

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: August 13, 2018**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

10
11
12 **Members Present:** Selectman Hudgins, Selectman Goldman, Selectman Tombarello and
13 Selectman Brown.

14 **Office Assistant:** Paula Gulla

15 **Recording Secretary:** Sue Reynolds

16 **Members Not Present:** Selectman Cleveland

17 **Not Present:** Lynne Blaisdell

18
19
20 Selectman Goldman called the meeting to order at 7pm with the Pledge of Allegiance.

21
22 There is a set of non-public minutes circulating for approval.

23
24
25 **PUBLIC COMMENT**

26 Paula Gulla stated that there is no parade this year for OHD, but there will be a children’s
27 bike parade and registration information is on line. The prizes are a 20’ bike for a boy and
28 a girl and she encourages

29 Last week for Citizen of the Year and Young Citizen of the Year nominations.

30 Still looking for more vendors. They are doing a Touch A Truck Event from 10am – 2pm at
31 the Police Station.

32
33 Assessment hearings are taking place with MRI and she encourages the public to call MRI
34 by this Friday if they have any questions.

36 Phillips Pond and Showell Pond update – Showell Pond has a high level of bacteria and
37 there should not be any animals in the water. The warning on Phillips Pond has been lifted
38 however the bacteria can come back at any time.

39
40 Still collecting applications for the business expo and the information can be found online.
41 This will take place on September 22nd.

42
43 Selectman Brown would like to announce the August anniversaries and they are Sue
44 Reynolds 10 years, Alison Rochenski 3 years and James Stewart 2 years.

45
46
47 Selectman Goldman stated that all dogs need to be registered and if you haven't done so
48 please do immediately.

49
50
51 **Discussion regarding School Impact Fees for 2018**

52 Selectman Goldman said this is a yearly process and the Board is to decide how much is
53 sent to the school. The total in the account currently is \$175,000.00. Selectman Brown
54 asked how the amount that is given back will affect the town tax rate. Cheryl came to the
55 table to say that at this time she can't answer the question because she is still in the process
56 of setting the tax rate but doesn't think it will make a big difference. Selectman Tombarello
57 suggested giving back \$125,000.00. Selectman Goldman agrees. Selectman Brown asked
58 what happens to the balance in the account and Cheryl said it can't be used for anything
59 else, but it does earn interest while it is in the account. Selectman Goldman reviewed what
60 the Board has given back to the school in previous years. There was a bit more discussion
61 regarding this and it was agreed up to give back \$125,000.00.

62 **Motion by** Selectman Tombarello to reduce the 2018 Impact Fees by \$125,000.00 to be
63 paid to the TRSD.

64 **Seconded by** Selectman Brown.

65 **In Favor** Selectman Tombarello, Selectman Goldman, Selectman Brown and Selectman
66 Hudgins.

67 **Motion passes unanimously**

68
69
70 **Moderator Kevin Major regarding appointment of Election Officials**

71 **Motion by** Selectman Brown to appoint the following people as Election Officials for a two-
72 year term to expire August 1, 2020. Paula Bonin, Carol Busby, Maureen Cail, Rose
73 Cleveland, Rick Davidson, Tricia Edris, Sue Godin, Mary Kane, Amanda Knight, Alice Major,
74 Caroline Morse, Erica Olsen, Donna Proctor, Kathy Saviano, Allyson Tapley and Kate
75 Winter.

76 **Seconded by** Selectman Tombarello

77 **In Favor** Selectman Tombarello, Selectman Goldman, Selectman Brown and Selectman
78 Hudgins.

79 **Motion passes unanimously**

80

81 Kevin stated that if anyone is interested in being a ballot clerk please let Paula or Lynne
82 know.

83

84 **CORRESPONDENCE**

85 Letter from Artie Genualdo stating the 2018 Roadway Improvement Plan bid opening has
86 been rescheduled to tomorrow at 1pm from last week.

87

88 Letter from Amy Smagula regarding the treatment on Phillips Pond which states that there
89 is no diving needed at this time and they will keep an eye on it for September and October.

90

91 Letter received by Civicplus stating they are taking over the existing contract that the town
92 has with Virtual Town Hall Holdings, LLC.

93

94 Email from Team Baldwin asking if they can put signs for Bill Baldwin for Sheriff signs on
95 town property. Paula recalls the Board stating political signs can be placed on town
96 property as long as there was no building. The Board feels this is correct and they don't
97 have a problem with these signs being put up in these locations.

98

99

100 **LIAISON REPORT**

101 Selectman Tombarello said that Cable will be here this evening, and next Wednesday there
102 will be a Budget Committee meeting.

103 Selectman Goldman – Code Enforcement working on a few items and ZBA has had one
104 meeting a month ago.

105 Selectman Brown – next week Camp Dewey is taking place at the library for kids ages 6-10,
106 August 20th – 23rd.

107 Selectman Hudgins – Recreation getting ready to wrap up summer program and missed the
108 Conservation meeting last week but will attend next week. Selectman Goldman asked about
109 the bridge project and Selectman Hudgins said he will look into it.

