

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5  
6 **Meeting Date: December 3, 2018**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Brown, Selectman Goldman, Selectman Hudgins and  
13 Selectman Tombarello

14 **Not Present:** Selectman Cleveland

15 **Town Administrator:** Lynne Blaisdell

16 **Recording Secretary** – Sue Reynolds  
17  
18

19 Selectman Goldman called the meeting to order at 7pm and the Pledge of Allegiance was  
20 done.  
21  
22

23 Selectman Goldman asked the Board to review the minutes of Tuesday, November 13,  
24 2018.

25 **Motion by** Selectman to accept these minutes as written.

26 **Seconded by** Selectman Brown

27 **In Favor,** Selectman Tombarello, Selectman Brown, Selectman Hudgins and Selectman  
28 Goldman.

29 **Motion passes unanimously**  
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31 **PUBLIC COMMENT**

32 Artie Genualdo came to the table to say that during the Budget Committee meeting last  
33 week he used the word threatening and he said that was not the correct word and he  
34 apologizes for that. He also stated that the work being done on Reed Rd. and Sargent Rd.  
35 has been completed for the year and they will pick up where they left off in the spring.  
36 There is a binder on it and he asked Paula to send out notices to all that live on those roads.  
37

38 Selectman Brown listed all of the employees with December anniversaries and they are:  
39 Paula Gulla – 16 years, Jonathan Goldman – 13 years, Christopher Donnellan – 8 years,  
40 Scott Atkins – 2 years, Paul Paquin – 2 years and Walter Shackley – 2 years.

41  
42 Lynne thanked everyone that helped make the tree lighting a successful event.  
43

44 Selectman Goldman said that he received a phone call from Brenda Copp wishing everyone  
45 a very Merry Christmas.  
46

47

## 48 **Review of 2019 Budget Proposals for Fire, Rescue, Recreation Building, Parks &** 49 **Recreation and Parks & Recreation Summer/Special Programs**

50  
51 **Fire budget**

52 Selectman Goldman recused himself from the Board to present this budget along with Chief  
53 Tapley, Dennis Giangregorio, Mike Devine, Chris Poole and Jeff Farrell.

54 Selectman Brown asked about the Chief Reimbursement line and Chief Tapley said he's not  
55 sure exactly what this is for. He said he is an hourly employee but never gets paid for  
56 anything worked over 40 hours. He also said that he uses this line for vehicle  
57 reimbursement and is asking for an increase of \$1,000.00. The Engineers Reimbursement  
58 line has an increase in the amount of \$3,000.00 and Chief Tapley said this is for additional  
59 calls and responsibility for the Engineers. Selectman Tombarello suggested that Chief  
60 Tapley put something together for the Budget Committee because he can't just ask for a  
61 stipend increase of \$3,000.00 without an explanation. Selectman Brown asked how many  
62 people this was divided among and Chief Tapley said he has 33 fire firefighters and 6  
63 Engineers and himself. Selectman Brown stated that it's not a lot of money split between  
64 30 plus people and Chief Tapley replied with, Sandown is getting a real bargain since  
65 neighboring towns have over a million budget. Selectman Brown asked about the New  
66 Equipment line and the increase to \$18,500.00 from \$12,169.00 and Chief Tapley said that  
67 is for new radios as they have been using the ones they have for the past 15 years. He said  
68 they currently have 6 new radios and are looking to purchase more this year.

69 Selectman Brown stated this budget has an increase of 9.23% but broken out between 30 –  
70 40 fire fighters it isn't that bad, and it is needed to keep the department running.

71 **Motion by** Selectman Tombarello to recommend this budget to the Budget Committee with  
72 Gross Expenses of \$161,703.00, Revenue of \$100.00 and Net Expenses of \$161,603.00.

73 **Seconded by** Selectman Hudgins.

74 **In Favor,** Selectman Tombarello, Selectman Brown and Selectman Hudgins.

