **Motion by** Selectman Brown to accept the non-public minutes of March 4, 2019.

259 **Seconded by** Selectman Brown.

260 **In Favor**, Selectman Cleveland, Selectman Brown, Selectman Tombarello and Selectman  
261 Hudgins.

262 **Abstain** Selectman Olsen.

263 **Motion passes 4-0-1**

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265 **Motion by** Selectman Brown to accept the 3 stets of non-public minutes of February 25,  
266 2019.

267 **Seconded by** Selectman Cleveland

268 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

269 **Abstain,** Selectman Olsen and Selectman Tombarello

270 **Motion passes 3-0-2.**

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## 275 **NEW BUSINESS**

### 276 **Review of first mock-up of new website design**

277 Lynne reviewed the handout that was given to the Board and stated she met with  
278 Selectman Cleveland and Selectman Hudgins. She said the calendars can be utilized as a  
279 meeting calendar, but they are still discussing this. Lynne also said there will be a mobile  
280 version of this. Lynne asked the Board if they want any other changes and the Board said  
281 they will look at it this week and get back to Lynne.

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### 285 **Request by Conservation Commission to hold Annual Fishing Derby**

286 Lynne said the date of the fishing derby is Saturday, April 27<sup>th</sup> at Sal's Pond and the Board  
287 is in agreement with moving forward with this.

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### 290 **Discussion regarding donation of a tree for Town Hall**

291 Lynne said there is a resident that would like to donate a 7 – 8 ft Christmas tree to the town  
292 and would be planted outside. Lynne suggested to move one of the small trees out front  
293 and plant this tree near the garden. Lynne's asking the Board's opinion and they are all in  
294 agreement.

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### 297 **Committee Appointments**

298 Selectman Tombarello stated the OHD Committee members would like to be reappointed  
299 for another term. Even though there will be no OHD Fall Festival this year, committee  
300 members will meet several times throughout the year.

301 **Motion by** Selectman Tombarello to appoint the following OHD Committee members for a  
302 term to expire March 31, 2020. Timothy Rand, patty Lakos, Bob Brouder, Patricia Kimball,  
303 Alison Rochenski, Peter Koester, Anthony Loconte, Erica Olsen, Helen LoPresti and Paula  
304 Gulla.

305 **Seconded by** Selectman Cleveland.

306 **In favor** Selectman Tombarello, Selectman Cleveland, Selectman Olsen, Selectman Hudgins  
307 and Selectman Brown.

308 **Motion passes unanimously.**

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311 **Motion by** Selectman Tombarello to appoint Selectman Brown to the Heritage Commission  
312 for one year.

313 **Seconded by** Selectman Hudgins.

314 **In favor** Selectman Tombarello, Selectman Cleveland, Selectman Olsen, Selectman Hudgins  
315 and Selectman Brown.

316 **Motion passes unanimously.**

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### 321 **CORRESPONDENCE**

322 Lynne stated she received a notice from the State of NH red list for bridges and Sandown is  
323 not currently on this list.

324

325 Notification from Exeter Planning Board to discuss a cell tower.

326

327 Lynne stated there was a donation made to the SSATP

328 **Motion by** Selectman Olsen to accept the \$250.00 from Tayna Weed to the SSATP fund.

329 Seconded by Selectman Hudgins.

330 **In favor** Selectman Tombarello, Selectman Cleveland, Selectman Olsen, Selectman Hudgins  
331 and Selectman Brown.

332 **Motion passes unanimously.**

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### 337 **LIAISON REPORT**

338 Selectman Olsen has meetings tomorrow and Thursday.

339 Selectman Brown has a library meeting this week and Heritage Commission as well.

340 Selectman Tombarello – town clerk’s office busy – dog licenses due April 1<sup>st</sup>, OHD is  
341 cancelled this year but the committee will still meet.

342 Selectman Hudgins – recreation meeting Wednesday night and he met with Brian Butler at  
343 the barn – looking to renovate it.

344 Selectman Cleveland – planning Board meeting last Tuesday – Eversource is looking to  
345 access more area to replace more poles. Next meeting is the 3<sup>rd</sup> Tuesday of next month.

346 Spent a lot of time as the DPW doing an assessment regarding their old equipment and  
347 lacking facility and will present something to the Board. He also spent a few hours at the  
348 transfer station Sunday and said they have non-stop traffic most of the day. Selectman  
349 Cleveland that there is a perception problem because there are contractor’s trucks parked  
350 at the highway shed so it looks like Artie has trucks and parts to work with but that is not  
351 the case since those aren’t those trucks.

352

353 Lynne stated Rabies clinic this Saturday, March 30<sup>th</sup> 10 am – 12pm.

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355 Town clerk’s office will be closed on Wednesday, April 3<sup>rd</sup>. to attend the tax collectors  
356 conference.



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358 Meeting adjourned.  
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360 Respectfully Submitted,  
361 Sue Reynolds