

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: January 28, 2019**
7 **Type of Meeting: Regular**
8 **Method of Notification: Public Posting at Town Hall**
9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Brown, Selectman Goldman, Selectman Hudgins, Selectman
13 Cleveland and Selectman Tombarello
14 **Not Present:** Recording Secretary Sue Reynolds
15 **Town Administrator:** Lynne Blaisdell
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18 Selectman Goldman called the meeting to order at 7pm and the Pledge of Allegiance was
19 done.
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22 Selectman Goldman asked the Board to review the minutes of Monday, January 7th, 2019.
23 **Motion by** Selectman Tombarello to accept these minutes as
24 **Seconded by** Selectman Brown.
25 **In Favor,** Selectman Goldman, Selectman Brown, Selectman Hudgins, Selectman
26 Tombarello and Selectman Cleveland.
27 **Motion passes unanimously.**
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29 Selectman Goldman asked the Board to review the minutes of Monday, January 17, 2019.
30 **Motion by** Selectman Brown to accept these minutes as written.
31 **Seconded by** Selectman Tombarello.
32 **In Favor,** Selectman Goldman, Selectman Brown, Selectman Hudgins and Selectman
33 Cleveland.
34 **Abstain,** Selectman Tombarello.
35 **Motion passes 4-0-1.**
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38 **PUBLIC COMMENT**

39 Lynne announced the Aurie Roy, from the police department, has been honored as
40 Champion for Children through the Child Advocacy Center. She is a true champion
41 dedicated to child abuse prevention. Selectman Brown asked that the Board send Aurie a
42 letter congratulating her.

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44

45 **Arthur Genualdo, Public Works Director to discuss Roadway Improvement Plan**

46 Artie and Steve Keach, town engineer, came to the table to discuss the RIP.
47 Steve Keach stated the RIP was put together in 2008 and is happy to say that all major
48 roads identified in the original plan have been approved to be repaired with the exception
49 of Wells Village which is planned to be done this spring if approved. He also stated a few
50 other projects have been done along the way and is happy with the completion. He is here
51 to present the Board with Artie another 5-year plan. Steve Keach feels the following
52 collector roads are in need of repair in the near future. He stated Odell Rd and Cross Rd.
53 will need reconstruction in the next few years. Collector roads are roads that the town
54 can't live without as they are the access in and out of the town. His plan is to use a
55 reclaimed stabilizing base reconstruction with a new roadway surface, which has worked
56 well over the past decade. Steve Keach also said he and Artie look at the drainage system
57 during this process as well and plan to change what is needed during the roadway
58 reconstruction.

59 He stated that Odell Rd is close to 2 miles and will be done in sections in the amount of 1.2
60 million dollars and is expected to be done in 2021 and 2022. Steve Keach said they also
61 hope to reconstruct Wells Village Rd this year with the passing for the RIP in March. Cross
62 Rd. will be a reclaim and stabilized base that will cost \$385,000.00 and the following roads,
63 Bingham Circle, Cricket Lane and Highland Avenue will be done in year 5 of the plan.
64 Steve Keach said there is a possibility that they will come before the Board in the next year
65 or two and ask that Cross Road be moved up in the plan and put part of Odell off due to the
66 condition of the pipes under Odell Road. Selectman Goldman said that the average cost of
67 this plan is \$498,000.00 per year which include the engineering costs. Steve Keach stated
68 that the engineering costs vary greatly depending on the type of the project and doesn't see
69 a lot of engineering costs associated with this plan. He said that he estimates about 5% for
70 engineering and other soft costs with the plan presented this evening.

71 Selectman Tombarello asked Steve Keach if he has taken into consideration the possibility
72 of closing any bridges in town if the money isn't there in 2024 to repair them and Steve
73 Keach said at this point, he isn't aware of any "necessary" repairs that are needed based on
74 the reports that he receives. Lynne said this packet is information for the Board to review.
75 Steve Keach referred to the Atkinson 22-year RIP in that once it is completed, they won't
76 need any roads reclaimed for about 15 years and he feels that Sandown is heading in the
77 same direction. The consensus of the Board is to accept the plan as presented by Artie and
78 Steve Keach and thanked them for all of the hard work that went into this plan.

