

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5  
6 **Meeting Date: October 29, 2018**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Hudgins, Selectman Cleveland, Selectman Brown, Selectman  
13 Goldman arrived at 7:50.

14 **Not Present:** Selectman Tombarello

15 **Town Administrator:** Lynne Blaisdell

16 **Recording Secretary** – Sue Reynolds

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19 Selectman Brown called the meeting to order at 7pm and the Pledge of Allegiance was  
20 done.

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22 **PUBLIC COMMENT**

23 Selectman Cleveland stated trick or treating this coming Wednesday from 6 – 8 pm and  
24 Truck or Treat at the Rock in Sandown from 5 – 7pm.

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27 Selectman Brown asked the Board to review the minutes of Monday, October 15, 2018.  
28 Selectman Hudgins said Line 52 should read though not thought. Selectman Cleveland  
29 stated line 333 should read met not net and Selectman Brown said line 276 should read  
30 tract instead of track and line 285 should read accept the..... not he.

31 **Motion by** Selectman Cleveland to accept these minutes as amended.

32 **Seconded by** Selectman Hudgins

33 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

34 **Motion passes unanimously**

38 **Review of the 2019 budget proposals for Election & Registrations, Finance,**  
39 **Treasurer, Assessing, Budget Committee, Tax Collector & Town Clerk**  
40 **Election and Registration – Moderator budget**

41 Kevin Major is presenting this budget.

42 Kevin stated next year there is only 1 election, which is why he is asking for a decrease in  
43 this budget. However, he did mention that there will be several elections in the next few  
44 years so the Board will see a significant increase in this budget for those years. Selectman  
45 Brown asked about the cost of the meals and Kevin stated they do split shifts and they only  
46 receive \$100.00 for the day and he is not in favor of taking this away from the ballot clerks.  
47 Kevin stated they currently have 2 ballot machines, but only 1 ballot box and would like to  
48 purchase one as a back up and possibly use it in 2020 as it is a presidential election. Lynne  
49 reminded Kevin he would have to the second chip programmed and Kevin stated he  
50 currently has 3 chips programmed. Kevin stated that if he commits to purchasing it this  
51 year or next, the salesman will be willing to drop it off this week, so they can use it for the  
52 election next week if needed. There was a brief discussion as to where the ballot box  
53 would be stored. Lynne said she currently has money in the Government Buildings budget  
54 for this purchase.

55 **Motion by** Selectman Cleveland to purchase from LHS Associates a second ballot box in the  
56 amount of \$250.00.

57 **Seconded by** Selectman Hudgins

58 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

59 **Motion passes unanimously**

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62 **Motion by** Selectman Cleveland to recommend this budget to the Budget Committee with  
63 Gross Expenses of \$6,895.00, Revenue of \$0.00 and Net Expenses of \$6,895.00.

64 **Seconded by** Selectman Hudgins

65 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

66 **Motion passes unanimously**

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69 **Assessing budget**

70 Lynne Blaisdell is presenting this budget.

71 Lynne stated this budget covers the Assessing contract services, Vision Software  
72 Maintenance, the website maintenance, which holds the assessing data, supplies and  
73 mileage as well. She said the largest increase is for the assessing contract services and a  
74 small increase to the Vision Annual Maintenance. Assessing Services – revaluation was  
75 spanned over 5 years and they are currently in their 3<sup>rd</sup> year of the contract. There is an  
76 increase in this line of 2.7%.

77 Lynne stated the Vision Software is becoming obsolete as they are currently using version 6  
78 and they need to be upgraded to version 8, in the amount of \$15,000.00. She asked the  
79 Board if she should look into other options to see what is available. She said on occasion  
80 there is information that isn't transferred from other systems and there are other systems  
81 out there that do what they need. The software change /update needs to be done by 2020.  
82 Lynne mentioned all the permitting is currently being done on paper and there is software

83 out there that can tie departments together and permitting can be done by computer,  
84 which can also track the building/permitting process.  
85 Lynne said the budget she is presenting is for 2019 without any of these changes and she  
86 will bring information that she receives before the Board as she receives it.  
87 Selectman Cleveland asked if the Assessors have any recommendations and Lynne said the  
88 assessors use both companies. Lynne said she will have the opportunity to view some  
89 software at the NH Clerk's Conference in the next few weeks.

