

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5  
6 **Meeting Date: November 6, 2017**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11  
12 **Members Present:** Selectman Cleveland, Selectman Tombarello Selectwoman Buco,  
13 Selectman Brown and Selectman Goldman

14 **Office Assistant:** Paula Gulla

15 **Recording Secretary:** Sue Reynolds

16  
17  
18 The meeting was called to order at 7:00pm and opened with the Pledge of Allegiance.

19  
20 Selectman Goldman asked the Board to review the minutes of Monday, October 2, 2017.

21 **Motion by** Selectwoman Buco to accept these minutes as written.

22 **Seconded by** Selectman Brown

23 **In favor** Selectman Brown, Selectman Cleveland, Selectman Goldman and Selectwoman  
24 Buco

25 **Abstain** Selectman Tombarello

26 **Motion passes 4-0-1**

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28  
29 Selectman Goldman asked the Board to review the minutes of Monday, October 16, 2017.

30 Selectman Cleveland said line 248 should read ....has done about this.....

31 **Motion by** Selectman Tombarello to accept these minutes as amended.

32 **Seconded by** Selectman Cleveland

33 **In favor** Selectman Brown, Selectman Cleveland, Selectman Goldman and Selectman  
34 Tombarello

35 **Abstain** Selectwoman Buco

36 **Passes 4-0-1**

37 Selectman Goldman asked the Board to review the minutes of Wednesday, October 18,  
38 2017.

39 **Motion by** Selectman Brown to accept these minutes as written.

40 **Seconded by** Selectman Cleveland

41 **In favor** Selectman Brown, Selectman Cleveland, Selectman Goldman.

42 **Abstain** Selectwoman Buco and Selectman Tombarello

43 **Motion passes 3-0-2**

44

45 **PUBLIC COMMENT**

46 Kari Lerner came to say that she is working hard to fulfill her promise. She explained that  
47 she wasn't able to originate bills because of the cutoff date but she has co-sponsored a bill  
48 regarding the age of a minor being married. She said that her email address is  
49 [Kari.lerner@leg.state.nh.us](mailto:Kari.lerner@leg.state.nh.us) for those that would like to contact her. She asked the Board if  
50 there are any issues that they would like her to bring to the state. She would like to be  
51 present at the BOS meetings at a minimum of once a quarter.

52 Selectman Goldman thanked all of the town departments that helped throughout the storm  
53 but was very disappointed that there was no power at town hall or the fire station for 4  
54 days. Kari agreed and said her goal is to have a meeting with Eversource and Selectman  
55 Goldman asked Kari to let her know when a meeting is scheduled as a Board member may  
56 be available to attend.

57

58 Selectman Goldman stated the transfer station will be closed this Saturday in observance of  
59 Veteran's Day and the will be open on Wednesday 3-7pm and Sunday 10am – 5pm.

60

61 Paula Gulla said there is a part time opening for a Planning Board, Conservation  
62 Commission and Zoning Board for the Administrative Aide. The hours are 14 – 20 per  
63 week and this is posted on the town website and at the Town Hall. If you are interested,  
64 please send your resume to the Town Offices.

65 Selectman Goldman stated that Andrea Carnes held this position for the past several years  
66 and has done an outstanding job. Her last day was last Thursday but is willing to train the  
67 new person as well.

68

69

70 Selectman Brown announced the November anniversaries which are as follows:

71 Dave Chaney, 17 years, Carroll Bassett 15 years, Dennis G. 15 years, Andy Hyatt 15 years,  
72 Gerry LaChance 15 years, John Hamilton 10 years, Glen Sears 10 years, Leonard McNeil 9  
73 years, Paul D'Amore 8 years, Chris Poole 7 years, Dillon Tapley 7 years, George Hazard 5  
74 years, Steven McGibbon, 5 years, Jamie Saltalamacchia 4 years, James Brown 3 years, John  
75 Duffy 3 years, Alex Homes 3 years, Sean H. 2 years, Adam & Jason K, 2 years each, and Tom  
76 Gallant 5 years.

