

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: January 17, 2019**
7 **Type of Meeting: Regular**
8 **Method of Notification: Public Posting at Town Hall**
9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Brown, Selectman Goldman, Selectman Hudgins, Selectman
13 Cleveland.
14 **Not Present:** Selectman Tombarello and Recording Secretary Sue Reynolds
15 **Town Administrator:** Lynne Blaisdell
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18 Selectman Goldman called the meeting to order at 7pm and the Pledge of Allegiance was
19 done.
20

21 Selectman Goldman asked the Board to review the minutes of Monday, December 11, 2018.
22 Selectman Cleveland said line 144 should read Budget Committee instead of BOS.
23 Selectman Brown said line 197 should read they will put a plan in place..... and Selectman
24 Cleveland said line 425 should read Vilella.

25 **Motion by** Selectman Brown to accept these minutes as amended.
26 **Seconded by** Selectman Cleveland.
27 **In Favor,** Selectman Goldman, Selectman Brown, Selectman Cleveland and Selectman
28 Hudgins.

29 **Motion passes unanimously**
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32 **NEW BUSINESS**

33 **Review of 2019 Proposed Warrant Articles**

34 Lynne stated the Board needs to make their recommendations on Warrant Article 2.
35 Selectman Tombarello will be reading and presenting this article as he is the Budget
36 Committee ex-officio.

37 **Motion by** Selectman Brown to recommend this Warrant Article in the amount of
38 \$4,299,746.00.
39 **Seconded by** Selectman Cleveland.
40 Selectman Goldman stated the difference is \$241,303.00.
41 **Roll Call**, Selectman Hudgins – yes, Selectman Cleveland – no, Selectman Goldman – yes,
42 Selectman Brown – yes.
43 **Recommended by the BOS 3-1-0.**

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45 Article 3 – Selectman Cleveland will read this article at Deliberative Session.

46
47 Special Warrant Article 4

48 Lynne stated it was decided at a previous meeting to have a portion of the engineering
49 costs be placed in the warrant article and a portion of it go into the budget. She said the
50 breakdown of the Road Improvement Plan is \$450,000.00 for Wells Village Rd., \$45,000.00
51 for Hale True, \$20,000.00 for Engineering costs and \$5,000.00 for contingencies. She said
52 there is currently \$10,000.00 in the budget for Engineering costs as well. The warrant
53 article could be reduced by \$10,000.00 if the Board chooses to do so. Selectman Goldman
54 said that he will be prepared to read this article and asked Lynne to speak with Artie prior
55 to Deliberative Session to get his feeling if this amount should stay in the article or not.

56
57 Articles 5 & 6 – Selectman Brown will read these articles at Deliberative Session.

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59 Article 7 – Selectman Hudgins will read this article at Deliberative Session.

60
61 Article 8 – Selectman Cleveland will read this article at Deliberative Session.

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63 Article 9 – Selectman Goldman will read this article at Deliberative Session.

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65 Article 10 – Selectman Tombarello will read this article at Deliberative Session. Lynne said
66 there is a chance there is \$2,000.00 being held by the recreation dept and this article may
67 be reduced by this amount at Deliberative Session.

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69 Article 11 – Selectman Hudgins will read this article at Deliberative Session.

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71 Article 12 – Selectman Goldman will read this article at Deliberative Session.

72
73 Article 13 – Selectman Tombarello will read this article at Deliberative Session.

74
75 Article 14 – Selectman Cleveland will read this article at Deliberative Session.

76
77 Article 15 – Selectman Brown will read this article at Deliberative Session. Lynne stated
78 the Budget Committee recommended this article 7-0-0 but it is not listed here because she
79 didn't see the need to recopy the article.

80
81 Article 16 – Selectman Hudgins will read this article at Deliberative Session.

82

83 Article 17 – Selectman Goldman will read this article at Deliberative Session.

84

85 Article 18 – Selectman Cleveland will read this article at Deliberative Session. Lynne
86 suggested making a language change regarding the appropriation amount of the
87 Selectman’s stipend. It was suggested to appropriate \$10,765.00 with no other
88 explanation. Lynne said the voter guide will have the explanation of the article as well.

89

90 Article 19 – Lynne said there was discussion during the public hearing regarding the
91 exploration of an 18-month accounting period. Lynne provided the Board with additional
92 wording. Selectman Goldman said he explained at public hearing that if this passes he feels
93 a committee would be developed to explore options. Selectman Goldman likes the wording
94 presented this evening. Lynne said the wording for this article can be changed this evening
95 because there is no money involved. She also said the Budget Committee will have the
96 opportunity to redo their recommendation at Deliberative Session if the wording is
97 changed. The consensus of the Board is to change the wording of this article to the second
98 option presented this evening.

99 **Motion by** Selectman Cleveland to recommend this article with the use of the alternate
100 wording suggested tonight that reads “Shall the town explore the possibility of changing
101 the accounting period from the current calendar year format, January 1st through
102 December 31st to a fiscal year format, July 1st through June 30th. This article is exploratory,
103 non-binding and advisory only.

104 **Seconded by** Selectman Hudgins.

105 **Roll Call** – Selectman Hudgins – yes, Selectman Cleveland – yes, Selectman Goldman – yes
106 and Selectman Brown – yes.