90 **Motion by** Selectman Hudgins to recommend this budget to the Budget Committee with  
91 Gross Expenses of \$77,155.00, Revenue of \$0.00 and Net Expenses of \$77,155.00.

92 **Seconded by** Selectman Brown.

93 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

94 **Motion passes unanimously**

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### 97 **Election and Registration – Supervisors of the Checklist**

98 Rosemarie Bruno, Diane Thompson, Heather Zaganis are presenting this budget.

99 Rosemary said this is the same budget at last year with a \$1,000.00 stipend for each  
100 supervisor.

101 **Motion by** Selectman Cleveland to recommend this budget to the Budget Committee with  
102 Gross Expenses of \$3,725.00, Revenue of \$0.00 and Net Expenses of \$3,725.00.

103 **Seconded by** Selectman Hudgins

104 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

105 **Motion passes unanimously**

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### 108 **Treasurer**

109 Erica Olsen is here to present this budget. This budget is the same as last year. Selectman  
110 Cleveland asked when the last time this position had an increase, and Erica said she has  
111 been in this position for the past 6 years without an increase.

112 **Motion by** Selectman Cleveland to increase the payroll line to \$4,000.00, which is an  
113 increase of about \$180.00.

114 **Seconded by** Selectman Hudgins

115 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

116 **Motion passes unanimously**

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118 **Motion by** Selectman Brown to recommend this budget to the Budget Committee with  
119 Gross Expenses of \$4,051.00, Revenue of \$0.00, and Net Expenses of \$4,051.00.

120 **Seconded by** Selectman Cleveland

121 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

122 **Motion passes unanimously**

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### 124 **Town Clerk budget**

125 Dawn Nicolaisen is presenting this budget.

126 Selectman Cleveland is asking about the office equipment line and why it is blank for 2018  
127 Lynne said in 2017 it was a new line item and money for new computers were budgeted.

128 However, during the year it was decided to lease the computer equipment so the money in

129 this line was rolled into the lease and this now comes from the Executive budget. Lynne  
130 said there was no money needed in 2018 but Dawn would like to purchase a new piece of  
131 equipment in the 2019 budget. Dawn said she would like to purchase a machine that folds  
132 and stuffs envelopes. She said this is be extremely beneficial to staff during tax bill season  
133 as well as doing the 800 monthly registrations. She said they send out about 2,800 tax bills  
134 twice a year and this machine will help the office run more efficiently in the upcoming  
135 years. Dawn said there is a small portable machine on the shelf in the office, but it doesn't  
136 work very well. Dawn said she spoke to someone in the office that handles the town's  
137 postal machine and they recommended leasing the one that Dawn is presenting to the  
138 Board tonight. Dawn said that she did request other bids but did not hear from anyone.  
139 Dawn said she is looking at a 60-month lease in the amount of \$1,318.00 per year.  
140 She is also requesting 2 stand/sit chairs in the amount of \$300.00.

141 Selectman Hudgins said he feels the stuffing machine is a good investment.

142 **Motion by** Selectman Cleveland to recommend this budget to the Budget Committee with  
143 Gross Expenses of \$56,662.00, Revenue of \$1,393,137.00 and Net Expenses of -  
144 \$1,336,474.00.

145 **Seconded by** Selectman Brown

146 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

147 **Motion passes unanimously**

148 Dawn also stated said she increased her staff's hours 2-3 hours per week. She said they are  
149 working with all new staff and feels the additional hours would benefit everyone.

