

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: March 18, 2019**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

10
11
12 **Members Present:** Selectman Brown, Selectman Hudgins, Selectman Cleveland

13 **Not Present:** Selectman Tombarello and Selectman Olsen

14 **Recording Secretary:** Sue Reynolds

15 **Town Administrator:** Lynne Blaisdell

16
17
18 Selectman Brown called the meeting to order at 7pm and the Pledge of Allegiance was
19 done.

20
21 **Swearing in of newly elected officials by Town Clerk.**

22 Dawn Nicolaisen swore in the newly elected officials.

23
24
25 **Appointment of Chairman, Vice Chairman and Department Liaisons/Ex Officios**

26 Selectman asked if the Board had any nominations for Chair.

27 **Motion by** Selectman Hudgins to nominate Selectman Tombarello as Chairman of the
28 Board.

29 **Seconded by** Selectman Olsen.

30 **In favor,** Selectman Hudgins, Selectman Cleveland, Selectman Brown, Selectman Olsen and
31 Selectman Tombarello.

32 **Motion passes unanimously.**

33
34 Selectman Tombarello asked the Board for nominations for the Vice Chair position.

35 **Motion by** Selectman Brown to nominate Selectman Hudgins as Vice Chair.

36 **Seconded by** Selectman Olsen.

37 ***In favor***, Selectman Cleveland, Selectman Brown, Selectman Olsen and Selectman
38 Tombarello.

39 ***Abstain*** Selectman Hudgins.

40 **Motion passes 4-0-1**

41

42 **Department Liaisons**

43 Selectman Cleveland – Fire, Rescue, Highway, Finance, Planning, Police

44 Selectman Brown – Building, Code enforcement, Library Trustee, Heritage Commission

45 Selectman Tombarello -Town Clerk/Tax Collector, Joint Loss Management, OHD, SSATP,

46 Budget Committee, Municipal Records

47 Selectman Hudgins – Conservation, Recreation,

48 Selectman Olsen – Cable TV, ZBA

49

50 Lynne said John White will need to be sworn in tomorrow night for Planning Board and
51 ZBA and asked Selectman Cleveland to do so at the Planning Board meeting.

52

53 Selectman Tombarello asked the Board to review the minutes of Monday, February 25,
54 2019.

55 The Board decided to vote on these at the next meeting.

56

57 Selectman Tombarello asked the Board to review the minutes December 27, 2018.

58 The Board decided to vote on these at the next meeting.

59

60

61 **PUBLIC COMMENT**

62 Jess Hudgins from the Lions Club and Bill Gannon came to the table to discuss the POW
63 chair. Jess said they surpassed their goal to fund the project and raised just over \$700.00.

64 The Republican Committee donated the 2 flags for this as well. Jess said she will continue
65 to work with Lynne moving forward to get everything in place.

66

67 Jess Hudgins said she is also chairing the Spring Fling Auction this Friday at Sandown North
68 and the public is invited to attend.

69

70 Carroll Bassett, Steve Winter and Tom Latham came to the table to talk about the
71 expansion of the cemetery. Carroll said he has volunteers that would like to work on the

72 expansion with no cost to the town and they are looking for permission from the Board to
73 do so. Selectman Hudgins asked what the funds were going to be used for in the warrant

74 article and Carroll said it was for the fence, loam, seed and gravel. Tom stated the Timber
75 Tax is on the buyer and will be waived because this is being done on a volunteer basis.

76 Lynne doesn't think there's any reason why this can't be done. Selectman Brown asked for
77 clarification regarding the wording on the warrant article. Lynne said she has reached out

78 to LGC to be sure they are able to do this. Selectman Cleveland said he's in favor of this as
79 long as the individual is insured. The consensus of the Board is ok to move forward as long

80 as LGC gives the approval as well.

