

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: June 18, 2018**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Cleveland, Selectman Hudgins, Selectman Goldman and
13 Selectman Tombarello

14 **Not Present:** Selectman Brown

15 **Town Administrator:** Lynne Blaisdell

16 **Recording Secretary:** Sue Reynolds

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19 Selectman Goldman opened the meeting at 7pm with the Pledge of Allegiance.

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21 Selectman Goldman asked the Board to review the minutes of Monday, May 21, 2018.

22 Selectman Cleveland said line 161 should read June 19th not June 15th.

23 **Motion by** Selectman Tombarello to accept these minutes as amended.

24 **Seconded by** Selectman Hudgins

25 **In Favor** Selectman Cleveland, Selectman Tombarello, Selectman Hudgins and Selectman
26 Goldman.

27 **Abstain,** Selectman Brown

28 **Motion passes 4-0-1**

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31 **Discuss creation of application to hold raffles per RSA 287-A and review of request to**
32 **hold raffle**

33 Lynne said the Historical Society discovered they need permission from the BOS in order to
34 hold raffles to benefit their organization. Lynne said she reached out to other municipal
35 managers to see how they are handling this. She said that she reviewed all of the
36 information that was sent to her and put together something similar for the Town of
37 Sandown and provided it to the BOS this evening. She said either the BOS or the Town

38 Administrator approve the raffles that are held. Lynne said part of the RSA states the
39 organization is to provide a copy of the raffle ticket stating the raffle item, the date and time
40 and place the raffle will take place. The Board is in favor of approving this tonight and
41 having Lynne approve the raffles with the understand that if it is something out of the
42 ordinary she will get permission from the Board for approval. Lynne will also keep the
43 Board up to date as to the raffles that she is approving as part of her Town Administrator's
44 report. Lynne said she currently has one raffle that is awaiting permission from Karen
45 Jortberg to hold a raffle (s) at their annual Two To Lou Music Festival.

46 Selectman Brown asked what the procedure will be if there are vendors running raffles
47 during the OHD event and it was suggested that this be given to Erica Olsen (OHD) and
48 have it made known to all vendors that this is the new procedure when they sign up for the
49 event. Lynne also made it known that the BOS have the right to revoke permission for the
50 raffle if they feel it necessary to do so.

51 **Motion by** Selectman Tombarello to implement the information that Lynne provided as the
52 procedure for permission to hold raffles and to allow Lynne to authorize them as stated
53 above.

54 **Seconded by** Selectman Brown

55 **In Favor**, Selectman Tombarello, Selectman Brown, Selectman Cleveland, Selectman
56 Hudgins and Selectman Goldman.

57 **Motion passes unanimously**

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60 **Issuance of Civil Forfeiture fines for unregistered dogs**

61 Lynne said there are over 300 dogs that are still not registered. As of June 1st, fines are
62 being issued and if they still aren't registered by July 10th they will be served by an officer
63 and will be charged an additional \$25.00.

64 **Motion by** Selectman Hudgins that this warrant go into effect on July 10, 2018.

65 **Seconded by** Selectman Tombarello

66 **In Favor**, Selectman Tombarello, Selectman Brown, Selectman Cleveland, Selectman
67 Hudgins and Selectman Goldman.

68 **Motion passes unanimously**

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70 **Motion by** Selectman Tombarello to approve the non-public minutes of Monday, May 21,
71 2018 as amended.

72 **Seconded by** Selectman Cleveland

73 **In Favor**, Selectman Tombarello, Selectman Goldman, Selectman Hudgins and Selectman
74 Cleveland.

75 **Abstain** Selectman Brown.

76 **Motion passes 4-0-1**

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79 **Old Business**

80 **Further discussion regarding budgeting for compensated absences**

81 The Board will discuss this in more detail at a future meeting, however Lynne stated that it
82 is a request from the auditors that the Town budget for a portion of these payouts. Cheryl
83 put together a spreadsheet of the town's liability in the event those that are close to

84 retirement age leave, which shows everyone on the list left tomorrow the liability of the
85 town would be \$81,000.00. Selectman Goldman asked for a spreadsheet providing years
86 until retirement and what that payout would be. He also asked the Board to think about
87 the town absorbing the liability if an employee retired, but the department absorbing the
88 cost if an employee quits. Selectman Goldman also pointed out that it won't be as much of
89 an expense for a department to replace an employee because the new employee will most
90 likely be making much less than the employee that has been with the town for several years.
91 Selectman Cleveland said he will speak to Lynne further on this and feels this needs further
92 discussion. There was discussion regarding a warrant article for a trust fund for this and
93 once it is funded appropriately they would stop asking to put money into it and Selectman
94 Brown said he is very concerned with having more warrant articles especially now that the
95 town is in a default budget. He doesn't feel this is the year to implement this fund.

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Hiring Sandown Recreation Summer Employees

98 **Motion by** Selectman Tombarello to hire the following employees for the summer
99 recreation program at \$8.25 per hour. Eli Duff, Grace Duff, Sarah Shewokis, Brianna Brown
100 and Evelyn Gurczak. They are responsible for any paperwork and background checks
101 required for these positions.

