

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5  
6 **Meeting Date: October 16, 2017**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **23Meeting Location: Town Hall**

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12 **Members Present:** Selectman Brown, Selectman Cleveland, Selectman Tombarello and  
13 Selectman Goldman.

14 **Not Present:** Selectwoman Buco

15 **Town Administrator:** Lynne Blaisdell

16 **Recording Secretary:** Sue Reynolds

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19 The meeting was called to order at 7:00pm and opened with the Pledge of Allegiance.

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21  
22 Selectman Goldman asked the Board to review the minutes of Monday, September 18, 2017

23 **Motion by** Selectman Tombarello to accept these minutes as written.

24 **Seconded by** Selectman Brown

25 **In Favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
26 Goldman.

27 **Motion passes unanimously**

28  
29 Selectman Goldman asked the Board to review the non-public minutes of Monday,  
30 September 18<sup>th</sup>. These minutes were not sealed.

31 Selectman Tombarello was present for this meeting.

32 **Motion by** Selectman Brown to accept these minutes as amended.

33 **Seconded by** Selectman Tombarello.

34 **In Favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
35 Goldman.

36 **Motion passes unanimously**

37 Selectman Goldman asked the Board to review the minutes of Monday, September 25,  
38 2017.

39 **Motion by** Selectman Tombarello to accept these minutes as written

40 **Seconded by** Selectman Cleveland.

41 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello.

42 **Abstain** Selectman Goldman.

43 **Motion passes 3-0-1**

44

45 **Motion by** Selectman Tombarello to accept the non-public minutes of Monday, September  
46 18, 2017 as amended.

47 **Seconded by** Selectman Cleveland

48 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
49 Goldman.

50 **Motion passes unanimously**

51

52 **Motion by** Selectman Tombarello to accept the non-public of September 25, 2017 as  
53 written.

54 **Seconded by** Selectman Cleveland

55 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello.

56 **Motion passes unanimously**

57 **Abstain** Selectman Goldman

58 **Motion passes 3-0-1**

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## 61 **PUBLIC COMMENT**

62 There was no public comment this evening

63

### 64 **Request by Mikayla Cole for town to proclaim Oct. 23 – 31 Red Ribbon Week**

65 Mikayla explained how Red Ribbon Week started and how drugs are affecting us today.

66 She also stated that the Young Marines were started in 1959 in Waterbury, CT. They help  
67 kids promote good citizenship from ages 8 – 18 and help kids to live a drug free lifestyle.

68 She is here today asking the Board to accept October 23 – 31 as Red Ribbon Week.

69 Selectman Tombarello is impressed with Mikayla being here and for what she represents.

70 Lynne said there is a proclamation attached that needs to be read as part of the motion  
71 should the Board accept this.

72 **Motion by** Selectman Goldman that the BOS proclaim October 23 – 31 as Red Ribbon Week  
73 whereas alcohol and drug abuse in this nation have reached epidemic stages; and whereas

74 it is imperative that visible, unified prevention education efforts by community members  
75 be launched to eliminate the demand for drugs; and whereas the National Red Ribbon

76 Campaign offers citizens the opportunity to demonstrate the commitment to drug-free  
77 lifestyles (no use of illegal drugs, no illegal use of legal drugs); and whereas the National

78 Red Ribbon Campaign will be celebrated in every community in America during Red

79 Ribbon Week, October 23 – 31; and whereas business, Government, parents, law

80 enforcement, media, medical institutions, religious institutions, schools, senior citizens,

81 service organizations and youth will demonstrate their commitment to healthy, drug-free  
82 lifestyles by wearing and displaying red ribbons during this week-long campaign; and  
83 whereas the community of Sandown further commits its resources to ensure the success of  
84 the Red Ribbon Campaign; Now, therefore, be it resolved, We of Sandown, New Hampshire  
85 to hereby proclaim October 23-31, as Red Ribbon Week and encourages its citizens to  
86 participate in drug prevention education activities, not only during Red Ribbon Week, but  
87 all year long, making a visible statement that we are strongly committed to a drug-free  
88 Sandown, New Hampshire, dated the 16<sup>th</sup> day of October, 2017.

89 **Seconded by** Selectman Tombarello

90 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
91 Goldman.

92 **Motion passes unanimously**

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95 **Review of proposed budget proposals for Highway Facility, Highway Operating,**  
96 **Sanitation Facility, Sanitation Operating, Sanitation Site and Recycling**

97

98 **Highway Facility – 4311**

99 Arthur Genualdo is presenting this budget

100 Selectman Tombarello asked about the building maintenance line and asked if he can  
101 reduce it to \$1,200.00 which will be the same as last year. Lynne said there is a bill that just  
102 came in for \$635.00 and is not included in the total spent reflected in the budget. Artie said  
103 he didn't put the increase in the budget because he needs it but things come up and he  
104 could use it. Artie referred to the furnace being cleaned last week and ultimately cost him  
105 \$650.00. Artie said that he has been in this position for 10 years and every year he is  
106 asked to cut his budget and he feels at some point the cutting needs to stop. Selectman  
107 Tombarello said if he is planning to spend it he won't cut it. Selectman Brown asked about  
108 the telephone line as he hasn't come close the \$1,500.00 that is being asked. Artie said he  
109 no longer has a fax line and this line can be reduced. Selectman Brown said he'd like to  
110 reduce the telephone line to \$1,000.00 and the consensus of the Board is okay with this.