77

78

79 Selectman Goldman stated Lynne is out on a Medical leave and she thanked the Board for  
80 the flowers they sent to her.

81 **Gary Paradis, Plumbing Inspector – Gas Permit Discussion**

82 Gary said that he inspects in both Plaistow and Sandown and they have changed the bylaws  
83 in Plaistow to protect the homeowners. He is asking that Sandown implement the same  
84 permitting process as Plaistow not allowing the homeowners to pull their own permits.

85 Paula said she spoke with the Town of Plaistow and NH Municipal, and NH Municipal said  
86 they have to be careful as to how this. They stated that individual towns can be more  
87 restrictive but cannot interfere with State & Local Fire & Building Codes. Paula said they  
88 would be asking to add a license when the state doesn't require a license so NH Municipal  
89 suggested speaking with town counsel. Plaistow spoke with the plumbing board and they  
90 said you can do this by holding 2 public hearing and the BOS are able to implement this.

91 Selectman Tombarello said they tried this a few years ago and they were advised that this  
92 had to go through a warrant article and is in favor of moving forward with this.

93 Selectwoman Buco would like more information from other towns and Selectman Brown  
94 said he has the opposite opinion and would like the residents of Sandown to be safe and he  
95 would like to get the ball rolling. Selectman Cleveland wondered about those that are  
96 capable but not licensed and Gary said how to determine that scenario.

97 Selectman Goldman asked Paula to speak with town counsel to get advice on the process.  
98 The consensus of the Board is in favor of this. Paula suggested creating a policy at the same  
99 time and speak with all the inspectors to get their input as well.

100 Gary said that he responded to a call after the storm and a 500-gallon propane tank was  
101 tipped over and if it rolled down the hill, so he is asking the Board to implement anything  
102 over a 125-gallon tank be on a sturdy pad. Selectman Tombarello feels that Gary has the  
103 authority to implement this as the plumbing inspector and Selectman Goldman suggested  
104 that Gary work with Paula on this as well.

105

106

107 **Review of preliminary tax rate and setting**

108 Cheryl Eastman came to the table to help explain this. She said there are 3 options to  
109 choose from regarding how much of the fund balance they would like to use to set the rate.

110 Cheryl recommended using the \$126,041 from the fund balance and keeping the overlay at  
111 \$30,000.00 which would create a tax rate of \$30.78. Selectman Goldman said the options  
112 they are looking at has a school rate of over \$25.00 and only \$5.00 for the town. Selectman  
113 Brown said taxes would increase \$400.00 per year on a home valued at \$250,000.00.

114 There was a brief discussion as to how to get this information to the public, so they are  
115 aware of the school tax portion. Selectwoman Buco stated this increase is prior to any  
116 warrant articles being passed.

117 **Motion by** Selectman Tombarello for the Town of to set the tax rate for 2017 for \$30.78 per  
118 thousand and use \$126,000.00 from the fund balance and to have the overlay remain at  
119 \$30,000.00.

120 **Seconded by** Selectman Brown

121 **In favor** Selectman Brown, Selectman Cleveland, Selectman Goldman, Selectman  
122 Tombarello and Selectwoman Buco.

123 **Motion passes unanimously**

124

125 **Motion by** Selectman Tombarello to accept the 2 sets of non-public minutes of October 16<sup>th</sup>,  
126 as written.

127 **Seconded by** Selectman Cleveland

128 **In Favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
129 Goldman.

130 **Abstain** Selectwoman Buco

131 **Motion passes 4-0-1**

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133

134 **Further discussion regarding 2018 employee contribution for health insurance and**  
135 **dental plan renewal**

136 Selectman Cleveland said he did some research and presented the information to the Board  
137 and the average contribution ration is a 70/30 split.

138

139 Selectman Goldman said the healthcare cost increased by 13.5% and if they kept it as it was  
140 last year the increase to the town would be \$19,000.00, keeping the employee contribution  
141 at 10%. Selectman Tombarello stated although he understands that a 10% contribution is  
142 low he is not in favor of increasing their contribution by more than 2% for this year.