150 Selectman Brown said he sees no problem with this increase and everyone in that office is  
151 doing a great job.

152

### 153 **Tax Collector budget**

154 Dawn Nicolaisen is presenting this budget.

155 Selectman Cleveland asked what happened to the Revenue line because it went from  
156 \$15,878,028 to \$65,850. Cheryl Eastman stated she has had a problem with this budget for  
157 years because in past years the collection of property tax monies was listed in this budget  
158 as revenue. She said all of the budget forms that she handles does not include tax money  
159 and she feels this revenue should come out of this budget. Selectman Cleveland asked  
160 where would this show up and Cheryl said it wouldn't show up in the operating budget.  
161 She feels if you are showing the income of property taxes in the budget then we should also  
162 be showing the school payments as well. Selectman Cleveland asked if it would be difficult  
163 to show and Cheryl said no, but the school payments are not part of the town's operating  
164 budget. She is recommending that the property tax revenue not be included in this budget.  
165 Lynne said keeping the tax money in the budget is not a true reflection of the revenue's  
166 received. Cheryl said the only revenue that should be included in this budget is the revenue  
167 that comes in through the tax collector's office that stays in the town. The Board is okay  
168 with this change however, Selectman Cleveland said he wishes the public could see how  
169 much money is given to the school and county as part of our tax obligation.

170 **Motion by** Selectman Hudgins to recommend this budget to the Budget Committee with  
171 Gross Expenses of \$68,203.00, Revenue of \$65,850.00 and Net Expenses of \$2,353.00.

172 **Seconded by** Selectman Cleveland

173 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

174 **Motion passes unanimously**

175 **Budget Committee budget**

176 Sue Reynolds presented this budget. Sue said when the Budget Committee reviewed their  
177 budget, they weren't certain as to the cost of the budget seminars, so they put a place  
178 holder in the Seminar line of \$500.00. Since then they realized the cost of the seminars are  
179 \$90.00 each and there will be potentially 4 new members next year, so she is requesting  
180 this line be changed to \$360.00 from the \$500.00. Sue also stated that this line was  
181 overspent this year due to the area budget workshop that was held here a few months ago.  
182 Lynne also mentioned that the town collected \$350.00 from other towns for this workshop  
183 and it is reflected in the Revenue line.

184 **Motion by** Selectman Brown to change the Seminar line to \$360.00.

185 **Seconded by** Selectman Cleveland

186 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

187 **Motion passes unanimously**

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189 **Motion by** Selectman Brown to recommend this budget to the Budget Committee with  
190 Gross Expenses of \$361.00, Revenue of \$0.00 and Net Expenses of \$361.00.

191 **Seconded by** Selectman Cleveland.

192 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

193 **Motion passes unanimously**

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196 **Finance budget**

197 Cheryl Eastman is presenting this budget, however she would like to discuss a few items  
198 prior to reviewing this budget.

199 Cheryl reminded the Board that she met with them a few months ago regarding a fraud  
200 prevention system and she has since found out there is a charge in the amount of \$500.00  
201 for the module and \$90.00 per year for support. She is asking the Board's opinion in  
202 proceeding with this because of the additional cost. Cheryl explained there no charge from  
203 the bank because the interest increase will offset that cost. The consensus of the Board is  
204 in agreement pay this additional expense. Lynne said when this discussion took place  
205 previously the Board agreed to implement this immediately, and by putting this in the 2019  
206 budget they won't be protected until April of next year. She is asking the Board to consider  
207 this amount to come from somewhere in this year's budget and the Board agreed.

208 Cheryl said if the module will be purchased in 2018 then the Software/Hardware line  
209 would be increased by 90.00 to cover the software support for the year.

210 **Motion by** Bruce to expend up to \$590.00 to BMI to purchase software and a one-year  
211 maintenance plan for the fraud protection services.

212 **Seconded by** Selectman Hudgins

213 **In Favor,** Selectman Cleveland, Selectman Brown and Selectman Hudgins.

