

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: December 10, 2018**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Brown, Selectman Goldman, Selectman Hudgins, Selectman  
13 Cleveland and Selectman Tombarello

14 **Town Administrator:** Lynne Blaisdell

15 **Recording Secretary** – Sue Reynolds  
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18 Selectman Goldman called the meeting to order at 7pm and the Pledge of Allegiance was  
19 done.  
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22 Selectman Goldman asked the Board to review the minutes of Monday, November 19, 2018.  
23 Selectman Goldman said line 62 should read leaving the SAU. Selectman Tombarello said  
24 line 36 and line 37 should read that the other \$200.00 will be paid by a grant.

25 **Motion by** Selectman Tombarello to accept these minutes as amended.

26 **Seconded by** Selectman Brown

27 **In Favor** Selectman Tombarello, Selectman Cleveland, Selectman Goldman, Selectman  
28 Brown.

29 **Abstain,** Selectman Hudgins

30 **Motion passes 4-0-1**

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32 **PUBLIC COMMENT**

33 Tony Piemonte came to the table to thank those that voted for him as the State Rep. Tony  
34 handed out information about Senate Bill 503 regarding the Veteran’s Tax Credit increase  
35 to increase the credit from \$500.00 to \$750.00. Tony said in order for this to be accepted it  
36 needs to be done by a warrant article for each town and is asking the Board to submit this  
37 and support this article.

38 Selectman Goldman said the town of Sandown is currently \$500.00 and if there is an  
39 increase to \$750.00 there would need to be a warrant article. Lynne said if the Board  
40 decided not to submit this article a member of the public is able to submit a Petition's  
41 Warrant Article. She also said she's not sure if this covers the optional credit or if it is for  
42 all Veteran's. The Board would like Lynne to explore what the increase is for and to obtain  
43 the tax impact.

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46 Dave Solomon came to the table and referred to line 61 on the November 19<sup>th</sup> meeting  
47 minutes and suggested that this line to read to explore leaving the SAU and not the district.

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49 **Motion by** Selectman Brown to make an additional amendment to the minutes of Monday,  
50 November 19<sup>th</sup>.

51 **Seconded by** Selectman Tombarello

52 **In favor**, Selectman Tombarello, Selectman Cleveland, Selectman Goldman and Selectman  
53 Brown.

54 **Abstain**, Selectman Hudgins.

55 **Motion passes 4-0-1**

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58 **Vote taken as required by RSA 41:14-a to discuss sale of Town owned land. Parcels**  
59 **are identified as 10 Birch Drive, Tax Map/Lot 28-57 and 12 Birch Drive, Tax Map/Lot**  
60 **28-58**

61 Selectman Goldman stated the Board will make a vote required by the RSA on the above-  
62 mentioned property this evening with a sale price of \$30,000.00.

63 Selectman Goldman asked if there is anyone present with a petition and 50 signatures.

64 Hearing none:

65 **Motion by** Selectman Tombarello to allow the BOS sell to Richard Moussa property located  
66 at 10 Birch Drive, Tax Map/Lot 28-57 and 12 Birch Drive, Tax Map/Lot 28-58 in the  
67 amount of \$30,000.00.

68 **Seconded by** Selectman Cleveland.

69 **Roll Call**, Selectman Tombarello – yes, Selectman Cleveland – yes, Selectman Goldman –  
70 yes, Selectman Brown – yes, Selectman Hudgins – yes.

71 **Motion passes unanimously**

72 Lynne stated the P & S is set to be done on or before December 20<sup>th</sup> and asked the Board  
73 how they would like to proceed.

74 Richard Moussa came to the table at this time. Lynne said she will obtain a HUD Settlement  
75 statement and will send it over to the Board and any one of them can come in and sign the  
76 paperwork.

77 The consensus of the Board is to have Selectman Hudgins and Selectman Cleveland to sign  
78 the appropriate paperwork on behalf of the Board as soon as it is ready.

79 The Board congratulated Richard on the purchase.

80 Selectman Cleveland asked Mr. Moussa how long this purchase took and he said close to  
81 one year.

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84 **Review of 2019 Budget Proposals for Library, Insurance and Benefits**

85 Lynne stated that Cheryl usually presents the Insurance and Benefits budget, but she had to  
86 leave sick early today. Lynne said she will do her best to present the budgets however if  
87 the Board would like to reschedule, she understands.