75 **Motion passes unanimously**  
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77

## 78 **Rescue budget**

79 Jon Goldman and Chief Tapley are presenting this budget. Jon said the stipend line was  
80 increased by \$500.00. It was over expended by \$4,000.00 this year. Jon said it is a very  
81 active department and they have more people involved. He said this is paid per call as well  
82 as paying 2 EMT's per night to be on call as the duty night. He explained that by having the  
83 duty nights this actually saves the department money because not as many people respond

84 to every call. He said they are trying to increase this line a little bit each year, so they are in  
85 line with what is being expended. Selectman Tombarello said this line has been over  
86 expended by \$3,000.00 and would like to increase the line to \$34,000.00. Jon said if this  
87 line is increased, he will put a plan together to utilize some of this money for duty nights for  
88 Friday and Saturday evenings as it is hard to get these shifts filled at this time.

89 The consensus of the Board is in agreement with this increase.

90 Jon stated the Health line doesn't get expended often but it is in case an employee gets  
91 exposed to Blood Born Pathogens and needs to be treated.

92 Selectman Brown asked about the Training line and why it is not being expended and Jon  
93 stated that Kevin Major has been able to get trainings at little or no cost to the town but  
94 that will change next year because the person now works for the State and will no longer  
95 be able to do trainings for the town. Selectman Brown asked about the increase in the  
96 Equipment Maintenance line and Jon said the contracts are going to increase by 3.5% and  
97 there will be additional equipment maintenance for the new ambulance as well.

98 Jon said the Licensing/Recertification line is for personnel to do annual certifications and  
99 be reimbursed but quite often the receipts are not submitted. He said they need to have the  
100 money in the budget in case they do.

101 **Motion by** Selectman Tombarello to recommend this budget to the Budget Committee with  
102 Gross Expenses of \$51,650.00, Revenue of \$0.00 and Net Expenses of \$51,650.00.

103 **Seconded by** Selectman Hudgins

104 **In Favor,** Selectman Tombarello, Selectman Brown and Selectman Hudgins.

105 **Motion passes unanimously**

106

107 Selectman Goldman came back to the Board at this time and Selectman Brown recused  
108 himself from the Board at this time while the Recreation budgets are being reviewed.

109

### 110 **Parks Recreation budget**

111 John Donohue, Deb Brown, George Blaisdell and Jess Scarlett are presenting this budget.

112 The telephone line increased slightly to bring it in line with what was spent this year. Deb  
113 said this line is for cell phones, office phone, Miller Field phone, Sealy Beach and a field  
114 phone. Deb explained the New Equipment line and the Equipment Replacement lines were  
115 removed from last year's budget because of the default budget and she is hoping to have  
116 this money back in her budget for new equipment. Selectman Goldman said although the  
117 budget is up by 5.22% there was less than a \$5,000.00 increase.

118 **Motion by** Selectman Tombarello to recommend this budget to the Budget Committee with  
119 Gross Expenses of \$97,789.00, Revenue of \$1.00 and Net Expenses of \$97,788.00.

120 **Seconded by** Selectman Hudgins.

121 **In favor,** Selectman Tombarello, Selectman Goldman and Selectman Hudgins.

122 **Motion passes unanimously**

123

### 124 **Summer Special Recreation budget**

125 John Donohue, Deb Brown, George Blaisdell and Jess Scarlett are presenting this budget.

126 Deb explained that the Special Programs Payroll line is the same as the revenue of the  
127 Special Programs and they are matched dollar for dollar and is returned to the town. Deb  
128 said the summer program is not set up the same way. She said many years ago there was a  
129 warrant article asking the town for \$10,000.00 to run this program and it passed. She said

130 this money has been in the budget ever since. Selectman Goldman asked why the Summer  
131 Rec Payroll line is up to \$57,000.00 from \$50,000.00 and Deb said that last year the BOS  
132 reduced the Payroll line. She also made mention that last year they had expected to have  
133 \$45,000.00 in revenue and they actually have \$53,000.00. She said this is a direct  
134 correlation as to the number of kids that were in program this year. Deb also explained  
135 that she had an employee that wasn't able to be with her for most of the summer due to a  
136 medical leave and she had to move a few things around and even cover herself to meet staff  
137 to student ratios. Deb said the program is 7 weeks, but the staff are there for 7.5 for set up,  
138 trainings and breakdown as well.