214 **Motion passes unanimously**

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216 Software/hardware line is now \$1,507.00.

217 Selectman Brown asked about the mileage line being new and Cheryl explained that in  
218 2017 & 2018 they didn't budget for mileage.

219 The new Gross Expense line is \$76,834.00

220 Selectman Goldman arrived now at 7:50pm.

221 Motion by Selectman Brown to recommend this budget to the Budget Committee with  
222 Gross Expenses of \$76,834.00, Revenue of \$0.00 and Net Expenses of \$76,834.00.

223 Seconded by Selectman Hudgins

224 ***In Favor***, Selectman Cleveland, Selectman Brown and Selectman Hudgins.

225 ***Abstain***, Selectman Goldman

226 ***Motion passes 3-0-1***

227

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229 **Cheryl Eastman, Finance Director to discuss upgrade to BMSI software and review**  
230 **2019 Dental Insurance renewal rates**

231 Cheryl said the dental insurance coverage rates increased by 2.3% however the employee  
232 pays 100% of this coverage so there is no cost to the town. She said if the Board is okay  
233 with this contract then a member of the Board needs to sign it.

234 ***Motion by*** Selectman Cleveland to allow the chair to sign the dental coverage and rates for  
235 January 1, 2019 dental renewal.

236 ***Seconded by*** Selectman Brown

237 ***In Favor***, Selectman Cleveland, Selectman Brown, Selectman Goldman and Selectman  
238 Hudgins.

239 ***Motion passes unanimously***

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243 **Police Chief Joseph Gordon to discuss purchase of new firearms**

244 Chief Gordon said he has a purchase order for new firearms, they were last purchased in  
245 2005. Chief Gordon said that some of the magazines in the firearms are not working  
246 properly all the time. He said to repair the weapons it would be \$269.00 per weapon. Chief  
247 Gordon has 3 quotes for the new weapons and would like to use Interstate Arms for the  
248 firearms. He has done business with them in the past and would like to use them again. He  
249 said a company in Rochester, NY is the lowest bidder, but it is very far away and will cost  
250 more in the long run because of the shipping costs if the weapons need to be repaired.  
251 Chief Gordon stated Interstate will allow his team to be certified on the new firearms then  
252 the old ones can be turned in with a payment of \$2,606.00 for the difference between the  
253 cost and the trade. He said he currently has 12 weapons and is looking to purchase 14 to  
254 keep two as back-ups. Chief Gordon said this is in the 2018 budget is asking the Board's  
255 permission because of the amount.

256 ***Motion by*** Selectman Cleveland to approve the purchase order 18-005 dated 10/20/2018  
257 for a total of up to \$2,606.00 from Interstate Arms.

258 ***Seconded by*** Selectman Brown

259 ***In Favor***, Selectman Cleveland, Selectman Brown, Selectman Goldman and Selectman  
260 Hudgins.

261 ***Motion passes unanimously***

262

263 Chief Gordon said that Alex has successfully passed all his exams. Chief Gordon said that  
264 they are very proud of him and Alex is excited to get going. Selectman Goldman asked  
265 about the part time officer and the Board decided to go into non-public for this discussion.

266

267 **Motion by** Selectman Goldman to go in to non-public session under 91A:3 II (a) employee  
268 matters.

269 **Seconded by** Selectman Brown.

270 **Roll Call**, Selectman Cleveland – yes, Selectman Brown – yes, Selectman Hudgins – yes, and  
271 Selectman Goldman – yes.

272 **Motion passes unanimously**

273

274 **Motion by** Selectman Cleveland to seal the minutes of the non-public meeting.

275 **Seconded by** Selectman Goldman.

276 **In Favor**, Selectman Cleveland, Selectman Brown, Selectman Goldman and Selectman  
277 Hudgins.