102 **Seconded by** Selectman Hudgins.

103 Selectman Brown stated that Brianna Brown is no relation to the recreation director or her
104 family.

105 **In Favor,** Selectman Tombarello, Selectman Brown, Selectman Cleveland, Selectman
106 Hudgins and Selectman Goldman.

107 **Motion passes unanimously**

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Further discussion about details of business expo

110 Selectman Goldman said he didn't have a lot of time to focus on this, this past week and said
111 he will work with Selectman Brown this week to develop a flyer for this event.

112 Selectman Brown said he doesn't feel it is feasible to have indoor and outdoor spots in case
113 it rains. There was discussion regarding having it upstairs and downstairs, having all of it
114 outside and if it rains then bring it inside or measuring off the indoor area and limiting the
115 amount of vendors they invite.

116 There was further discussion as to who should be invited, and it was suggested that the
117 first invitation should go out to Sandown businesses and if there are spots left then it could
118 be advertised to Sandown residents that have businesses outside of town. Selectman
119 Goldman asked the Board to review the handout for next week, so they can make some
120 solid decisions.

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Town Administrator's Report

123 Phillips Pond was treated today, and posters were hung around the pond by Al Lake and his
124 son. Lynne and the Board are extremely grateful for them helping with this. Lynne also
125 thanked the postmaster as well for taking the package directly to Al when it arrived. It was
126 suggested to send a letter or card to both parties for helping with this.

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129 The revaluation is underway, and residents will start to get notices regarding this and the
130 hearings will begin.

131
132 Plaistow is maintaining the idea of putting in a warrant article to change the town election
133 date, Atkinson may put in a warrant article for this, Danville said they are not interested in
134 changing the date.

135
136 The generator is not yet working. The propane company came and said they don't dig
137 trenches and Lynne was having a hard time getting in touch with the electrician. Lynne
138 said the electrician is coming on Monday and the propane will be done on Thursday.

139
140 Letter from NH DOT with a response regarding Route 121A and it is not economically
141 possible for them to do a reconstruction. It was suggested that this be brought back up
142 again next meeting and to post this information on the website because there were a lot of
143 concerned residents regarding this road.

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146 **Correspondence**

147 Letter from NRRA letting to town know their annual dues are paid.

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149 Letter from Waste Management stating there is an annual increase and their agreement is
150 limited to an increase of 3%. The new rates are effective July 1, 2018. Selectman Cleveland
151 said that the employees at the transfer station said the compactors are working well and
152 compacting more than the old ones.

153

154 Letter from VHB, hired by Eversource to do wetland permitting regarding the utility
155 maintenance. This is an abutter notification that a wetland permit has been filed.

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157 Letter from NHDES regarding the Fremont Road Bridge project was randomly chosen to be
158 inspected.

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160 Letter from Xfinity with package changes and rate increases.

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162 Letter from Family Promise stating they have closed in the Rockingham County area and
163 how their remaining funds are being allocated.

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165 Letter from MRI stating they are introducing a new technology system, which offers a full
166 financial system.

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169 **Liaison Report**

170 Selectman Brown said Deb Hoadley wants the public to know of things that the library is
171 doing, so he is going to save his comments for the next meeting. He also said that the Public
172 Works Director is waiting for permits on drainage repair issues before he can go out to bid
173 on the Road Improvement Project.

174 Selectman Goldman said on his way to the meeting tonight he ran into 2 down trees and
175 said that residents of the town hear the announcement on the radio and came out to help
176 remove the trees, including someone from the fire department and Artie as well. He
177 reminded everyone that it is a state road and not our responsibility to remove the trees.
178 Selectman Tombarello had nothing to report.
179 Selectman Hudgins said the Conservation Commission is looking to build a foot bridge on
180 the Ross property that was purchased.
181 Selectman Cleveland said that Chief Gordon has been able to obtain 2 small generators
182 from excess military surplus free as well as a forklift and a Ford Ranger. Planning Board
183 will have a public hearing to approve a sub division involving Montana Realty Trust and at
184 tomorrow night's meeting they will be discussing the Capital Improvement Plan.
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187 **Motion by** Selectman Tombarello to go into non-public session under RSA 91-A:3 II (a)
188 employee matters and (d) property and (c) reputation.
189 **Seconded by** Selectman Brown.
190 **Roll Call**, Selectman Cleveland – yes, Selectman Tombarello – yes, Selectman Brown – yes,
191 Selectman Goldman – yes and Selectman Hudgins - yes
192 **Motion passes unanimously**
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194 **Motion by** Selectman Brown to seal the minutes of this non-public session
195 **Seconded by** Selectman Tombarello
196 **In Favor**, Selectman Cleveland, Selectman Goldman, Selectman Brown, Selectman
197 Tombarello, Selectman Brown and Selectman Hudgins.
198 **Motion passes unanimously.**
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201 Meeting adjourned.
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203 Respectfully Submitted
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206 Sue Reynolds
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