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83 **Mr. Robert McGuigan from Rolling Thunder NH to discuss a POW/MIA Chair of Honor**
84 **to be placed in Sandown.**

85 Robert and Theresa McGuigan are here to discuss the POW/MIA Chair of Honor. Robert
86 stated that the purpose of the POW/MIA Chair of Honor is to educate the American public
87 that there are still missing Americans as far back as WWI. He stated you don't need to be a
88 veteran or ride a motorcycle to be part of this organization, you just need to have a desire
89 to help spread the word of missing Americans. Robert stated the black chairs with the
90 POW/MIA insignia are placed in an area visible to the public and remain empty as a visual
91 of the thousands of POW. Robert said the chairs were originally placed outside at public
92 venues such as stadiums, and race tracks but are now becoming more popular inside town
93 halls, such as Goffstown, Derry, Auburn, Hooksett, etc. They are asking the Board if they
94 would be willing to put a chair in one of the town buildings and if so to hold a special
95 dedication for it that will be captured by the media. He stated the cost of the project is
96 minimal (\$750.00) and if the town had an old chair they wanted to use and refurbish they
97 can. Selectman Goldman asked that this be put on the agenda next week to give the Board
98 some time to think about it and also invited the public to next week's meeting if they have
99 interest in this as well.

100

101 **Request by resident for non-public discussion under RSA 91-A:3 II (c) reputation and**
102 **(a) employee matters**

103

104 **Motion by** Selectman Tombarello to go into non-public discussion under RSA 91-A:3 II (c)
105 reputation.

106 **Seconded by** Selectman Cleveland.

107 **Roll Call** – Selectman Cleveland – yes, Selectman Tombarello – yes, Selectman Goldman –
108 yes, Selectman Brown – yes and Selectman Hudgins – yes.

109 **Motion passes unanimously.**

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111 **Motion by** Selectman Tombarello to seal these minutes.

112 **Seconded by** Selectman Brown

113 **In Favor** Selectman Tombarello, Selectman Cleveland, Selectman Hudgins, Selectman
114 Brown and Selectman Goldman.

115 **Motion passes unanimously.**

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117 **NEW BUSINESS**

118 **Review of 2018 Encumbrances**

119 Lynne handed the Board the list that the Board had previously discussed, and the total
120 remaining operating budget was \$143,453.00. Lynne said all of the motions have already
121 been made and is asking if they would like to move forward with is being presented.
122 Selectman Goldman said if they do the encumbrances presented, they will be putting close
123 to \$100,000.00 back into the general fund and the Board is in favor of this.

124

125 **Motion by** Selectman Brown to accept the non-public minutes of January 7th as amended.

126 **Seconded by** Selectman Tombarello.

127 **In Favor** Selectman Tombarello, Selectman Cleveland, Selectman Hudgins, Selectman
128 Brown and Selectman Goldman.

129 **Motion passes unanimously.**

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131 **Motion by** Selectman Brown to approve the non-public minutes of January 17th as written.

132 **Seconded by** Selectman Hudgins.

133 **In Favor,** Selectman Cleveland, Selectman Hudgins, Selectman Brown and Selectman
134 Goldman.

135 **Abstain,** Selectman Tombarello

136 **Motion passes 4-0-1**

137

138 **Review and signing of the Historic Barn Assessment Grant awarded to the Heritage**
139 **Commission for Fremont Road Barn**

140 Lynne said this has been approved and the agreement has been received. Lynne said the
141 Conservation Commission will be sending in a \$100.00 contribution with the agreement.
142 Bill Coleman from Pelham will be doing the barn assessment for the grant.

143 **Motion by** Selectman Tombarello to allow Selectman Goldman as the chair to sign the
144 Historic Barn Assessment Grant letter of agreement.

145 **Seconded by** Selectman Brown.

146 **In Favor** Selectman Tombarello, Selectman Cleveland, Selectman Hudgins, Selectman
147 Brown and Selectman Goldman.