81

82 Dave Solomon came to the table to talk about last Tuesday's vote and stated he's
83 disappointed with the turnout of 927 voted, which is 250 less than voted in last year's
84 blizzard. He also thanked those that came out to vote in support of the withdrawal article
85 on the district ballot. He feels this is huge step forward in exploring options. He feels there
86 is a disconnect if the town is opposing all options on the district ballot because of fear of
87 increased taxes. He said the town voted no on the school budget by 70%, yet it passed due
88 to the majority of the district being in favor of it. He is suggesting that the Town should be
89 adapting since this is the second year in a row the town is faced with a default budget. He
90 doesn't want to see the voters voting no on town items out of fear of their taxes going up,
91 which is because of the district impact. He feels that discussion regarding this should take
92 place on Monday evenings with the BOS.

93

94 Lynne stated there will be a recount on the School District ballot for the Danville
95 representative to the School Board position, which will take place on Wednesday, March
96 20th at 6pm at the Middle School cafeteria. The recount team will consist of the school
97 district moderator, the school district clerk, and members of the school board.

98

99 Selectman Brown stated he was very disappointed that the cemetery expansion didn't pass
100 as well as the Revaluation Capital Reserve Fund. He feels that the public isn't voting in favor
101 of this fund in fear of their home being valued at a higher rate. However, if money is not set
102 aside each year to have this done then all of the money will need to be allocated the year
103 that is it due. This is a way to lessen the burden over several years. He is also bothered by
104 the painting of town hall article that passed in the amount of \$30,000, but the \$2,500.00
105 article to fund Isiah 58 NH was defeated as this helps the residents of Sandown directly. He
106 said he doesn't understand why the voters would vote to spend a nickel to paint the town
107 hall but voted against spending a penny to help those in need in the town.

108

109 Selectman Cleveland stated he is extremely disappointed with the lack of turn out and said
110 that 4 out of 5 people didn't vote. He said that less than 1% showed up to the town
111 deliberative session and the school deliberative session and feels the impression is that
112 everyone must be happy with what is happening because they aren't voting but doesn't feel
113 this is the case. He said that if 400 more people in Sandown had showed up and voted
114 against the school district budget then it wouldn't have passed, all votes matter.

115

116 Selectman Hudgins was also disappointed in the turnout and the articles that passed vs. the
117 articles that didn't. He feels like people are sending a message that they don't care. He
118 would have rather seen the cemetery article pass and the article regarding Isiah 58NH pass
119 instead of the painting of town hall.

120

121 Selectman Tombarello said he is very disappointed with the budget not passing and the
122 Board is going to be forced to make some tough decisions with a \$240,000.00 deficit. He
123 said last year it was hard with a \$60,000.00 deficit, and this year will be much harder. He
124 also stated he is happy to see new faces joining the Planning Board and the Budget
125 Committee this year.

126

127

128 **Discuss results of town election and 2019 operating budget**

129 Cheryl Eastman came to the table to discuss this with the Board. She explains the
130 spreadsheet that was handed to them. She said he had some suggestions as a starting
131 point.

- 132 1. Talk to department heads to see what they can go without.
- 133 2. Decide not to do the RIP project. There's \$100,000.00 in the Highway Operating
134 budget – already spent 50% of the budget.
- 135 3. Patriotic Purposes budget – don't expend it at all. \$4,750.00
- 136 4. Tan Note in the amount of \$4,000.00.
- 137 5. No salary increases unless those required by the collective bargaining agreement.
138 \$42,575.00
- 139 6. No seminars, trainings or conferences, unless they are required for a certain
140 position. \$4,000.00
- 141 7. No new equipment purchases throughout the year. \$26,502.00, including a police
142 cruiser
- 143 8. Don't fund any of the Health & Human Services agencies. \$17,893.00
- 144 9. Close the transfer station on Wednesday's and Sundays. \$33,845.00
- 145 10. Don't fund the cross training and vacation time coverage in the Finance budget.
146 \$3,000.00
- 147 11. Can the recreation dept use any of their revolving funds to cover any costs of the
148 programs? Legalities?
- 149 12. Can the library use any of the money in their funds?
- 150 13. Do not open the beach this summer or don't have lifeguards and post a swim at your
151 own risk sign.
- 152 14. Furlough days from employees were discussed in the amount of \$2,500.00 per day.

