

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: January 29, 2018**
7 **Type of Meeting: Regular**
8 **Method of Notification: Public Posting at Town Hall**
9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Cleveland, Selectman Goldman, Selectman Tombarello,
13 Selectwoman Buco and Selectman Brown
14 **Town Administrator:** Lynne Blaisdell
15 **Recording Secretary:** Sue Reynolds
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18 Selectman Goldman opened the meeting at 7pm with the Pledge of Allegiance.

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20 Selectman Goldman asked the Board to review the minutes of January 8, 2018.
21 Selectman Cleveland said line 112 should read for the SSATP and line 196 should read
22 \$450,000.00, not \$450.00, line 377 should read 162 +/- acres not 168 and line 424 the
23 motion was seconded by Selectman Tombarello.

24 **Motion by** Selectman Tombarello to accept these minutes as amended.

25 **Seconded by** Selectman Cleveland.

26 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Goldman, Selectman
27 Tombarello and Selectwoman Buco.

28 **Motion passes unanimously**
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32 **Public Comment**

33 State Representative Kari Lerner is here to speak to the Board regarding House Bill 413
34 that was voted on last session. She said a reconsideration has come up and will be voted on
35 on February 7th and is asking the Board for information regarding the school budget
36 figures. She said this has to do with the retirement contribution from the state of 15% and
37 that she received a letter from the BOS in Auburn supporting her position and provided her

38 with figures and supported her position, which would represent a 17% reduction in the
39 total Auburn tax rate. She said she would be open to any information that the Board can be
40 provided to her to raise awareness and to help save the taxpayers money. There will be a
41 vote on this bill on February 7th and Selectman Goldman stated it would be great if the
42 school district could do something but with deliberative session upon us it might be tough.
43 He asks the Board if Cheryl has time to do this would they be in favor of it but only if she
44 has time as it is in the middle of budget season and Deliberative Session is this weekend.
45 The consensus of the Board is to have the letter be written by Cheryl – Kari recommends
46 the Board forward the letter to all of the State Reps as well.

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48 Lynne is reminding the public to sign up for public office now through this Friday. The
49 Town Clerk's office will be open on Friday from 3-5pm only for sign ups.

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52 **Final review and signing of the 2018 Warrant**

53 Paula Gulla is here and is asking the Board if they would like Article 21 to appear on the
54 ballot and if so they need to decide the placement and recommendations on this article,
55 which pertains to the Town Clerk/Tax Collector's benefits. Selectman Tombarello is not in
56 favor of voting for this because the ruling on the position states that employee has the
57 option of working the amount of hours they choose. He is not in favor of bringing this to
58 the public when no one in the public asked for it. Selectman Goldman said this benefit
59 package is written in 2 warrant articles from 1994 and 1996 and the intent of this
60 proposed article is to formalize the benefits package to it is the same as of the other full-
61 time staff within the town. He stated with the changes to the benefits package the Town
62 Clerk/Tax Collector will be entitled to the insurance benefit of the 90/10 split and would
63 have to adhere to the vacation plan that is put forth by the town.

64 Lynne said the person in this position was here for 15 years and there has never been a
65 good time to relook at this, but with the Town Clerk leaving it was felt that now would be a
66 good time to look at this and adjust it. Lynne said this has been talked about since 2006.

67 Selectman Goldman stated there are other elected officials in town that adhere to most of
68 the other benefits in town. Selectman Tombarello refers to the Police Chief's position and
69 said they will not be able to fill that by not offering any vacation time during the first year
70 of employment. Lynne said this is the only position in town that does not follow the
71 employee benefits package. Selectman Cleveland raised the question what if some with
72 many years of Town Clerk experience is elected for that position, are they expected to start
73 with no vacation time. Lynne said the Board at that time is allowed to make exceptions to
74 any hiring package they see fit. Selectwoman Buco is concerned because she doesn't like
75 the policy for any new employee and feels they should be able to accrue time over the first
76 year. She also feels this policy should be revisited in the very near future.