148 **Motion passes unanimously.**

149

150 TOWN ADMINISTRATOR'S REPORT

- 151 • December electric rates were received and there is a savings of \$2,108.00.
- 152 • Funds from the premium holidays and the unemployment portion was in the
153 amount of \$499.00 and the worker's compensation was in the amount of \$19,920.08
154 and these will be deposited in the General Fund. Lynne is looking into if the town
155 needs to hold a Public Hearing, but she doesn't think so because they are not be
156 expended.
- 157 • Heavy rain last week caused water damage in the basement of the library and the
158 library director will be providing Lynne with pictures and a video of the water
159 pouring into the foundation of the building. The highway dept and fire dept helped
160 to pump water from this area. Serve Pro came in to install dehumidifiers and they
161 will be running until the area is dry. This area will be reassessed, and a notice of
162 claim will be submitted. The assessor will also be looking at this. Lynne does not
163 know if this claim will be covered or not. They received a worse case quote from
164 Serve Pro in the amount of \$4,000.00 for 5 days of the dehumidifiers. Lynne said the
165 hole was covered with hydraulic cement as best they can at this point, and she will
166 keep the Board updated.
- 167 • Lynne asked the Board if they are in favor of the dedication of the Town Report.
- 168 • A resident of town asked if the Board is okay with them doing a gender reveal in the
169 cul-de-sac at the rec building using a non-toxic and non-soluble dye and the Board is
170 okay with this as long as they understand they are responsible for all damages if
171 there are any.

172

173

174 CORRESPONDENCE

175 Lynne stated they received a letter from the Town of Fremont stating one for their bridges
176 will be red listed and they will be closing a portion of the road to have it worked on. This is
177 on the Sandown town line and could affect traffic in and out of Fremont.

178 The town received a letter from the DRA with the sales ratio survey for 2018 and the total
179 ratio in the town is at 93%.

180 Letter from the garden club stating they will be holding their plant sale on June 1st and the
181 flower pot recycling will take place at the depot on June 22nd at 9am and a final clean up at
182 noon and are asking the Board's permission to hold this on town property and the Board is
183 okay with this as long as the Historical Society is okay with it.

184 Letter from the SAU regarding the 2019 payments and Selectman Cleveland stated from
185 January to June last year the town paid \$6,713,931.00, which is about 2 million dollars
186 above the town taxes.

187 Letter from Senator John Morgan providing the town with his contact information.

188 Letter from Xfinity stating they have new international packages and this information will
189 be posted on the town website as well. Selectman Goldman stated this is one of the first
190 letters they have received of price reductions.

191 Letter from a resident in town stating they have never received their tax bill. Lynne said
192 she did research on past history and this account has always been paid early in the past
193 several years. Lynne said there is a \$35.00 interest charge that is being asked to be waived.
194 The Board agrees based on the past history of the taxes being paid on time they are willing
195 to waive this interest.

196 **Motion by** Selectman Tombarello to abate the \$35.00 charge for Map/Lot 2295-16.

197 **Seconded by** Selectman Brown.

198 **In Favor,** Selectman Hudgins, Selectman Brown, Selectman Goldman, Selectman
199 Tombarello and Selectman Cleveland.

200 **Motion passes unanimously.**

201 Lynne said this is all interest and penalties on the 2018 second half tax bill.

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204 **LIAISON REPORT**

205 Selectman Tombarello – SSATP is looking for drivers – Lynne said there is one pending and
206 another that has stepped forward.

207 Selectman Cleveland – auditors have come in and should be wrapping up in 5 months.

208 Selectman Goldman – Heritage Commission – grant awarded for the barn, Code

209 Enforcement – if you are doing construction, building, plumbing, electrical you MUST get a
210 permit and have this inspected – he said one or two cease and desist orders have been
211 issued today.

212 Selectman Brown – saw the videos of the water damage to the library and thanked the
213 Highway Department and Fire Department for all their help with this.

214 Selectman Hudgins – Conservation Commission has 2 new members.

215

216 Selectman Goldman reminds the public they can sign up for the many openings within the
217 town this week and the Town Clerk's office will be open on Friday from 3-5pm sole for this
218 purpose.

219

220 Deliberative Session will be this Saturday at 9am and the Friends of the Library will be here
221 serving lunch so come out and support them.

222

223 ***Motion by*** Selectman Brown to adjourn.

224 ***Seconded by*** Selectman Tombarello.

225 ***In Favor,*** Selectman Goldman, Selectman Brown, Selectman Hudgins, Selectman Cleveland
226 and Selectman Tombarello.

227 ***Motion passes unanimously.***

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230 Respectfully Submitted,

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234 Sue Reynolds

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