

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: December 11, 2017**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Cleveland, Selectman Goldman, Selectman Brown, Selectman
13 Tombarello.

14 **Not Present:** Selectwoman Buco

15 **Town Administrator:** Lynne Blaisdell

16 **Recording Secretary:** Sue Reynolds

17
18
19 The meeting was called to order at 7:00pm and opened with the Pledge of Allegiance.
20 Selectman Goldman asked the Board to review the minutes of Monday, November 20, 2017

21 **Motion by** Selectman Tombarello to accept these minutes as written.

22 **Seconded by** Selectman Cleveland

23 **In Favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman
24 Goldman.

25 **Motion passes unanimously**

26
27 Selectman Goldman asked the Board to review the minutes of Monday, November 27, 2017

28 **Motion by** Selectman Tombarello to accept these minutes as written.

29 **Seconded by** Selectman Cleveland

30 **In Favor,** Selectman Brown, Selectman Cleveland and Selectman Goldman.

31 **Abstain,** selectman Tombarello

32 **Passes 3-0-1**

37 **PUBLIC COMMENT**

38 Lynne reminded the public that there will be a blood drive this Friday at Town Hall from
39 10am – 3pm.

40

41 **Cheryl Eastman, Finance Director to present 2018 Benefits budget and status of 2017**
42 **Operating Budget**

43 Cheryl stated the budget is driven by health insurance, benefits, taxes and mandatory NH
44 Retirement.

45 There was no discussion regarding this budget.

46 **Motion by** Selectman Brown to recommend this budget to the Budget Committee with
47 Gross Expenses of \$603,886.00, Revenue of \$0.00 and Net Expenses of \$603,886.00.

48 **Seconded by** Selectman Tombarello

49 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman
50 Goldman.

51 **Motion passes unanimously**

52

53 **Status of 2017 Operating Budget**

54 Cheryl is here to discuss this with the Board. She handed the Board an updated report
55 entitled Estimated Year End Budget Shortage/Surplus.

56 She stated the Board can do budgetary transfers to cover the shortages that are listed, or it
57 can be left alone. Cheryl said the budgets that are not included in the bottom line amounts
58 are Gov't Building, Police, Rescue, Fire and Highway. Selectman Brown said that he spoke
59 with the recreation director and she said that they have made a few large purchases in the
60 past few weeks. Selectman Goldman prefers not to adjust funds to accommodate the
61 overages and Lynne said if this is the case the department heads should be notified.

62 Selectman Goldman asked why the Plumbing Inspector's budget is a negative of \$5,800.00
63 and Cheryl said there was a large apartment complex that went in and they underestimated
64 this budget. She also stated that there is revenue to offset this.

65 Selectman Goldman asked about the Recycling budget and Cheryl stated hauling rates
66 increased and there was a larger amount of volume. Selectman Tombarello said that the
67 Police Chief feels that he will have some funds from the Animal Control budget, possibly in
68 the amount of \$10,000.00.

69

70 Chris Longchamps – discussion regarding proposed citizens petition warrant article for dog
71 park

72 Chris came to the table to discuss this with the Board. He referred to the proposal that was
73 presented to the BOS. He reviewed the mission statement, executive summary, benefits to
74 the town (including legal, safety and health), legal issues, health issues, minimum site
75 requirements, funding, operations including maintenance, signage, security, staffing &
76 administration and recommendations.

77 Selectman Tombarello asked about the garbage pick up and Chris said that this will
78 probably be done by volunteers. He also asked about the membership fee and Chris said it
79 will be about \$25.00 and Selectman Tombarello asked what about if a resident can't afford
80 it and Chris said they haven't thought about that but they certainly don't want to turn

81 people away. Selectman Goldman said he thinks this is a good idea but wonders if the signs
82 that are posted keep the town from being liable. He also asked if this article would be non-
83 binding or advisory only and Lynne said she would have to ask the attorney. Lynne said
84 they are looking for the Board's approval otherwise they will be submitting this as a
85 citizen's petition.

