

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: September 24, 2018**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Hudgins, Selectman Cleveland, Selectman Tombarello, and
13 Selectman Brown.

14 **Members Not Present:** Selectman Goldman and Recording Secretary, Sue Reynolds

15 **Town Administrator:** Lynne Blaisdell
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19 Selectman Brown called the meeting to order at 7pm with the Pledge of Allegiance.

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21 Selectman Brown asked the Board to review the minutes of Monday, September 10, 2018.
22 Selectman Tombarello said line 84 should read plant species and Selectman Cleveland said
23 that line 58 should read deadline to submit is next Monday.

24 **Motion by** Selectman Tombarello to accept these minutes as amended.

25 **Seconded by** Selectman Hudgins.

26 **In Favor,** Selectman Tombarello, Selectman Hudgins and Selectman Brown.

27 **Abstain,** Selectman Cleveland

28 **Motion passes 3-0-1**
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31 PUBLIC COMMENT

32 Cindy Buco came to the table to thank Kelly Ward for his service to the community and to
33 let the Board know that she has submitted a letter of interest in the open School Board
34 position. She shared her experience over the past several years being a member of the BOS
35 as well as serving on the CIP Committee and the Feasibility and Suitability study regarding
36 withdrawal from the district. She feels that by taking part in these areas gives her the

37 experience that she needs to fill this position. She also stated that would be a good
38 representative of Sandown with having the best interest of the children in mind.

39
40 Lynne reminded the public that this Saturday is the Hazardous Waste day in Brentwood
41 from 9-12. It is required to have your driver's license with you and there is a limit of 10
42 gallons or 10 pounds per car.

43
44 Lynne stated that mosquitoes that were collected from Sandown North and other various
45 areas of the town were tested and confirmed to have West Nile Virus and EEE as well. She
46 said DES has sent out a press lease with this information. It is important to wear protective
47 clothing and bug spray and remove all standing water on your property. Dusk is the worst
48 time to be outside. The Board will be making a decision this evening regarding spraying
49 and Dragon Mosquito is ready to go. Both schools will be sprayed as well as the Ed Garvey
50 Recreation Facility and the ball fields. There will be a discussion as to whether or not
51 Sealey Beach should also be sprayed. Lynne said once a decision is made this will be posted
52 at the locations of spraying as well as Channel 17 and the town website. Lynne said
53 spraying usually takes place about 5:30pm and you are not supposed to be on the property
54 for 12 hours.

55 Selectman Brown said he'd like to discuss this at this time. Lynne said they money in their
56 budget for one spraying and the school district said they would be able to help with some
57 of the costs as well. Selectman Brown stated the superintendent called him and told Steve
58 he would take care of the spraying at the schools. Parents have been given the option to
59 keep the children in at recess.

60 The consensus of the Board is in favor of moving forward with the spraying. Lynne will
61 reach out to Dragon Mosquito immediately.

62
63 Selectman Brown mentioned that this past weekend was their first Business Expo and
64 there were about 18 businesses represented. He said he was hoping it would have been
65 better attended by the public, but the businesses were able to talk amongst themselves as
66 well. Lynne feels that it went well, and the businesses were very interested in doing it
67 again next year and would like to follow up with the business owners with a survey.

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70 **Matthew Manning, owner of Tax Map 12-3-3 – request to issue a building permit for a**
71 **single-family dwelling on a Class VI road known as Hersey Rd.**

72 Matt said that he would have gone to the Planning Board first, but they haven't had a
73 meeting and they are looking for a conditional approval, so they can beat the weather and
74 get a foundation in the ground. Matt said he has a call into the Fire Chief waiting for him to
75 call back. He also said he has an approval from the Planning Board from 2005. Selectman
76 Cleveland said the Planning Board assumingly would have given permission for this to
77 move forward but they didn't have a quorum at their last meeting. He also said this needs
78 to be approved by the BOS and the Planning Board and they are coming before the BOS first
79 so that when they go to the next Planning Board meeting they are hopeful they can move
80 forward. Bruce said this is a normal request and would be contingent upon the Planning
81 Board approval.

