

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: March 4, 2019**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Brown, Selectman Hudgins, Selectman Cleveland

13 **Not Present:** Selectman Tombarello and Selectman Goldman

14 **Recording Secretary:** Sue Reynolds

15 **Town Administrator:** Lynne Blaisdell

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18 Selectman Brown called the meeting to order at 7pm and the Pledge of Allegiance was
19 done.

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21 Selectman Brown asked the Board to review the minutes of Monday, February 11, 2018.

22 **Motion by** Selectman Hudgins to accept these minutes as written.

23 **Seconded by** Selectman Cleveland

24 **In Favor,** Selectman Cleveland, Selectman Hudgins and Selectman Brown.

25 **Motion passes unanimously**

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28 **PUBLIC COMMENT**

29 Jessica Hudgins representing the Sandown Lions Club is asking the Board permission for
30 the Lions Club to take over the entire POW chair project. She asked the Board if they are ok
31 with the Lions Club setting up a table in the lower town hall on election day to collect
32 donations for this purpose. Lynne stated that there were other organizations that are also
33 interested in helping and it would be much easier for them to make donations directly to
34 the Lions Club. The Board appreciates the Lions Club taking on this opportunity.

35 Selectman Brown explained the POW chair is a chair that sits empty as a reminder to us of
36 those that are POW's and missing service men and women. Lynne said Chief Gordon is still
37 willing to work on the chair as well.

38 The Board is in agreement with the Lions Club setting up a table for fundraising purposes
39 during the election if the moderator agrees. Lynne said that the moderator has already
40 given his consent regarding this. The Board is happy to have the Lions Club to take this on.

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Selectman Brown congratulated those employees who celebrate anniversaries this month:
Lauren Barry, 4 years, Deb Brown 14 years, David Farrar 2 years, Joe Gordon 15 years,
Dawn Nicolaisen 1 year, Arri Roy 30 years and Tom Tombarello 9 years.

Nick Cristofori, CEI Engineering to discuss engineering services for MS4 Stormwater Permit requirements for 2019

51 Nick is from Comprehensive Environmental Incorporated.
52 EPA mandated program to get communities to control their.....
53 In business for over 30 years

54 Released in 2003 and was intended to be 5 a year permit. New permit requirements are
55 more stringent. Only pieces of the town are considered regulated areas and they are the
56 norther and southern areas. All of the Stormwater outfalls needed to be done under the
57 2003 permit, which the town has completed. Three bi-laws needed to pass, which are:
58 Mandate the use of erosion and sediment controls during construction.

59 Control stormwater once construction project was completed.
60 Elicit discharge detection and elimination bi-law – which will be voted on in the upcoming
61 March election. This prohibits non stormwater discharges from a town stormwater
62 system. Lynne explained this is the Zoning Warrant Article and it is extremely important
63 for this article to pass.

64

65 Nick provided the Board a handout that came from EPA with requirements that need to be
66 completed by June 30, 2019.

- 67 1. Notice of Intent
- 68 2. Stormwater Management Program Plan
- 69 3. Control Measure 1: Public Education and Outreach
- 70 4. Control Measure 2: Public Involvement and Participation
- 71 5. Control Measure 3: Illicit Discharge Detection and Elimination
- 72 6. Control Measure 4: Construction Site Runoff Control
- 73 7. Control Measure 5: Post-Construction Site Control
- 74 8. Control Measure 6: Pollution Prevention and Good Housekeeping
- 75 9. BMP for Meeting TMDL and Impaired Waters Requirements
- 76 10. Annual reporting

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78 Nick stated this is a Federally required unfunded mandate.

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80 The cost for this project – year 1 requirements in the amount of \$35,000.00
81 Nick said this can be done with a cooperative effort between the consultant and the town.
82 Cost is anticipated to be reduced in years 2 & 3.
83 Year 2 – \$15,000.00 - \$30,000.00 July 1, 2019 – June 30, 2020

84 Year 3 – \$0.00 - \$15,000.00
85 Year 4 - \$43,000.00 - \$50,000.00
86 Year 5 – \$0.00 - \$7,200.00

87 Lynne explained the importance of the Capital Reserve Fund for this implementation and
88 whatever is put into the fund and not spent can be used the following year. She said there
89 was \$10,000 in the budget for this purpose last year, however all of the money was not
90 used, and the fund was not created so they weren't able to save the remainder of the
91 money.