107 **This article is Recommended by the BOS 4-0-0.**

108 Selectman Cleveland will read this article at Deliberative Session.

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111 **2019 Holiday Schedule**

112 Lynne presented the Board with the schedule, which is the same as 2018, including the day
113 after Thanksgiving.

114 The consensus of the Board is okay with this schedule.

115

116 **Review and possible signing of Ambulance Service Agreement with Trinity EMC, Inc.**

117 Selectman Goldman said Sandown Fire has an ambulance that is capable of transporting,
118 however they have a zero-bid contract with Trinity stating they get paid from the insurance
119 and billing for the transports. He said by using this service they receive 2 dedicated
120 paramedic ambulances for 6 towns, including Sandown, Atkinson, Plaistow, Newton,
121 Danville and Hampstead.

122 **Motion by** Selectman Goldman to enter into the contract with Trinity Ambulance from
123 March 1, 2019 through February 28, 2022 for zero dollars and zero cents, unless
124 terminated within the provisions along with the provisions that were mentioned by
125 Lynne which are, the contract is automatically renewed in the 4th and 5th years unless there
126 are any issues by either party.

127 **Seconded by** Selectman Cleveland

128 ***In Favor***, Selectman Hudgins, Selectman Cleveland, Selectman Goldman and Selectman
129 Brown.

130 ***Motion passes unanimously.***

131

132 **Appointment of Deputy Treasurer**

133 This will be discussed in non-public.

134

135 Selectman Cleveland stated that Chief Gordon is asking the Board's permission to post an
136 opening for a part time Animal Control Officer. He said this will not cost the town any
137 additional money. He said the person currently in this position is always on call.

138

139 **TOWN ADMINISTRATORS REPORT**

140 Lynne said they purchased the extra ballot box and this invoice was paid with funds from
141 last year.

142 Vision property cards on the website have been updated.

143 List of town openings for elected offices has been posted on the website and the filing
144 period is from January 23 – February 1st and the Town Clerk's office will be open on
145 February 1st from 3pm – 5pm for this purpose only.

146 Departments are working on year end financials in preparation of the annual report.

147 Lynne presented the Board with information regarding the annual report and the
148 dedication and asked them to let her know their opinion. Department heads have until
149 January 31st to give the office information for the town report.

150

151 ***Motion by*** Selectman Brown to accept the non-public minutes of Monday, December 17,
152 2018 as amended.

153 ***Seconded by*** Selectman Cleveland.

154 ***In Favor***, Selectman Hudgins, Selectman Cleveland, Selectman Goldman and Selectman
155 Brown.

156 ***Motion passes unanimously.***

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159 **CORRESPONDENCE**

160 Letter from Londonderry ZBA stating they had a public hearing on cell tower last night.

161 Letter from Rockingham VNA hospice letting the public know they are having a volunteer
162 training which is posted on the town website and on the board in the office. There is also a
163 veteran to veteran volunteer opportunity as well. The VNA is also looking for volunteer
164 musicians.

165 Letter from Gordon Gainty stating that Kingston is holding their 325th anniversary parade
166 and is inviting the Sandown BOS to participate. This will be held on Saturday, August 3,
167 2019 at 10am.

168

169 **LIAISON REPORT**

170 Selectman Hudgins had nothing to report this evening.

171 Selectman Cleveland stated there are 19 positions open in the upcoming election and
172 encourages the public to become involved.

173 Selectman Goldman had nothing to report this evening.

174 Selectman Brown stated the library has extended the curb-side pick up through the end of
175 March. They are launching a program entitled 1,000 books before kindergarten and
176 parents can come to the library to register their children and a celebration will take place
177 late summer for those that have reached the 1,000- book count. They also have a new
178 program, RB digital, which allows you to access Acorn TV, Indy Films, practicing SAT's or
179 learning new things. The library will be closed on Monday, January 21st in observance of
180 Civil Rights Day.

181 Selectman Brown said the highway crew is underway preparing for the upcoming
182 anticipated storm this weekend by mixing sand and salt and other preparations. He also
183 stated that corrugated metal was left at the transfer station and the highway crew used that
184 to repair the holes in the current sand shed.

185 Selectman Goldman said the SCBA equipment that was purchased through the grant has
186 been fit tested and trained. This will be put on the truck in the near future if it is not
187 already and additional training will be available. Selectman Goldman said the total cost to
188 Sandown was approximately \$8,000.00 and he thanked Chief Tapley and others for
189 coordinating this.

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191

192 **Motion by** Selectman Brown to go into non-public session under RSA 91-A:3II (a) employee
193 matters (c) reputation

194 **Seconded by** Selectman Brown

195 **Roll Call**, Selectman Hudgins – yes, Selectman Cleveland – yes, Selectman Goldman – yes
196 and Selectman Brown – yes.

197 **Motion passes unanimously**

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200 **Motion by** Selectman Cleveland to seal the minutes of this non-public session.

201 **Seconded by** Selectman Brown.

202 **In favor** Selectman Hudgins, Selectman Cleveland, Selectman Goldman and Selectman
203 Brown.

204 **Motion passes unanimously**

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207 Meeting adjourned.

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210 Respectfully Submitted,

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213 Sue Reynolds

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