86 Selectman Brown asked about putting a fence on conservation land and Chris said he is not
87 sure about that. Artie Genualdo came to the table to ask about who is going to maintain the
88 property, such as the grass and parking lot. Chris said his intention is to use the
89 membership fees for these circumstances. Chris also said that it will be manned by
90 volunteers and is not expecting the Highway Department to be responsible for it. Chris also
91 stated that they have been talking to people within in the town and there is a lot of interest,
92 which is why he is here tonight. Selectman Goldman suggested that Chris talk with the
93 Conservation Commission to get their thoughts. Chris said that he has talked with Deb and
94 there isn't any property that rec has but Pam Gaudreau has spoken with the Conservation
95 Commission but is not available tonight to speak on this. Selectman Brown stated even if
96 they post signs stating that the town is not liable they will still have to pay thousands of
97 dollars to prove that they aren't liable. Selectman Brown also asked about how will it be
98 manned and keep non-members out and Chris said that he intends to have key pad access.
99 Selectman Goldman feels that the issues raised need to be addressed before he can
100 personally support it as a Board member. Selectman Cleveland asked why do they need the
101 Board's support when they can submit a Citizen's Petition regardless. Chris said their
102 intention is to work with the town and gain the support of the Board. Selectman
103 Tombarello is in support of this and asked about the cost of the fence and how it will be
104 paid for. Chris said they will be doing fundraising for this and possibly start small and
105 work up to a park that is a few acres. Chris said his goal is to get this on the ballot for
106 March. He will speak with Pam Gaudreau regarding location and Lynne will speak with NH
107 Municipal. Chris will also find out what the liability of the 501c3 is as well. Selectman
108 Tombarello asked Chris if they have looked into grants for this and Chris said yes, they are
109 looking to grants as well. Lynne said the warrant article should not be specific to
110 conservation land and the body of the warrant article could state that the details will be
111 worked out as they go along.

112
113

114 **Arthur Genualdo, Public Works Director to discuss 2018 Road Improvement Plan**
115 **warrant article**

116 Part of this proposal includes Reed Rd. and Artie said this was patched but now needs to be
117 redone including a pipe repaired, which will cost \$185,000.00. He stated that on Sargent
118 Rd., some of the road can be repaired but some will have to be ripped up and replaced in
119 the amount of \$300,000.00. Artie also state that he would like to overlay Hale True Rd. He
120 said this was repaved about 10 years ago and the estimate to overlay it is about \$45,000.00.
121 He feels strongly that the roads they have done need to be maintained. Selectman Goldman
122 said the total for both of these projects totals \$530,000.00, which means the warrant article
123 will be \$430,000.00 because there is \$100,000.00 in the budget. Selectman Brown said he
124 supports this but asks if this can be reduced at all because of the increase of the tax rate

125 increase. Artie said the only way to reduce this amount is not to do all the proposed roads.
126 Selectman Cleveland asked how Hale True is a priority over other roads in town that
127 haven't been done and Artie said that there are cracks and potholes in it and it needs to be
128 overlaid. Artie said his goal is to have the roads that go in and out of the town be the
129 priority before he works on the secondary roads. Selectman Goldman asked when he will
130 go out to bid for this and Artie said he will work on it throughout the winter to be ready to
131 go early spring. Selectman Cleveland suggested using engineering money from this year's
132 budget to get this done now so when the budget passes Artie is ready to go. It was said that
133 the engineering costs will be between \$8,000.00 - \$10,000.00. Selectman Goldman asked
134 Artie if he would have time to get this done and he said he can make a phone call tomorrow.
135 Lynne suggested adding the engineering cost into the warrant article so next year it will not
136 have to be incumbered.

137 **Motion by** Selectman Goldman to allow Artie to expend up to \$10,000.00 for engineering
138 costs for the 2018 Road Improvement Plan.

139 **Seconded by** Selectman Cleveland.

140 **In Favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman
141 Goldman.

142 **Motion passes unanimously**

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144 Artie presented the Board with quotes on compactors for the transfer station. He stated
145 the first quote is for 2 new compactors, which is \$33,280.00. The second quote is for 2
146 refurbished compactors which is \$28,290.00. Artie also said there is paperwork in the
147 packet for leasing. Artie said he has information from another company but as long as he is
148 in this position they will not get any money from this town. Selectman Goldman suggested
149 the Board take a week to review the information that Artie proposed, and Selectman
150 Goldman said he is afraid of putting this out to warrant article because no means no.
151 Selectman Cleveland asked what happens if the compactors go and Artie said they will have
152 to use the open top containers and not be able to compress any trash. By using the
153 compactors, it is saving the town a significant amount of money.

154 There was discussion about the interest amount and Lynne suggested putting this on
155 warrant article to purchase them and save the money on the interest. There was also a
156 discussion about having 2 warrant articles, one to lease and one to purchase because the
157 Board is afraid that if the article doesn't pass then no means no.

158

159 Artie said they had 2 incidents at the transfer station when the Waste Management driver
160 pulled away from the dumpster, and was pricked by a needle. Artie explained how to
161 dispose of needles and to put them into the open containers and not the compactors.
162 Selectman Goldman recommends filling a laundry detergent container 2/3 full and taping it
163 up and putting it in the regular trash.

164

165 The other incident was when the can was being pulled off the compactor and a sleeve of
166 bullets came out of the container. Artie is suggesting that this should have been brought to
167 the police dept. or to him directly. But it should not be put in the town trash.