143 Selectwoman Buco is in favor in leaving the 10% contribution as is. Selectman Cleveland  
144 agrees with Selectman Tombarello and increase the contribution by a few percent this year  
145 and next. He is not in favor of increasing it more and taking away what they just received  
146 for salary increases. Selectman Brown wishes they could keep it at the 10% but doesn't  
147 think that 11% will be too harmful. Selectman Goldman agrees with the 1% increase.

148 **Motion by** Selectman Tombarello to change the employee contribution from 90/10 to  
149 89/11 for those that use the town insurance effective January 1, 2018.

150 **Seconded by** Selectman Cleveland

151 Chief Gordon asked what the savings to the town would be and asked how that effect that  
152 taxpayer vs how much of an impact this has on the employees themselves and Selectman  
153 Goldman said the employee will pay \$100.00 more per year. Chief Gordon stated there is  
154 not a significant enough savings to even make the change. Selectwoman Buco feels there  
155 are more changes coming to healthcare and she would like to leave it where it is until all  
156 the changes have been made.

157 **In Favor,** Selectman Tombarello and Selectman Cleveland

158 **Opposed** Selectman Brown, Selectman Goldman and Selectwoman Buco

159 **Motion failed 2-3-0**

160

161 **Motion by** Selectman Brown to keep the employee contribution the same at a 90/10 split.

162 **Seconded by** Selectwoman Buco.

163 Selectman Cleveland said it is the wrong thing to do.

164 Selectman Tombarello said in good faith the Board needs to increase this somehow to help  
165 offset the \$100,000.00 increase from last year.

166 Chief Gordon said they have had health reimbursement accounts in the past and asked the  
167 Board to look into allowing them to be rolled over to help keep the premiums or copays  
168 down and suggested looking into something like this next year.

169 ***In favor*** Selectman Brown, Selectman Goldman and Selectwoman Buco.

170 ***Opposed*** Selectman Tombarello and Selectman Cleveland.

171 ***Motion passes 3-2-0***

172

173 The Board is looking at the dental plan and Selectman Brown suggested leaving it the way  
174 it is as there is no employee input at this time.

175 ***Motion by*** Selectwoman Buco to keep the dental as the current plan with option 2a with  
176 Health Trust.

177 ***Seconded by*** Selectman Brown

178 ***In favor*** Selectman Brown, Selectman Cleveland, Selectman Goldman, Selectman  
179 Tombarello and Selectwoman Buco

180

181 ***Motion by*** Selectman Tombarello to go into non-public session under RSA 91-A:3 II (b)  
182 hiring and (d) property.

183 ***Seconded by*** Selectwoman Buco

184 ***Roll Call***, Selectman Brown - yes, Selectman Cleveland – yes, Selectman Goldman – yes,  
185 Selectman Tombarello – yes and Selectwoman Buco – yes.

186 ***Motion passes unanimously***

187

188 ***Motion by*** Selectman Tombarello to seal the minutes of the non-public session.

189 ***Seconded by*** Selectman Selectwoman Buco

190 ***In favor*** Selectman Brown, Selectman Cleveland, Selectman Goldman, Selectman  
191 Tombarello and Selectwoman Buco

192 ***Motion passes unanimously***

193

194 ***Motion by*** Selectwoman Buco to accept the non-public minutes of October 22, 2017 as  
195 amended.

196 ***Seconded by*** Selectman Cleveland

197 ***In favor*** Selectman Brown, Selectman Cleveland, Selectman Goldman and Selectwoman  
198 Buco

199 ***Abstain*** Selectman Tombarello

200 ***Motion passes 4-0-1***

201

202

## 203 **NEW BUSINESS**

### 204 **Request by library to cover expense to repair outside lighting**

205 Selectman Goldman said the bill is for \$1,704.00 and Paula Gulla said that Library is asking  
206 the BOS to pay the \$510.00 for the outside lighting. Paula said Lynne suggested there is  
207 money in the maintenance line of the Government Building budget.