278 **Motion passes unanimously**

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## 281 **NEW BUSINESS**

### 282 **Discussion regarding 2018 Tax Rate**

283 Lynne said they received the preliminary tax rate from the DOR on Thursday.

284 She said the Board needs to decide how much they will use from the fund balance to offset  
285 the tax rate and they also need to decide how much overlay they will use.

286 The recommendation is to double the overlay amount usually used in a revaluation year.

287 The current fund balance is \$1,034,534 and is it not recommended to go below 5%, which  
288 leaves a small amount that can be used.

289 Selectman Brown said he would like the public to be able to see what the Board is  
290 reviewing because the school tax rate is over \$20.00, and the town portion is only \$4.26 per  
291 thousand.

292 Selectman Goldman feels the Board should double the overlay as it is a revaluation year  
293 and doesn't feel comfortable with going below DRA's recommendation. He agrees with  
294 Selectman Brown in emphasizing the school portion of the tax rate is over \$20.00.

295 Lynne presented several options to the Board and it was decided they would retain  
296 \$25,000.00 from the unassigned fund balance and to increase the overlay to \$50,000.00  
297 with a preliminary rate of \$26.54.

298

299 **Motion by** Selectman Cleveland to take \$25,000.00 from the unassigned fund balance and  
300 to increase the overlay \$50,000.00 with a preliminary rate of \$26.54.

301 **Seconded by** Selectman Hudgins.

302 **In Favor**, Selectman Cleveland, Selectman Brown, Selectman Goldman and Selectman  
303 Hudgins.

304 **Motion passes unanimously**

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306 Selectman Brown said again the town tax is \$4.26, the county is \$1.00, and local and state  
307 education is \$21.28 of the \$26.54 tax rate.

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313 **OLD BUSINESS**

314 **Further discussion regarding proposed 2019 budget for Executive Account**

315 Lynne said that Paula did some research on other stipends that the BOS in other  
316 comparable towns receive. Lynne presented this information to the Board. Lynne said  
317 some town's pay more towards the chairman, however Sandown's stipend is the lowest of  
318 the town's surveyed.

319 Selectman Cleveland said the town of Sandown has paid their board members \$2,000.00  
320 per person since 1995, and it has brought before the public several times and has been  
321 voted down each time. He stated he typically wouldn't be in favor of proposing an increase,  
322 but this hasn't been increased in over 20 years. He doesn't feel comfortable with putting a  
323 warrant article again in fear it will be voted down and would like to put it in the budget and  
324 will be willing to speak at it during deliberative session.

325 Selectman Cleveland is recommending doubling the salary from \$2,000.00 to \$4,000.00 and  
326 is comfortable with this small increase as it falls in the middle of the study. He also feels  
327 the Chairman should receive more than the rest of the Board since they have more  
328 responsibility.

329 Selectman Brown suggested the raises aren't in affect until a new Board member comes on  
330 and Selectman Goldman said that can only be done via warrant article.

331 Selectman Cleveland stresses he is not comfortable with this situation but feels like they  
332 need to do something to begin to move this forward. He also stated he is thinking of those  
333 that are on the Board in the future and not himself.

334 **Motion by** Selectman Brown to increase payroll elected line to \$20,000.00

335 **Seconded by** Selectman Cleveland.

336 Selectman Goldman said he is not in favor of this because he fought last year to give  
337 employees raises 100% of average of the study done and it was voted to give 85% of the  
338 average. He doesn't think it is fair that the employees only received 85% and the Board is  
339 willing to give themselves a 100% increase. He stated he isn't in this position for the  
340 money and feels like this is a position to give back to the community and isn't in favor of  
341 doubling this salary. Selectman Goldman feels this should be put before the residents in a  
342 warrant article and should be talked about at Deliberative Session. Selectman Brown asked  
343 if Selectman Goldman would be in favor of the warrant article at \$4,000.00 per person and  
344 he said he would support \$3,500.00 per person and \$4,000.00 for the chairman.