110

111 There was a 10-minute recess at this time

112

113 **Richard Lewis, Cable Access Board to discuss upgrading cameras for Channel 17**

114 Chris Donnellan was here to discuss this for Richard Lewis and explained they are looking
115 for new cameras for upper town hall. Chris said he has received 2 quotes for the
116 equipment and both have quotes for 3 and 4 cameras. Chris explained that the cameras
117 need upgrading and if they were to get 4 cameras instead of just replacing the 3 they
118 currently have it would cover more of the room and allow the room to be set up differently
119 for larger events, such as Deliberative Session. The quotes are from Integrated Solutions for
120 3 cameras in the amount of \$15,900 and Access AD for 3 cameras in the amount of \$16,500.
121 He stated the quote from Integrated for 4 cameras is \$19,800 and the quote from Access AD
122 for 4 cameras is \$19,900. He reminded the Board there is no cost to the tax payer as it is
123 coming out of the Cable fees. Chris would recommend using Integrated Solutions as he has
124 done business with them in the past and they are very professional. Selectman Goldman
125 asked the Board if they want to move forward with the 3 camera system or 4 and the Board
126 feels the 4 camera system is the way to go.

127 Richard came to the table at this time and said that it is important to have up to date
128 equipment and defers to Chris' opinion.

129 **Motion by** Selectman Hudgins to accept the bid from Integrated Solutions s in the amount
130 \$19,875.00.

131 **Seconded by** Selectman Tombarello.

132 **In Favor,** Selectman Brown, Selectman Tombarello, Selectman Goldman and Selectman
133 Hudgins.

134 **Motion passes unanimously**

135
136

137 **Andrew Cushing, Field Service Rep – NH Preservation Alliance – getting a Heritage**
138 **Commission started and possible appointment of Heritage Commission members**

139 Andrew came to the table along with Pamela Gaudreau, Fran Roseneau to answer any
140 questions the Board has regarding the new Heritage Commission. Andrew stated Sandown
141 is the 65th town in the state to have a Heritage Commission. Selectman Goldman stated that
142 Heritage Commission article passed so the commission was created, and the fund was
143 created as well, but not funded at this time. The question was raised as to how they
144 establish members and Andrew said this works just like the Conservation Commission.
145 The members are appointed, and they decide who is chair, vice-chair, etc. and can
146 determine the length of the terms as well. The RSA states one member of the Heritage
147 Commission must be a member of the BOS as well as on member can be a Planning Board
148 member. Andrew said the Heritage Commission is able expend funds from this fund
149 without the permission of the BOS, however if they intend to purchase real estate they
150 must hold a public hearing beforehand. Andrew handed out some language from the RSA
151 for the Board to review and he referred to the appropriations of the Heritage Fund.

152 It was also stated that there will be a recording secretary for the Heritage Commission and
153 minutes will be taken and published just like any other Board in town. There was talk
154 about the size of the Commission and Pam said the fewer members the better so that you
155 have a better chance of having a quorum and able to get the work done. Andrew says the
156 most common number of members is 5, since one is a BOS and one is from the Planning
157 Board. Selectman Goldman offered to be the BOS member for this Board and if he can't
158 make the meeting an alternate can take his place. Pam said she is thinking this Bard will
159 meet on a monthly basis. Pam suggested appointing all interested parties to the Heritage
160 Commission and they can meet and decide who will be the chair, vice chair, secretary,
161 regular members and alternates. Selectman Goldman asked how the terms are determined
162 and Paula said she would like to contact town counsel to let them know what they have
163 done so far and how they should continue. Selectman Goldman agrees so that something
164 isn't challenged years down the road. The Board agrees to delay the appointments until the
165 next meeting to give Paula time to reach out to town counsel. Selectman Brown asked what
166 is the ongoing responsibly of the BOS and Andrew said it is good to keep the lines of
167 communication open between the BOS and the Heritage Commission. He also said it would
168 be a good idea for the Heritage Commission to let the BOS know of what they have going
169 on, on a yearly basis. He also said that the Heritage Commission will need the approval of
170 the BOS in order to put property on any registries.

171

172 Selectman Brown asked if the Board can hold off on accepting the non-public minutes of
173 July 2nd so that he can come to the office and read them in detail when he has more time.
174 The Board agreed.
175
176 **Motion by** Selectman Tombarello to go into non-public session under RSA 91-A:3 II (a)
177 employee matters (c) 2 matters of reputation and (d) property and to discuss nominees for
178 Granite State Communication Hometown Hero Award.
179 **Seconded by** Selectman Brown.
180 **Roll Call**, Selectman Tombarello – yes, Selectman Goldman – yes, Selectman Brown – yes
181 and Selectman Hudgins – yes.
182 **Motion passes unanimously**
183
184 **Motion by** Selectman Brown to seal the minutes of this non-public session.
185 **Seconded by** Selectman Tombarello.
186 **In Favor**, Selectman Tombarello, Selectman Goldman, Selectman Brown and Selectman
187 Hudgins.
188 **Motion passes unanimously**
189
190
191 Meeting adjourned.
192
193
194
195 Respectfully submitted,
196
197
198
199 Sue Reynolds