168 Selectman Goldman said the dump stickers need to be reinforced. Artie stated that he has
169 purchased new stickers, 3 different colors. One for regular residents, seasonal residents
170 and company vehicles. He said he has started this process intermittently but will be
171 putting this in full force in January. Artie also said that regarding construction debris he is
172 planning to request a building permit to dump their trash there.

173
174 Artie reminded the public that there is a road ordinance for parking on the road and your
175 vehicle will be towed if it is parked where it shouldn't be. Artie also stated that the Town is
176 not liable to damage to mailboxes nor are they responsible and will not be cleaning out
177 people's mailboxes from the snow. Selectman Goldman stated it has never been the town's
178 responsibility and asked if this is regarding a particular street and Artie said no.

179
180 Artie said there was an incident that the Board is aware of. And stated that just about every
181 road in town has a 50 foot right away, which means the center of the road has 25 feet on
182 either side that is town property. He said residents are putting up stakes on the edge of the
183 road and he adamantly stated that the stakes will be taken out by the plows. He said the
184 town owns the property on the edge of most of the roads in town and he will not be fixing
185 damaged lawns, sprinkler heads and stakes. He said there are sprinkler heads up against
186 the side of the road and they should not be that close. Artie stated that the wings will be
187 put on the plows and items in the way will be taken out.

188 Artie is also concerned regarding residents putting snow in the road. He said if the plow
189 driver is not caught doing this, the homeowner will be fined. Selectman Cleveland asked
190 what the cost is associated with this and Artie said the first offense is about \$30.00.

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194 **Review of proposed 2018 warrant articles**

195 Paula Gulla came to the table to discuss the articles with the Board. Paula stated
196 Deliberative Session will start at 9am. Paula said there is no specific order to the articles.
197 Article A - The Highway Block Grant article and the Board agrees this should be on the
198 ballot.

199 Article B. - Road Improvement Plan article figure will change, and the Board agrees this
200 should go on the ballot.

201 Article C - OHD article for \$7,000.00

202 Article D - collective bargaining agreement which include the cost items for 3 years, broken
203 out each year. Selectman Goldman asked what the additional amount of \$32,725.00 and
204 Lynne explains that the new amount is the budget year amount.

205 Article E - defeating article for Article D

206 Article F - fire chief asking for \$50,000.00 for Capital Reserve Fund

207 Article G - Bridge Capital Reserve Fund and it is up to the Board on the dollar amount.

208 Lynne said both the bridges are repaired but Phillips Rd bridge will eventually have to be
209 repaired. There is about \$59,000.00 in this account. Lynne said if the state bridge aide
210 stays in place the by 2024 the cost will be about \$900,000.00. The discussion was to either

211 fund it with \$50,000.00 or \$100,000.00 this year. There was no decision made tonight on
212 the amount.

213 Article H – Revaluation Capital Reserve Fund – the Board is in favor of leaving this amount
214 at \$5,000.00.

215 Article I – SSATP – Paula said she is not sure if they will be presenting their own article.
216

217 There was discussion regarding a warrant article to treat the exotic weeds in Phillips Pond
218 – Paula gave the Board samples of warrant articles from the past. She stated that they were
219 denied the Moose Plate Grant but is thinking they will be getting the grant from DES and
220 the amount could be between 20% and 40% of the cost of the treatment.

221 Al Lake, President of the Phillips Pond Association, came to the table to discuss this.
222 Selectman Goldman suggests eliminating the contingency of the 10% funding and Paula
223 said that was going to be her suggestion. Al said the state has said that the partial
224 treatments are no longer effective, and a full pond treatment is needed. Selectman
225 Goldman said he wants to keep adding money to either do the spot treatments or keep
226 accumulating funds to do the whole pond again in the future. Al also stated the association
227 is willing to do some fundraising to help pay for some of the costs as well.

228 Paula stated she can do the wording for this year’s article if the Board is in agreement.
229

230 Paula said she listed a few other potential warrant articles for the Board to discuss and
231 asked the Board if they are aware of any other articles that would like to see. Lynne said
232 next week she will be bringing the Government Building budget back to the Board and they
233 can decide if they want any articles at that point.

234

235 **Further discussion regarding gas and electrical permits**

236 Gary Paradis came to the table to discuss this. Selectman Goldman talked with
237 Selectwoman Buco and she stated that she is not in favor of this because she does not want
238 the Board to do anything that will put the town in jeopardy with the law. Selectman
239 Goldman is leaning towards agreeing with her. Gary said that he spoke with the state
240 inspector and he was unable to be present here this evening, but he feels strongly that this
241 should be implemented. Selectman Brown agrees with Selectwoman Buco and doesn’t
242 want to waste time by listing to someone else speak. Selectman Cleveland said he’d like to
243 speak with the state inspector. Selectman Goldman said he would be interested in listing to
244 the state inspector to see what he has to say. Selectman Goldman asked to put this on the
245 agenda in January. Lynne asked if she can share the attorney’s response with the state
246 inspector and the Board said yes, as long as he treats it as attorney/client privilege.