82 **Motion by** Selectman Cleveland to allow the building permit to be issued to the owner of
83 Tax Map 12-3-3 to permit for a single-family dwelling on a class VI Rd., known as Hersey
84 Rd. contingent on all other approvals and applications being processed correctly.

85 **Seconded by** Selectman Tombarello

86 Lynne asked if there are any other contingencies that need to be met does the Board want
87 Matt to come back before the BOS and the consensus from the Board was no, as long as the
88 contingencies from the other Boards are met.

89 **In Favor,** Selectman Cleveland, Selectman Tombarello, Selectman Brown and Selectman
90 Hudgins.

91 **Motion passes unanimously**

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94 **Mark Calledare, owner of Tax Map 12-8 – request to issue building permit for a**
95 **single-family dwelling on a Class VI road known as Hersey Rd.**

96 Mark said he is looking to do the same thing as the previous appointment.

97 **Motion by** Selectman Cleveland to allow the building permit to be issued to the owner of
98 Tax Map 12-8 to permit for a single-family dwelling on a class VI Rd., known as Hersey Rd.
99 contingent on all other approvals and applications being processed correctly.

100 **Seconded by** Selectman Tombarello

101 **In Favor,** Selectman Cleveland, Selectman Tombarello, Selectman Brown and Selectman
102 Hudgins.

103 **Motion passes unanimously**

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106 **Municipal Resources, Inc.**

107 Scott Marsh is here to let the Board know the status of the revaluation. He said all of the
108 hearings are complete. He presented the Board with the valuation and is looking for the
109 Board to accept it, so they can get the information to the state in order to set the tax rate.
110 He said the value increased by about 24% and tax assessment went up 130 million. If the
111 revaluation wasn't done the ration would have been bout 72% and they are currently at
112 94%. He feels the revaluation was successful.

113 Selectman Tombarello said his valuation increased by about \$90,000.00 but that doesn't
114 mean his tax bill is going to go up by that amount. Scott explained that the town budgeted
115 to spend a certain amount of money so if the town voted to spend the same amount next
116 year then because the value of the property increased the tax rate would have to decrease.

117 Lynne said they are planning to file another extension because this is due on October 1st.

118 **Motion by** Selectman Brown to accept the final values of the 2018 statistical update.

119 **Seconded by** Selectman Hudgins.

120 **In Favor,** Selectman Cleveland, Selectman Tombarello, Selectman Brown and Selectman
121 Hudgins.

122 **Motion passes unanimously**

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128 **NEW BUSINESS**

129 **Acceptance of donation from Historical Society for Annual Tree Lighting**

130 Lynne stated because of the donation received at last week's meeting a trust fund has been
131 established for this purpose and the Historical Society would like to donate \$84.00 to the
132 fund.

133 **Motion by** Selectman Cleveland to accept the donation of \$84.00 for the Tree Lighting Trust
134 Fund.

135 **Seconded by** Selectman Tombarello

136 **In Favor,** Selectman Cleveland, Selectman Tombarello, Selectman Brown and Selectman
137 Hudgins.

138 **Motion passes unanimously**

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140 **Discussion regarding Sandown representative to the Rockingham Planning**
141 **Commission**

142 Lynne said there are 2 members that have been representatives to this commission and
143 one of them moved out of state. Lynne asked the Board if they would like her to reach out
144 to the Planning Board to see if that have an interested member for this position. The BOS
145 agreed.

146

147 **Acceptance of resignation of Budget Committee member Michael Costanzo**

148 Lynne said Michael has moved out of town and has turned in his keys and resignation to
149 this position.

150 **Motion by** Selectman Tombarello to accept Michael's resignation and thanked him for
151 going above and beyond while serving on this committee.

152 **Seconded by** Selectman Cleveland.

153 **In Favor,** Selectman Cleveland, Selectman Tombarello, Selectman Brown and Selectman
154 Hudgins.

155 **Motion passes unanimously**

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158 Lynne said a donation was made by the NH Fisher Cats to the Historical Society, but it was
159 received after their event. The tickets were given to the town office to be used at the Tree
160 Lighting event. Lynne said they are a 4 pack of tickets to a 2019 game. She is not sure how
161 they will be raffled off at this point.

162 **Motion by** Selectman Tombarello to accept the NH Fisher Cats tickets to be used at the Tree
163 Lighting Ceremony.