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78 Lynne stated again this is an elected position and if nothing changes and the new person
79 comes in with 4 weeks vacation and decides to leave in 3 or 6 months, then they will owe
80 that employee a check for the 4 weeks of unused vacation.

81 **Motion by** Selectman Brown to accept warrant article 21 as written and to put it on the
82 ballot.

83 **Seconded by** Selectman Goldman for discussion.

84 Selectman Goldman stated this is the only position that does not follow the employee
85 manual and it would be an opportunity to bring this in line with all of the other employees.
86 Selectman Brown agrees with Selectwoman Buco and the vacation time should be revisited
87 as a whole, but that shouldn't affect how this motion is voted on.
88 Selectwoman Buco asked if the Board is in favor of revising the policy and said if they are in
89 favor of revisiting it in the near future then she would be comfortable with voting in favor
90 of this article. She said she does not want to strip away 4 weeks vacation and give this
91 employee nothing, when the residents of the town voted in favor of giving them the 4
92 weeks to start. Selectman Goldman asked if there is room on the agenda for this discussion
93 on next week's agenda and Lynne said she will do what she can to prepare for it, but she
94 wanted to gather information from other town's and isn't sure what kind of time she will
95 have this week with Deliberative Session this weekend, but she will do her best.
96 Selectman Cleveland said the cost to pay out the benefits to new employees will need to be
97 analyzed as well. He also feels the warrant was done by the public and should be changed
98 by the public and is not in favor as to how this came about. He then stated that he is
99 interested in running for the position and is wondering why just a few weeks before the
100 election this is coming up. Selectwoman Buco would like a commitment from the Board
101 that the policy will be update, because she is not in favor of this being stripped down to
102 nothing. Selectman Brown said he is going to be here next year and will be willing to bring
103 it forward and change it. Selectman Cleveland is not comfortable with the I can do this
104 today if you do that tomorrow scenario with anything that is discussed. He feels like this is
105 a sales pitch and doesn't feel comfortable with it. Selectman Tombarello feels the policy
106 needs to change and will support the accrual of time. Selectwoman Buco would like to have
107 it done in the next few weeks or she is not comfortable voting on this.
108 Lynne said she will prepare what she can for next week and Selectman Goldman asks that
109 the existing policy be put on the agenda and the Board can potentially make changes to it.
110 ***In Favor***, Selectman Brown, Selectwoman Buco and Selectman Goldman.
111 ***Opposed*** Selectman Tombarello
112 ***Abstain*** Selectman Cleveland
113 ***In favor 3-1-1***
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115 ***Motion by*** Selectman Brown to recommend Article 21 as written.
116 ***Seconded by*** Selectman Goldman for discussion.
117 ***Roll call*** – Selectman Brown – yes, Selectman Goldman – yes, Selectman Tombarello – no,
118 Selectwoman Buco – no, Selectman Cleveland – abstain.
119 ***There is no recommendation for this article as the vote was 2-2-1***
120
121 There was discussion as to where to place this article on the ballot and the Board is okay
122 with leaving it where it as Article 21. Selectman Brown will read this article at Deliberative
123 Session. Paula will make the changes and post the warrant and email the BOS the updated
124 version.
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126 Paula stated the grant money was received for the aquatic grant and she will be making a
127 motion at Deliberative Session to add this to the warrant article.
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129 **Motion by** Selectman Tombarello to accept the 3 sets of non-public minutes of January 8,
130 2018 with 2 sets as written and 1 set as amended.

131 **Seconded by** Selectman Brown

132 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman
133 Goldman and Selectwoman Buco.

134 **Motion passes unanimously**

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137 **New Business**

138 **Discussion regarding Contribution Assurance Program (CAP) offered by Primex for**
139 **property liability insurance**

140 Lynne stated the Primex is offering this from 2020 – 2022 which allows an agreement
141 between the town and Primex with a max increase of 7% for the 3 years. In the past the
142 increases were up to 23%, with this agreement which assures a maximum of 7%.

143 Selectman Tombarello asked what drove the 23% increase and Lynne said she thinks this
144 was because of the property appraisal.