139 **Motion by** Selectman Tombarello to recommend this budget to the Budget Committee with  
140 Gross Expenses of \$67,258.00, Summer Recreation Revenue of \$53,000.00, Special  
141 Programs Revenue of \$2,850.00 and Net Expenses of \$11,408.00.

142 **Seconded by** Selectman Hudgins.

143 **In favor,** Selectman Tombarello, Selectman Goldman and Selectman Hudgins.

144 **Motion passes unanimously**

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#### 146 **Recreation Building Operations budget**

147 John Donohue, Deb Brown, George Blaisdell and Jess Scarlett are presenting this budget.  
148 Deb explains that phone in this budget is for the dedicated line for the alarm system at the  
149 rec building and the emergency phone in hall for renters to us if needed.

150

151 **Motion by** Selectman Tombarello to recommend this budget to the Budget Committee with  
152 Gross Expenses of \$17,755.00, Revenue of \$3,500.00 and Net Expenses of \$14,255.00.

153 **Seconded by** Selectman Hudgins.

154 **In favor,** Selectman Tombarello, Selectman Goldman and Selectman Hudgins.

155 **Motion passes unanimously**

156

157 Deb Brown asked about the process to encumber funds from this year's budget to be able  
158 to do work next year. She explained due to the weather they aren't able to get on the field  
159 to do the work they need to do. She explained they have lost about 4 feet of field at the  
160 recreation building and needs to have someone come in and cut it all back. Deb said Artie  
161 was going to rent a machine, but he wasn't able to do so and she'd like to take some money  
162 from the mowing line and encumber it to do the projects next year.

163 Selectman Goldman said Deb will need to have a contract in place and recommended that  
164 she put a list together as to what she needs done and get it to the Board by December 17<sup>th</sup>  
165 along with a contract, so they can make a decision. They need to see what is left in this  
166 year's budget as they get closer to the end of the year.

167

168 Selectman Brown is back with the Board at this time.

169

#### 170 **NEW BUSINESS**

##### 171 **Final decision on cover for annual report and dedication**

172 Lynne reminded the Board they need to make a decision on this soon. Lynne suggested  
173 because of all the Stormwater discussions this year putting some pictures of the lakes in  
174 town on the cover and the Board agreed. They also said there are great pics on Facebook  
175 from residents highlighting these areas as well.

176 Selectman Brown asked if the residents have any ideas to let the office know and the Board  
177 could consider those suggestions as well. He also asked about highlighting the business  
178 expo with pics from local businesses and Lynne said if they don't choose the business expo  
179 for the cover, they can do a page of it inside the report.

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182 **OLD BUSINESS**

183 Blood drive being held on Friday, December 14<sup>th</sup> from 10am – 3pm at Town Hall and it is  
184 recommended that an appointment is scheduled by calling 1-800-Red Cross or visit the  
185 website at redcrossblood.org and the sponsor code is Sandown Community.

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188 **LIAISON REPORT**

189 Selectman Tombarello – said that he has an SSATP meeting this week and had a successful  
190 Budget Committee meeting last week.

191 Selectman Goldman – had nothing to report.

192 Selectman Brown – said library has new parking for curbside pickup.

193 Selectman Hudgins – had nothing to report.

194

195 **Motion by** Selectman Tombarello to go into non-public session under RSA 91A:3II (a)  
196 employee matters.

197 **Seconded by** Selectman Brown.

198 **Roll Call** Selectman Tombarello – yes, Selectman Goldman – yes, Selectman Brown – yes  
199 and Selectman Hudgins – yes.

200 **Motion passes unanimously.**

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203 **Motion by** Selectman Tombarello to seal these minutes.

204 **Seconded by** Selectman Brown.

205 **In Favor,** Selectman Tombarello, Selectman Goldman, Selectman Brown and Selectman  
206 Hudgins.

207 **Motion passes unanimously**

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210 Meeting adjourned.

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213 Respectfully Submitted,

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216  
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218 Sue Reynolds