92 The consensus of the Board is to wait to discuss this further at the next meeting when the
93 new Board is in place. Lynne explained there is only 4 months left to get this work
94 completed so a decision will need to be made soon whether or not they want to hire Nick to
95 help with this process.

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98 **NEW BUSINESS**

99 **Appointment of John White as Member to Zoning Board of Adjustment**

100 Lynne explains that although the election is next week, they are asking for this
101 appointment now because they need him as part of the Board for their March meeting. She
102 explained there can't be 2 land use board members on the same 2 boards and John is a
103 member of Planning and now Zoning, and Steve Meisner is also on the Planning and Zoning
104 but will be finished by the election date of March 12th. She said the ZBA would like this
105 appointment to take place tonight and to be effective on March 18th, so they are ready to go
106 when they have their next meeting.

107 **Motion by** Selectman Hudgins to appoint John White as a member of the ZBA effective
108 March 18th for 1 year.

109 **Seconded by** Selectman Cleveland.

110 **In favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

111 **Motion passes unanimously**

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114 **Motion by** Selectman Cleveland to accept the non-public minutes of February 11, 2018.

115 **Seconded by** Selectman Hudgins.

116 **In favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

117 **Motion passes unanimously**

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120 **Review of 2019 Transfer Station Closures**

121 The Board reviewed the list presented with anticipated upcoming holidays and OHD.
122 The consensus of the Board is in favor of the list presented.

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125 **OLD BUSINESS**

126 Lynne stated she was contacted by Civic CMS – redesigning new website – Lynne is looking
127 for the Board's feedback and how involved they would like to be in the design of the
128 website. The consensus of the Board is for Lynne and Paula to take this on and Selectman
129 Cleveland said he is available if they need his help.

130 **CORRESPONDENCE**

131 Legal notice from the town of Newmarket, Tuesday, March 19th there will be a Public
132 Hearing for a cell tower.

133
134 Email from member of the public, who resides in Kingston, but has related property in
135 Hampstead and she is expressing her concern regarding Hampstead Well.
136 Hampstead is looking to create a water committee to do research on this to stay on top of it.
137 The water utilities link is on the website by searching Hampstead Area Water. Lynne also
138 said residents should also contact DES.

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140 **LIAISON REPORT**

141 Selectman Cleveland – Planning Board meeting 2 weeks from tomorrow.

142 Selectman Brown had nothing to report.

143 Selectman Hudgins – Conservation – Eversource will be working on the poles from April –
144 May.

145 Selectman Brown asked the Board if they are comfortable with not meeting next week as
146 there is currently nothing on the agenda.

147 Selectman Brown said that meeting would have been Selectman Goldman’s last meeting
148 and he thanked him for his years of service from the Board.

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150 Selectman Brown stated that there probably won’t be a meeting next week due to the
151 upcoming election, so he wanted to publicly thank Selectman Goldman for his years of
152 service to the town as well as Selectman Tombarello for his many years of service as well.

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154 Selectman Brown also reminded the public the upcoming candidate’s night on March 6th
155 from 7-8:30, and the Town Election on March 12th from 8am – 8pm.

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157 **Motion by** Selectman Cleveland to go into non-public under RSA 91-A:3 II (a) employee
158 matters and (c) reputation.

159 **Seconded by** Selectman Hudgins.

160 **Roll Call** – Selectman Cleveland – yes, Selectman Hudgins – yes and Selectman Brown – yes.

161 **Motion passes unanimously.**

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163 **Motion by** Selectman Cleveland to seal these minutes.

164 **Seconded by** Selectman Hudgins

165 **In favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

166 **Motion passes unanimously**

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168 Meeting adjointed.

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171 Respectfully Submitted,

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174 Sue Reynolds