164 **Seconded by** Selectman Cleveland

165 **In Favor,** Selectman Cleveland, Selectman Tombarello, Selectman Brown and Selectman
166 Hudgins.

167 **Motion passes unanimously**

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170 **Annual Report cover and deadline**

171 Lynne asked the Board to start thinking about what they would like on the report and also
172 to think about who they would like to dedicate the book to. Lynne said the MS4 discussion

173 has been big this year and would like to know if there should be water pictures on the
174 cover. Bruce mentions the addition on St. Matthew's church.

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177 **Arthur Genualdo, Public Works Director to discuss 2018-19 plow rates and salt**
178 **quote**

179 Artie said he'd like to leave the plow rates for one more year and they plan to increase
180 them next year. Selectman Brown asked if all contractors are coming back and Artie said
181 yes. Selectman Cleveland asked who kept track of the insurance on the drivers and Lynne
182 said it is done in her office.

183 **Motion by** Selectman Tombarello to accept the 2018-2019 plow rates as the 2017-2018
184 rates.

185 **Seconded by** Selectman Brown.

186 **In Favor,** Selectman Cleveland, Selectman Tombarello, Selectman Brown and Selectman
187 Hudgins.

188 **Motion passes unanimously**

189

190 The Board discusses the salt quotes. Artie said he'd like to use Morton Salt this year with a
191 price of \$51.23 a ton. This is the same price as last year. Artie said he received a quote
192 from the State, but he did not bring it with him. Artie said he can only hold 105 tons of salt,
193 which is what is typically used in an average storm. He said there is a resident in town that
194 hauls salt and brings him salt when needed and even in big storms he will hold a load on
195 his truck. Artie said other companies take 2 - 3 to deliver and with Morton Salt he can have
196 it delivered within hours. Selectman Tombarello asked about the liquid process and Artie
197 said this is part of his salt line.

198 **Motion by** Selectman to accept the bid from Morton Salt from July 1, 2018 - June 30, 2019
199 bulk safety salt at \$51.23 per ton from Morton Salt.

200 **Seconded by** Selectman Cleveland

201 **In Favor,** Selectman Cleveland, Selectman Tombarello, Selectman Brown and Selectman
202 Hudgins.

203 **Motion passes unanimously**

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205 **Motion by** Selectman Tombarello to accept both sets of non-public minutes of Monday,
206 September 10, 2018.

207 **Seconded by** Selectman Brown

208 **In Favor** Selectman Brown, Selectman Tombarello and selectman Hudgins

209 **Abstain** Selectman Cleveland

210 **Motion passes 3-0-1**

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213 **OLD BUSINESS**

214 Lynne passed out a handout to the Board with updated budget information for their
215 review.

216

217 Lynne said the Heritage Commission had their first meeting last week and they would like
218 to meet the first Thursday of each month and Lynne would like to know if they should be

219 televised. Selectman Brown feels because they are a new group they should be televised if
220 it can be worked out. Selectman Cleveland agreed.

221

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223 There was a discussion regarding the vacant 6-month School Board seat. Selectman Brown
224 said they have received 3 letters of intent and asked the Board how they would like to
225 handle this process. Selectman Tombarello said he'd like them to come in and meet with
226 the Board, however he will not be at next Monday's meeting. He did say that he would be
227 available any other evening to meet with them. The Board discussed this briefly and
228 decided to ask the potential candidates to come to the meeting next week to speak with the
229 Board individually during the public session. Selectman Tombarello asked if the Board
230 minded if he spoke with all 3 candidates on his own and presented them with is decision
231 for the meeting next week. The Board was okay with this as long as Selectman Tombarello
232 spoke to all 3 candidates.

233

234 Selectman Brown said he has a conflict with the SSATP and the District CIP Committee
235 which are held on the same night. Selectman Tombarello said he will attend the SSATP
236 meeting for Selectman Brown.

237

238 **OLD BUSINESS**

239 Notice of intent for the MS4 Storm Water has been completed and sent to the EPA, which
240 was due 10/1. The report is 12 pages and will print a copy for the Board to review.