153
154 Selectman Hudgins said he called Cheryl in haste regarding closing the transfer station 2
155 days a week and keeping it open only on Saturday's. He's not sure if this is the right thing to
156 do but he's hoping to wake up the public. He asked the Board if anyone else had any
157 thoughts on this. Selectman Tombarello also asked Cheryl for the savings if the transfer
158 station was closed on Sunday's only. Selectman Olsen feels if this happens, they would
159 have to extend the Saturday hours and Selectman Tombarello also said they would have to
160 get more information regarding the hauling. Selectman Tombarello said he spoke with
161 Artie to let him know they are not only looking at his budgets.

162
163 Selectman Tombarello feels this may be the year they need to borrow money and may be
164 okay with reducing it to \$1,400.00 as it was funded last year.

165
166 Selectman Brown said it is a convenience to mail out dog licenses and car registrations and
167 could save money this way. He also mentioned the possibility of increasing the employee
168 contribution by 1 or 2 percent instead of removing the salary increases.

169
170 Selectman Cleveland suggested to send an end date on the discussion and is there anything
171 they can eliminate from the list they are reviewing, such as contracts, etc. He suggested
172 stopping or review all purchases over \$500.00 or \$1,000.00, and possibly have an extra
173 meeting to discuss just the budget and talk about the money left from encumbrances.

174 Lynne said last year the Board sent an email immediately following this meeting telling
175 department heads not to spend anything other than necessities until the budget is decided.

176
177 Selectman Olsen had some suggestions, such as asking Conservation Commission to pick up
178 this year's payment of the Minton Bond in the amount of \$70,000 and also wondered if the
179 town can mow the ball fields since the lawn mower article passed.

180
181 The Board decided that some department heads will be invited to next week's meeting and
182 the rest will be invited to the following week's meeting.

183
184 Deb Brown, Recreation Director came to the table to ask the Board if they would be willing
185 to ask the department heads to cut their budget by a certain percent and leave it up to them
186 to run their department with what they have left as they are the ones that know what is
187 absolutely needed or not to have the department run.

188
189 Lynne will send the department heads an email asking them what they are able to cut from
190 their budgets and to be prepared to come before the Board to discuss this.

191
192 Selectman Tombarello said a resident asked if they had to spray for mosquitos and he said
193 he wouldn't support the removal of this at the risk of losing a life. Lynne said this is a total
194 program, but there may be some things that can be eliminated within the program and she
195 will look into this.

196
197 Selectman Brown said he doesn't want to see the majority of the burden come out of the
198 employee's pockets and would like to spread the burden throughout the town.

199
200 Next week's meeting will start at 6:30. Cheryl told the Board to let her know if there is
201 anything else they need for next week's meeting.

202

203

204 **NEW BUSINESS**
205 **Review of contracts with Solitude Lake Management and AB Aquatics and review of**
206 **DES grant application for treatment of Phillips Pond**

207 Lynne said she is looking for the Board to approve both the contracts.
208 Selectman Cleveland asked about the Solitude Lake Management contract page 2 on Client
209 Responsibilities and the need to provide bottled water. Al Lake came to the table to state
210 that this happened a few years ago and the Association provided the water for 1 household
211 during that time. Al also stated the Association will take care of the posting as well.

212 **Motion by** Selectman Brown to accept the contract with Solitude Lake management in the
213 amount of \$27,338.00.

214 **Seconded by** Selectman Hudgins.
215 **In Favor,** Selectman Brown, Selectman Hudgins, Selectman Cleveland, Selectman
216 Tombarello and Selectman Olsen.

217 **Motion passes unanimously**

218

219

220 **Motion by** Selectman Brown to accept the contract with AB Aquatics in the amount of
221 \$6,625.00.

222 **Seconded by** Selectman Hudgins

223 **In Favor**, Selectman Brown, Selectman Hudgins, Selectman Cleveland, Selectman
224 Tombarello and Selectman Olsen.

225 **Motion passes unanimously**

226

227 **Motion by** Selectman Brown to accept the grant agreement in the amount of \$8,490.00
228 from the Department of Environmental Services.

229 Seconded by Selectman Hudgins.

230 **In Favor**, Selectman Brown, Selectman Hudgins, Selectman Cleveland, Selectman
231 Tombarello and Selectman Olsen.