145 **Motion by** Selectman Tombarello to accept and authorize the chairman, Selectman
146 Goldman to sign the Contribution Assurance Program agreement known as CAP from July
147 1, 2019 – June 30, 2020 with a maximum increase of 7% per year.

148 **Seconded by** Selectman Cleveland

149 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman
150 Goldman and Selectwoman Buco.

151 **Motion passes unanimously**

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154 **Review request by Sandown Garden Club to use Train Depot Museum Parking lot for**
155 **annual plant pot recycling event**

156 The Board is granting permission to the Sandown Garden Club to use the Depot for their
157 annual plant pot sale on June 23 from 9am – noon.

158 Lynne recommends the Board okaying this as long as the Historical Society doesn't have
159 anything going on over there as well.

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162 **OLD BUSINESS**

163 Lynne is seeking permission of the Board to contact town counsel regarding the land
164 purchase. Easement granted by the owner of the property in 2011 which allowed access to
165 a land locked parcel, 17-4, which grants access to Maddie Circle and Lynne would like to
166 ask the opinion of counsel what happens if Maddie Circle doesn't get built. The consensus
167 of the Board is okay with Lynne reaching out to counsel regarding this.

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175 **CORRESPONDENCE**

176 Letter from Northeast Resource Recovery Association with an over view of their annual
177 report.

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179 Request from Sandown Girl Scout troop and Brownie troop to hold a cookie booth on a few
180 weekends at the Train Depot. The Board is okay with this as long as the Historical Society
181 agrees.

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184 **LIAISON REPORT**

185 Selectman Brown – nothing to report

186 Selectman Cleveland – Finance beginning audit, Lynne mentioned when a Town Clerk/Tax
187 Collector leaves their position it is required to do an audit of the records. She said the
188 records are cut off on the last day of the current Tax Collectors term and there is about a
189 \$1,500.00 cost to this, but it could be less. Lynne said she will find the money within the
190 budget.

191 Police station – Bear Cub Scouts are at the police station learning to fingerprint and dust for
192 fingerprints and doing some CSI type work.

193 Selectman Goldman – Code Enforcement has dealt with a few issues that seem to be
194 rectified.

195 Selectman Tombarello – spoke with the Fire Chief this weekend regarding the warrant
196 article of the \$50,000.00 so he can promote it during Deliberative Session.

197 Selectwoman Buco – highway – continue to work storms when necessary, loading materials
198 and continuing with repairs and maintenance at the town hall and the rec building. She
199 said she was not able to attend the recreation meeting but will receive the information and
200 report back to the Board.

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202 Selectman Cleveland asked about a Facebook page for Recreation and Selectwoman Buco
203 stated a committee member is in the process of setting that up and she will follow up on
204 this.

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206 Selectman Goldman stated Deliberative Session is this Saturday at Town Hall at 9am.
207 Voting takes place on Tuesday, March 13th from 8am – 8pm, and reminded the public to
208 sign up in the Town Clerk’s office this week and the office will be open on Friday from 3-
209 5pm as well for sign ups only.

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212 **Motion by** Selectman Tombarello to go into non-public discussion under RSA 91-A:3 II (a)
213 employee matters 3 of these and (c) reputation

214 **Seconded by** Selectwoman Buco

215 **Roll Call**, Selectman Brown – yes, Selectman Cleveland – yes, Selectman Tombarello – yes,
216 Selectman Goldman - yes and Selectwoman Buco – yes.

217 Motion passes unanimously

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223 **Motion by** Selectwoman Buco to seal the minutes of the non-public session.
224 **Seconded by** Selectman Cleveland
225 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectwoman
226 Buco. (Selectman Goldman left the meeting during the non-public discussion)
227 **Motion passes unanimously**
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231 **Motion by** Selectman Tombarello to adjourn
232 **Seconded by Selectwoman Buco**
233 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectwoman
234 Buco.
235 **Motion passes unanimously**
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238
239 Respectfully Submitted,
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242
243 Sue Reynolds