208 ***Motion by*** Selectwoman Buco to pay the \$510.00 portion of the Sandown Library electric  
209 expense to be paid out of

210 ***Seconded by*** Selectman Tombarello

211 ***In favor*** Selectman Brown, Selectman Cleveland, Selectman Goldman and Selectwoman  
212 Buco

213 ***Motion passes unanimously***

214

215 **Discussion to consider a standby generator for the Town Hall**

216 Selectman Goldman said due to the past storm he feels they are in need of a generator for  
217 Town Hall. He stated it was a warrant article a few years ago and was voted down but feels  
218 at this point it is necessary. The Board is okay with Paula getting quotes and using money  
219 from this year's budget to purchase it. Paula said that she will work with Selectman  
220 Tombarello to get the specs needed.

221

222 **OLD BUSINESS**

223 **Further discussion regarding request to unmerge lots located at 28-2**

224 Selectman Goldman said a letter from the attorney was passed through the Board earlier  
225 this evening which contains attorney client privilege. The Board would like to review the  
226 letter in detail prior to next week's meeting. Paula stated the person that wrote the letter  
227 would like to come before the Board with their attorney.

228

229

230 **CORRESPONDENCE**

231 Letter from Primex for the unemployment renewal rates and the town's contribution  
232 decreased. She said there is no action needed unless the Board disagrees with the decision.  
233 Paula said the Workmen's comp rates decreased as well.

234

235 Health Trust is having their annual meeting on December 7 in Concord at the Health Trust  
236 office. Let Paula know if someone would like to attend. Selectman Goldman said it should  
237 be Lynne as Town Administrator, but the Board can appoint someone else to attend.

238

239 NH Municipal is having their annual meeting at the Radisson in Manchester on November  
240 15<sup>th</sup>.

241

242 **LIAISON REPORT**

243 Selectman Brown – has a transportation meeting tomorrow and Budget Committee  
244 meeting on Wednesday.

245 Selectman Cleveland – planning board meeting tomorrow

246 Selectman Goldman – Andrea Carnes has resigned, and the job has been posted

247 Selectman Tombarello – mentioned his frustration with the Budget Committee reviewing  
248 the Highway budgets without the department head present and asked Selectman Brown to  
249 ask the Budget Committee to revisit those budgets prior to the public hearing. Selectman  
250 Goldman said he is disappointed that no one reached out to the department head that  
251 evening reminding him that he was supposed to be there. Selectman Brown also stated  
252 that the minutes of the Budget Committee meeting stated the Committee was frustrated  
253 because most department heads are not coming to the meetings to present their budgets.  
254 Selectwoman Buco – highway received his computer after 4 months, working hard after the  
255 storm clean up and the roads are being paved. Recreation – there was an electrical

256 increase in their budget and it is being looked into. Paula said this happened to other  
257 departments as well and she believes new bills are going out.

258

259

260 Paula stated the homeland security paperwork has been submitted for funding.

261

262 Street light bill has decreased by 44% due to the streetlights in town being removed.

263

264 New computers are up and running well in the Town Hall.

265

266 **Motion by** Selectman Brown to go into a recess for a non-meeting.

267 **Seconded by** Selectman Tombarello.

268 **In favor** Selectman Brown, Selectman Cleveland, Selectman Goldman, Selectman  
269 Tombarello and Selectwoman Buco

270 **Motion passes unanimously**

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272 The meeting reconvened after the non-meeting.

273

274 **Motion by** Selectman Brown to ratify the tentative agreement between the Town of  
275 Sandown and the Teamsters Police Union to put forth a proposed contract to the residents  
276 at the next town meeting.

277 **Seconded by** Selectman Tombarello

278 **In favor** Selectman Brown, Selectman Cleveland, Selectman Goldman, Selectman  
279 Tombarello and Selectwoman Buco.

280 **Motion passes unanimously**

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282

283 **Motion by** Selectman Tombarello to adjourn.

284 **Seconded by** Selectman Brown

285 **In favor** Selectman Brown, Selectman Cleveland, Selectman Goldman, Selectman  
286 Tombarello and Selectwoman Buco

287 **Motion passes unanimously**

288

289 Meeting adjourned.

290 Respectfully Submitted,

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292

293 Sue Reynolds

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