232 **Motion passes unanimously**

233 The consensus of the Board is in agreement with the Chairman of the Board to sign the
234 contracts.

235

236 Al said he asked the Board the procedure to supply the IRS with their donation of the
237 \$10,000.00 to the Town. It was suggested that he could provide a copy of the warrant
238 article as well as previous meeting minutes.

239 Al also thanked Lynne and Paula for their time they put into the grant.

240

241 **Discussion regarding offer by Hampstead Water Advocates to talk at a meeting**

242 Lynne said one of the members of this would be willing to come to speak to the Board
243 regarding this. Lynne said there was an article on the ballot creating a Hampstead Water
244 Commission. She asked if both sides should be invited. The consensus of the Board is to
245 invite both sides to an upcoming meeting.

246

247 Selectman Brown reminded the Board that Selectman Cleveland had a good point
248 regarding a deadline for the budget discussion. The Board agreed the deadline would be
249 May 1st if not sooner. Selectman Cleveland said he would rather be aggressive but will go
250 with the consensus of the board.

251

252 **Acceptance of a donation to Senior Affairs Transportation Trust Fund**

253 **Motion by** Selectman Cleveland to accept the donation to the SSATP in the amount of
254 \$318.50.

255 **Seconded by** Selectman Hutchins

256 **In Favor**, Selectman Brown, Selectman Hudgins, Selectman Cleveland, Selectman
257 Tombarello and Selectman Olsen.

258 **Motion passes unanimously**

259

260 **OLD BUSINESS**

261 **Further discussion regarding contract with Comprehensive Environmental INC.,**
262 **(CEI) for professional services to assist with MS4 Stormwater permit**

263 Lynne is asking the Board's opinion regarding hiring CEI to help with this process. Lynne
264 said for year 1 this is not to exceed \$10,000.00, which is the budget.

265 **Motion by** Selectman Hudgins to accept the MS4 Stormwater contract with CEI.

266 **Seconded by** Selectman Brown
267 **In Favor**, Selectman Brown, Selectman Hudgins, Selectman Cleveland, Selectman
268 Tombarello and Selectman Olsen.
269 **Motion passes unanimously**
270
271 Lynne thanked everyone that was involved in this past election.
272
273 **CORRESPONDENCE**
274 Letter from Sandown Planning Board regarding a public hearing on March 19th to review a
275 conditional use permit.
276
277 Legal Notice from Exeter ZBA for cell towers – meeting tomorrow night at 7pm.
278
279 Letter from resident in town that would like to become a member of the Sandown Cable
280 Access Board.
281 **Motion by** Selectman Brown to appoint Al Correia to the Sandown Cable Access Board
282 through March 2022.
283 **Seconded by** Selectman Olsen.
284 **In Favor**, Selectman Brown, Selectman Hudgins, Selectman Cleveland, Selectman
285 Tombarello and Selectman Olsen.
286 **Motion passes unanimously**
287 Lynne said that both Chris Donnellan and Richard Lewis are in favor of this nomination.
288
289 **LIAISON REPORT**
290 Selectman Tombarello thanked Jon Goldman for his years of service the past several years.
291 Selectman Cleveland said Finance is busy with the default budget and there will be a
292 Planning Board meeting tomorrow night here at town hall and they will be swearing in
293 their new members.
294
295 **Motion by** Selectman Brown to go into non-public session under RSA 91-A:3 II (a)
296 employee matters.
297 **Seconded by** Selectman Olsen
298 **Role Call**, Selectman Cleveland – yes, Selectman Brown – yes, Selectman Hudgins – yes,
299 Selectman Tombarello – yes, Selectman Olsen – yes.
300 **Motion passes unanimously**
301
302 **Motion by** Selectman Cleveland to seal these minutes.
303 **Seconded by** Selectman Olsen
304 **In Favor**, Selectman Brown, Selectman Hudgins, Selectman Cleveland, Selectman
305 Tombarello and Selectman Olsen.
306 **Motion passes unanimously**
307
308 Meeting adjoined.
309
310 Respectfully Submitted,
311 Sue Reynolds