88

89 **Library Budget**

90 Deb Hoadley, Tina Owens, Diana True and Peter Stock are presenting this budget.

91 Deb explained the budget they are presenting tonight is the same as last week with the  
92 detail to back it up along with the current 2018 expenditures.

93 Selectman Goldman asked about the 3% increase what items are being changed and Deb  
94 said the Technology has been reduced, Programming (they can ask for help from the  
95 Friends of the Library if needed). Resources could be provided by the fines money that has  
96 been collected over the years.

97 Tina Owens said the BOS is not able to ask the library to use fine money to offset the  
98 Operating Budget, but they are able to do this at their own discretion. Tina also stated this  
99 is for more than "this" position. She said this is for the outreach work for the better of the  
100 community. Tina said Deb is at the point where she needs to reject proposals for meetings  
101 because she needs to be in the library for coverage. She stated this position increase is for  
102 the overall mission of the library.

103 Selectman Tombarello said there are some lines that are already over budget for this year  
104 and feels they will have to tighten their belt to make this work, however he is happy with  
105 the 3% increase.

106 Selectman Goldman feels that this is not the year to ask for a new employee, however he is  
107 happy with the 3% increase that is being presented and will support it.

108 Tina Owens said this is not a new employee, it is a position change for a current employee.  
109 Selectman Cleveland recognizes the work that the library does and feels they do a great job  
110 and his comments are not directed towards their efforts. He is concerned because we are  
111 in a default budget his year and is able to support a 3% increase in the budget for salary  
112 increases only and is not able to support an overall 3% budget increase.

113 He feels this is an optional service to the town and would support the pay raises and wants  
114 to be able to say he has done due diligence to keep spending at a bare minimum for all  
115 budgets.

116 Deb Hoadley stated some areas will be subsidized by other funds to make this work She  
117 also stated that the library is available to everyone in the public and offer free services that  
118 the public can take advantage of. She also stated that if there are cuts in their budget then  
119 the lives of the community will be affected as they provide many services to the  
120 community. She stated they are providing an event this evening at the library with a visit  
121 from Santa for those that aren't able to get to the mall. This is just one small event the  
122 library holds for the betterment of the community.

123 Selectman Cleveland feels that smarter people make better decisions and applauds what  
124 they are doing but can't support their request this year.

125 Selectman Hudgins supports the presented 3% increase and stated his family uses the  
126 library and feels it is beneficial to the community.

127 **Motion by** Selectman Tombarello to recommend this budget to the Budget Committee with  
128 Gross Expenses of \$330,521.27, Revenue of \$0.00 and Net Expenses of \$330,521.27.

129 **Seconded by** Selectman Brown

130 ***In Favor***, Selectman Tombarello, Selectman Goldman, Selectman Brown and Selectman  
131 Hudgins.

132 ***Opposed*** Selectman Cleveland

133 ***Motion passes 4-1-0***

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137 **Insurance budget**

138 Lynne is presenting this budget.

139 Selectman Goldman said this budget has an 6.86% increase. Lynne said the majority of the  
140 increase in this budget is the Workmen's Comp line with an increase of 10% and a 5%  
141 increase on the Property Liability Insurance. Lynne said she will look at the contract for  
142 the Property Liability Insurance as Selectman Goldman thought the maximum increase was  
143 3%. Lynne also reminds the Board that the amount from the Workman's Comp is based on  
144 the percentage from the amount of the payroll. Selectman Cleveland asked about the  
145 default figures such as Property Liability and Lynne said these aren't contractual  
146 obligations under the default policies. Selectman Goldman asked about the amount of the  
147 Life Insurance and Police Life Insurance being so minimal and Lynne said it is for a small  
148 amount of term coverage.

149 The Board will hold off on this budget until percentage rate on the Workmen's Comp line is  
150 finalized.

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152 **Benefits budget**

153 Lynne is presenting this budget.

154 Selectman Goldman feels this budget is under expended and Lynne said the Health  
155 Insurance Benefit line has a one employee buffer in that line. Lynne said the new benefit  
156 rates that are effective in July is included in the budget as presented in the packet attached.

157 ***Motion by*** Selectman Tombarello to accept this budget with Gross Expenses of  
158 \$632,486.00, Revenue of \$0.00 and Net Expenses of \$632,486.00.