345 Selectman Cleveland is ok with going forward with a warrant article but would like to be  
346 sure the public is educated.

347 **Selectman Cleveland removed his second to this motion and Selectman Brown removed**  
348 **his motion.**

349 This will be put on the agenda for further discussion on November 19<sup>th</sup>.

350 Lynne said a future discussion regarding the Storm Water Management figure will take  
351 place when Paula has more information.

352

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354 **Further discussion regarding coverage for November 6<sup>th</sup> election**

355 Selectman Cleveland will cover 8 – 12, Selectman Brown will cover 12 – 4, Selectman  
356 Hudgins will cover 4 – 8 and Selectman Goldman will be here when he can.

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359 **Birch Drive update**

360 Lynne said Mr. Moussa would like the Board to hold the public hearings as soon as possible.  
361 There was discussion for the Board to hold the first Public Hearing on November 5<sup>th</sup> but  
362 that wouldn't give the abutters a week's notice and, the meeting will be held downstairs  
363 and not live. Lynne said Monday, November 12<sup>th</sup> is Veteran's Day observed and there isn't  
364 a meeting scheduled that night. It was decided the Board will hold their weekly meeting on  
365 Tuesday, November 13<sup>th</sup> and this will be the first Public Hearing date as well. The second  
366 Public Hearing will be held on Monday, November 26<sup>th</sup> and the final vote will take place on  
367 December 10<sup>th</sup>. Lynne said that Mr. Moussa is looking to close on the property the  
368 following day after the approval.

369  
370 Lynne said the Purchase and Sale is back from Mr. Moussa – voluntary lot merger has been  
371 signed and updated to a tract of land with 1 map and lot # and Lynne is asking the Board to  
372 sign it. Lynne said she has received \$1,000.00 deposit for this.  
373 Lynne said she had one abutter come to the office to discuss this with lots of questions, so  
374 she is expecting to have a lot of people here for the Public Hearing.

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378 **TOWN ADMINISTRATOR'S REPORT**

379 2019 Budget Committee Update –

380 Lynne stated a member of the Budget Committee suggested doing fundraising to raise for  
381 the fireworks display rather than putting in the budget. He feels that this is not an event  
382 that benefits all the residents in town and maybe they could charge an admission fee to  
383 help offset the cost to the town. Lynne said the budget did pass but Dave Solomon voted  
384 against it. Selectman Goldman said that if Dave would like to join the OHD committee and  
385 help with the fundraising efforts he is all for it. Selectman Hudgins also stated that Kelly  
386 Ward volunteers his time to put on this show and the only cost to the town is for the  
387 fireworks.

388  
389 Lynne said the Budget Committee voted to remove the donation to Isiah 58 NH from the  
390 budget. They feel that because it was voted down by the public in a warrant article last  
391 year, it shouldn't go into the budget this year. Selectman Goldman said he is disappointed  
392 with this and Sue Reynolds stated that the Budget Committee recognizes Isiah 58's help to  
393 the town, however they didn't feel that it should go into the budget immediately after the  
394 public voted against it. She also said that it was proposed to put a small amount in the  
395 budget to recognize their efforts and the rest in a warrant article, but the majority of the  
396 Board was not in favor of this.

397 Selectman Goldman asked Lynne to put this on a future agenda to have a discussion on a  
398 warrant article on it.

399  
400 Train Depot Repairs – Bob Brouder said the toilet needs to be replaced because the leak is  
401 getting worse. Lynne said it is up to the BOS to determine how this is paid for. It might be  
402 cheaper to get a new tank instead of a new toilet. Selectman Brown asked if there is a need  
403 for a toilet in the depot and the consensus is yes, the public uses it when they are there and  
404 it is open.

405 Septic Odor at Town Hall – is now under control. John Runcie replaced the flange under the  
406 toilet and replaced some bolts holding the toilet down and there hasn't been an odor since.  
407 If anyone notices anything, please let the office know.