241

242 Lynne said there was an additional expense for postage for the revaluation hearing notices
243 in the amount of \$1,186.24. She said this was in the contract but was overlooked. There
244 was a discussion as to where the money should come from because if it comes from the
245 revaluation budget that would put that budget over. Selectman Tombarello said he'd like
246 to see it come from the Revaluation Capital Reserve Fund because of how tight the budget
247 is. Selectman Cleveland agrees but wants to be sure this amount is included in the next
248 budget needed.

249 Motion by Selectman Tombarello to expend \$1,186.24 from the Revaluation Capital
250 Reserve Fund to fund the postage for the 2018 revaluation notices.

251 Seconded by Selectman Cleveland

252 In Favor, Selectman Tombarello, Selectman Brown, Selectman Brown and Selectman
253 Hudgins.

254 Motion passes unanimously

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257 **CORRESPONDENCE**

258 Letter from Cub Scouts to sell popcorn at the Train Depot on 10/13 & 10/27 from 9am -
259 1pm. Lynne said they should also get permission from the Historical Society. The
260 consensus of the Board is to allow this.

261

262 Thank you letter from Arlene Bassett and the others nominated for the Granite State
263 Hometown Hero Award thanking the Board for their nominations.

264

265 Letter from Primex confirming previous discussion with Lynne and the Library Director
266 stating they will no longer insure these programs separately for workers compensation and
267 unemployment compensation. They feel they are one entity and will cover everyone the
268 same. Lynne said this isn't a choice but Primex will help the town determine the amount
269 that should be billed to the library.

270
271 Letter from Department of Safety regarding Emergency Medical Services rule 5900. Public
272 Hearings will take place on October 15th, 17th and 22nd.

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275 **LIAISON REPORT**

276 Selectman Tombarello – Budget Committee meetings start soon, and Sue Reynolds stepped
277 up to be the Chair of this committee and thanked Michael again for his time. He also said he
278 is now liaison to the SSATP.

279 Selectman Cleveland – talked with the Police Chief and there has been some vandalism over
280 by the rec building to the heavy equipment. He also said there has been a lot of ATV use as
281 well and is asking the public to notify the police if they see any happenings in that area.

282 Selectman Brown– Library meeting – said trustees are working hard and changes are being
283 made to count people coming in and out. Deb Hoadley has been taped reading stories to
284 children being posted on the library's page and Channel 17. The library is concerned with
285 reaching teens in the community. They have been speaking with Artie regarding some
286 draining work that needs to be done. First School CIP meeting this week as well.

287 Selectman Hudgins – Recreation will hold their senior program this Wednesday at the town
288 hall at 1:30. Yoga for adults will begin tomorrow evening for 8 weeks and exercise for older
289 adults will be held on Tuesday mornings at 11am for 8 weeks. Two after school programs
290 starting October 15th. Lego Engineering for grades 3-5 and Healthy Kids for grades 1-2
291 taking place on Monday afternoons until 5pm. Exercise for seniors will begin on October
292 12th.

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295 Members from Channel 9 News came to speak to the Board regarding the notification of
296 EEE found in mosquitos in town. Steve said this is not the first time this has happened, and
297 they have a great system with Dragon Mosquito. They test often and notify the town of
298 what they found and are proactive in these types of situations. It was asked if the town will
299 be spraying in all areas that there are children. Selectman Brown said they will be spraying
300 at both schools, Miller Field and the Recreation Building. They wanted to make sure that
301 every precaution is being taken and Selectman Brown refers to the School District sending
302 notices home to all families and allowing the children to stay inside during recess if desired.

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305 **Motion by** Selectman Tombarello to go into non-public discussion under RSA 91A:3 II (d)
306 property and (c) reputation.

307 **Seconded by** Selectman Cleveland.

308 Roll Call, Selectman Tombarello – yes, Selectman Cleveland – yes, Selectman Brown – yes
309 and Selectman Hudgins – yes.

310 Motion passes unanimously

311 **Motion by** Selectman Tombarello to seal these non-public minutes.
312 **Seconded by** Selectman Brown.
313 **In Favor**, Selectman Tombarello, Selectman Cleveland, Selectman Brown and Selectman
314 Hudgins.
315 **Motion passes unanimously**
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318 Respectfully Submitted
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322 Sue Reynolds
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