159 ***Seconded by*** Selectman Brown.

160 ***In favor***, Selectman Tombarello, Selectman Cleveland, Selectman Goldman, Selectman  
161 Brown and Selectman Hudgins.

162 ***Motion passes unanimously***

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164 Lynne stated that this is under expended because not all employees work 40 hours every  
165 week and it is budgeted at 40 hours for each employee.

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168 **NEW BUSINESS**

169 **Acceptance of donation to Senior Affairs Transportation Trust Fund**

170 ***Motion by*** Selectman Tombarello to accept the donation of \$25.00 to be deposited into the  
171 SSSTP fund account.

172 ***Seconded by*** Selectman Cleveland

173 ***In favor***, Selectman Tombarello, Selectman Cleveland, Selectman Goldman, Selectman  
174 Brown and Selectman Hudgins.

175 ***Motion passes unanimously***

176 **Discussion regarding Selectman appoint to Heritage Commission**  
177 Selectman Goldman said the Commission has found old video tapes and is looking to do a  
178 then and now excerpt in the future. Selectman Goldman said the grant for the barn was  
179 approved and the assessment will be done shortly.  
180 Selectman Brown said he would be available to take this on as he is liaison to only one  
181 committee at this time. Selectman Goldman said he is okay with staying with this until  
182 March.

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184 **Motion to** appoint Selectman Goldman to appoint Selectman Goldman until March 2019.  
185 **Seconded by** Selectman Tombarello.  
186 **In favor,** Selectman Tombarello, Selectman Cleveland, Selectman Goldman, Selectman  
187 Brown and Selectman Hudgins.  
188 **Motion passes unanimously**

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191 **OLD BUSINESS**

192 Lynne said they still need to review the Executive budget and Government Buildings  
193 budget next week and handed information to the Board for them to review prior to next  
194 week's meeting. The requests that are represented total \$5,300.00 for the Government  
195 Buildings budget and \$54,427.00 for the Building Maintenance line of the Government  
196 Buildings budget.

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198 Lynne also handed the Board information regarding the Storm Water Management  
199 implementation and she said that RPC and Lynne met with Steve Keach and he  
200 recommends putting \$10,000.00 in the budget. The Board will discuss further next week.

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205 **LIAISON REPORT**

206 Selectman Hudgins has nothing to report this evening.  
207 Selectman Brown has nothing to report this evening.  
208 Selectman Goldman – Heritage Commission- there was discussion about a Heritage  
209 Commission member becoming a Planning Board member and Selectman Goldman said he  
210 doesn't think anyone on the Heritage Commission is interested in being on the Planning  
211 Board, but he will reach out and ask. Lynne stated it is up to the BOS as to who is part of  
212 the Heritage Commission and Selectman Goldman asked her to ask Pam for the roster of  
213 the Heritage Commission to be sure everyone is on the same page.  
214 Selectman Cleveland –Planning Board meeting last week and Trish E. was made a full-time  
215 member and they are looking for alternates.  
216 Selectman Tombarello – SSATP – November 18 round trips with 525 miles. They are in  
217 desperate need of drivers. Paul Godin came back to the Board as an alternate member.  
218 Budget Committee – meeting last week Committee doing extra homework and will be  
219 looking at a few budgets closer during the Public Hearing.

220

221 County Commission working on this item for a few years – Meals on Wheels food has been  
222 made in Lynn Massachusetts for 25 years and the meals will now being made at  
223 Rockingham County in Brentwood and the contract was signed this past Friday. He said it  
224 will be cheaper to make and will have better quality control.

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227 **Motion by** Selectman Tombarello to go into Non-public discussion under RSA 91-A:3 II (c)  
228 reputation

229 **Seconded by** Selectman Cleveland

230 **Roll Call,** Selectman Tombarello – yes, Selectman Cleveland – yes, Selectman Brown – yes,  
231 Selectman Brown – yes and Selectman Hudgins – yes.

232 **Motion passes unanimously**

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235 **Motion by** Selectman Cleveland to seal these minutes

236 **Seconded by** Selectman Brown

237 **In favor,** Selectman Tombarello, Selectman Cleveland, Selectman Goldman, Selectman  
238 Brown and Selectman Hudgins.

239 **Motion passes unanimously**

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243 Meeting adjourned.

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246 Respectfully Submitted,

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Sue Reynolds