247

248 Gary also stated he would like to see anything over 125-gallon tank be put on a pad. The
249 Board agreed to talk about this at the same time as the permit discussion.

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255 **NEW BUSINESS**

256 **Review of Agreement for Professional Planning Assistance from**
257 **Rockingham Planning Commission for MS4 Storm Water Permit**

258 Lynne said this is the formal agreement for the MS4 Storm Water Permit and the Town's
259 portion is \$2,500.00. Selectman Tombarello asked if they will be funding this again this
260 year and Lynne said this is a question she has for the Board.

261 **Motion by** Selectman Brown to allow Selectman Goldman sign the agreement for planning
262 services between the Rockingham Planning Commission and the Town of Sandown for the
263 MS4 technical assistance plan.

264 **Seconded by** Selectman Tombarello

265 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman
266 Goldman.

267 **Motion passes unanimously**

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269

270 **Request by Municipal Resources to have remote access to assessing data during**
271 **reevaluation**

272 Lynne said that MRI doesn't have the access to the Vision software and are looking to
273 access this remotely. The consensus of the Board is to allow them to do this.

274

275

276 **Discussion regarding grant researcher**

277 Selectman Brown said he would like to have a discussion on this, but it doesn't have to be
278 tonight.

279

280

281 **Meeting schedule around holidays**

282 Lynne said there is a good possibility that there may need to be a meeting between
283 Christmas and New Year's. The Board agreed that the meeting would take place on
284 Thursday, December 28th. She will let the Board know if this is needed.

285

286

287 **OLD BUSINESS**

288 **Update and status of generator**

289 Lynne stated she talked with Hartman Oil regarding the size of the piping to run the
290 generator correctly. Lynne said they are coming in this Thursday to meet with Lynne.
291 Selectman Goldman said they may have to consider putting up fencing around the
292 generator. Lynne stated the handicapped space may need to be moved to the other side of
293 the door.

294

295

296 **TOWN ADMINISTRATOR'S REPORT**

297 Lynne reminded the Board that the Eversource meeting is this Thursday at 9am. Selectman
298 Cleveland said he will attend this meeting.

299 **CORRESPONDENCE**

300 Letter from DOT – bridges were inspected, and it was removed from the red list.

301

302 Notice of decision from the Planning Board regarding Nordic Lincoln Realty Trust.

303

304 Letter from Primex offering the Board an opportunity to save money by entering into a 3
305 year agreement. Lynne said she would like to look into this prior to the Board reviewing it.

306

307

308 **LIAISON REPORT**

309 Selectman Brown – had a Budget Committee meeting – they made a small adjustment to
310 one of the recreation budgets and the Library came back to meet with them. The Budget
311 Committee hasn't approved their budget yet.

312 Selectman Cleveland – Planning Board met and Nordic Lincoln Realty has 2 lots that are
313 contingent for development and most of the bond on Wells Village Estates is done and the
314 balance is about \$6,000.00. He is working with Lynne on the electric bill as well.

315 Selectman Goldman – had nothing to report

316 Selectman Tombarello – he's been checking in with the Town Clerk and things are going
317 well.

318

319 **Motion by** Selectman Tombarello to approve both sets of the non-public minutes of
320 November 20th as written.

321 **Seconded by** Selectman Brown

322 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman
323 Goldman.

324 **Motion passes unanimously**

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326

327 **Motion by** Selectman Tombarello to approve the non-public minutes of November 27th as
328 written.

329 **Seconded by** Selectman Cleveland

330 **In Favor**, Selectman Brown, Selectman Cleveland and Selectman Goldman.

331 **Abstain**, Selectman Tombarello

332 **Motion passes 3-0-1**

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335 **Motion by** Selectman Brown to go into non-public session under RSA 91-A:3 II (c)
336 reputation.

337 **Seconded by** Selectman Tombarello

338 **Roll call**, Selectman Brown – yes, Selectman Cleveland - yes, Selectman Tombarello - yes
339 and Selectman Goldman – yes.

340 **Motion passes unanimously**

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342

343 Motion by Selectman Tombarello to seal the minutes of the non-public session.
344 Seconded by Selectman Cleveland
345 ***In Favor***, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman
346 Goldman.
347 ***Motion passes unanimously***
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349 ***Motion by*** Selectman Goldman to adjourn.
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351
352 Respectfully Submitted,
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356 Sue Reynolds