408  
409 Mosquito Spraying invoice – received a payment of \$1,000.00 from the School District for  
410 the mosquito spraying at the end of September.

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413 **Regional BOS Meeting**

414 Selectman Cleveland and Selectman Hudgins attended this regional meeting. They talked  
415 about consideration to move the voting day one month forward and it needs to be a  
416 concerted effort with all towns and school district involved. He said this would need to go  
417 to a warrant article and all 4 towns and the school district need to pass it. Selectman  
418 Cleveland feels they are elected officials and it is their duty to change what they can to have  
419 voters come out to vote in a safe environment. He said this has benefits to the town where  
420 they spent a lot of money with personnel shoveling continuously at town hall on both the  
421 storms on voting day the past two years. They could have been out doing other things  
422 within the town. He also feels you will get a better voter turnout with nicer weather.

423 Selectman Cleveland said they left the meeting with the intention of meeting again in a  
424 month after each representative spoke with their respective Boards to determine if they  
425 are in favor of putting this forward as a warrant article this March. He said they will need  
426 to work on the verbiage of the article if it is decided to move forward in this manner.

427 Selectman Brown asked how this affects the budget and Selectman Cleveland said they are  
428 currently spending money from the new budget before it is even allocated. He said this  
429 would change the budget cycle to July 1<sup>st</sup> to June 30<sup>th</sup>. Lynne stated that the department  
430 heads know they can only spend money on the necessities such as payroll, etc. prior to the  
431 budget being passed. Selectman Cleveland said even if the warrant article doesn't pass, he  
432 would like to see the town's fiscal year change because he feels it is bad budgeting the way  
433 it is currently done. Lynne asked if it was discussed at the meeting the time line of the first  
434 session and the second session, because the first session needs to be held one month prior  
435 to the election. Selectman Cleveland said March is a better month weather wise than  
436 February. Selectman Cleveland said he would like to have this be put on the ballot with no  
437 recommendation from the BOS as there is no money involved and doesn't feel the Board  
438 should sway the public one way or the other. Selectman Goldman said the Board puts their  
439 recommendation on all articles and Lynne reminded the Board that there was a petitioned  
440 warrant article a few years ago that passed asked the Board to put their recommendations  
441 on all articles. Selectman Goldman said he is personally not in favor of moving the election  
442 date to April, however he will not do anything to stop it from going forward. He feels this is  
443 something the voters should decide on and feels there should be a recommendation of the  
444 Board on it. Selectman Cleveland said that is not the agreement that was made at the  
445 meeting and Selectman Goldman stated they don't make decisions for this Board.

446 Selectman Goldman also wants to be sure the public knows all the ramifications that go  
447 along with changing the election date and encouraged Selectman Cleveland to look into this  
448 so the public is well educated. Selectman Cleveland said he's waiting to see what the other  
449 towns come back with as well and Selectman Goldman encouraged him to look into what  
450 the ramifications are so this Board will have the information to make a decision as well.

451 Selectman Brown asked if the group was going to meet again in a month to make a decision  
452 and Selectman Hudgins said they were supposed to talk to their respective Boards over the  
453 next few weeks and the group was going to meet in Danville in December.

454

455 Selectman Cleveland feels the fiscal year should be changed to a June 1<sup>st</sup> cycle. He feels the  
456 money should be voted on prior to spending it. Selectman Goldman asked if this will affect  
457 the taxes and Selectman Cleveland said the first year would have to be an 18-month budget  
458 to get into the new cycle.

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461 **LIAISON REPORT**

462 Selectman Goldman – Heritage Commission meeting on Thursday

463 Selectman Cleveland – Planning Board meeting is November 20<sup>th</sup>

464 Selectman Brown – Library meeting soon

465 Selectman Hudgins – attending a conservation meeting and will be attending a workshop  
466 this weekend.

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468 Meeting adjourned.

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471 Respectfully Submitted,

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476 Sue Reynolds