111 **Motion by** Selectman Tombarello to move this budget to the Budget Committee with Gross  
112 expenses \$7,600.00, Revenue of \$0.00 and Net Expenses of \$7,600.00.

113 **Seconded by** selectman Brown.

114 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
115 Goldman.

116 **Motion passes unanimously**

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118

119 **Highway Operating – 4312**

120 Arthur Genualdo is presenting this budget

121 Selectman Cleveland asked about the 7.8% payroll increase and Artie said he added a new  
122 position and this also includes the 3% increase for the other employees. Selectman  
123 Cleveland asked about the officer details and Artie said certain roads require a detail officer  
124 and he is planning to do more projects on the roads that need them. Selectman Cleveland

125 asked about the Paving line not being used and Artie said that the amount was used  
126 completely and he will talk with Cheryl about fixing this. Artie explained that he keeps  
127 \$100,000.00 in the budget in case the budget fails he at least has money to do repairs.  
128 Selectman Brown asked about the tree removal and Artie said this can be trees that are  
129 standing or bucket work to remove limbs. This is a hired service. Selectman Goldman  
130 asked if the assistant received an addition 3% and Lynne said no.  
131 **Motion by** Selectman Tombarello to recommend this budget to the Budget Committee with  
132 Gross Expenses of \$623,191.00, Revenue of \$1.00 and Net Expenses of \$623,190.00.  
133 **Seconded by** Selectman Brown  
134 **In Favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
135 Goldman.  
136 **Motion passes unanimously**

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#### 140 **Sanitation Facility - 4321-28**

141 Arthur Genualdo is presenting this budget  
142 Selectman Cleveland asked about the electric line fluctuating over the past few years and  
143 Artie said both building are heated by electric heat so it depends on the weather.  
144 **Motion by** Selectman Tombarello to recommend this budget to the Budget Committee with  
145 gross Expenses of \$9,464.00, Revenue of \$0.00 and Net Expenses of \$9,464.00.00.  
146 **Seconded by** Selectman Brown  
147 **In Favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
148 Goldman.  
149 **Motion passes unanimously**

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#### 152 **Sanitation Operating - 4321-29**

153 Arthur Genualdo is presenting this budget  
154 Artie said that Hauling has gone up, trash is \$260.10 per can and bulky furniture is 288.98  
155 per can. Selectman Goldman said that the past few years this line has gone over and asked  
156 Artie if he has budgeted enough money. Artie said he would like to look into leasing a few  
157 compactors which will hold more trash than the ones we currently have. Artie said he had  
158 different color dump stickers made up and will begin the change shortly. Artie feels they  
159 need to be changed every other year. Selectman Brown asked if there is any chance he can  
160 reduce the waste disposal line without coming up short. Artie said he is always 1 month  
161 behind on the bills and he'd like to leave it the way it is until he gets the compactors in  
162 place. Selectman Goldman asked if Artie is putting this in the warrant article and he said he  
163 didn't know yet, he as planning to meet with the company shortly. Selectman Goldman said  
164 this should be discussed closer to the end of the year or when the warrant articles are  
165 being discussed. Artie said he will bring more information to the Board as he receives it.  
166 Selectman Cleveland asked for Artie to give them details on what will be saved by moving  
167 forward with this.

168 **Motion by** Selectman Tombarello to recommend this budget to the budget committee with  
169 Gross Expenses of \$371,377.00, Revenue of \$18,000.00 and Net Expenses of \$353,377.00.

170 **Seconded by** Selectman Cleveland

171 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
172 Goldman.

173 **Motion passes unanimously**

174

#### 175 **Sanitation Site – 4325**

176 Arthur Genualdo is presenting this budget

177 There was no discussion on this budget.

178 **Motion by** Selectman Brown to recommend this budget to the budget committee with  
179 Gross Expenses of \$2,000.00, Revenue of \$1.00 and Net Expenses of \$1,999.00.

180 Seconded by Selectman Tombarello.

181 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
182 Goldman.

183 **Motion passes unanimously**

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185

#### 186 **Recycling – 4326**

187 Arthur Genualdo is presenting this budget

188 Artie said there is an increase to this budget and the Seminars line is due to the new  
189 employees as well as the Dues line. Artie said it is hard to estimate the Disposal line.

190 Selectman Goldman asked about the Hauling line and Artie said the hauling consists of the  
191 wood cans, cardboard, comingle and the can tank. And Selectman Goldman asked if there is  
192 anything we can do as a community to reduce this cost. Artie said he just received a notice  
193 that wet cardboard will no longer be accepted so he is looking into getting covers for this.  
194 He said cardboard is now \$300.00 per can which is starting to increase. Selectman Brown  
195 asked if the Hauling line is an estimate and Artie said he figured it out based on what the  
196 rates are and the amount of the trips made each month.

197 **Motion by** Selectman Cleveland to recommend this budget to the Budget committee with  
198 Gross Expense of \$86,351.00, Revenue of \$18,000.00 and Net Expenses of \$68,351.00.

199 **Seconded by** Selectman Brown

200 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
201 Goldman.

202 **Motion passes unanimously**

203

204 Artie said all the pipes and stumps were removed on Little Mill Rd and the grinding has  
205 begun on depot Rd. Little Mill Rd. is scheduled to be ground on Wednesday and Stage  
206 Coach Rd. is scheduled to be ground on Friday. He said the paving date is set for October  
207 30<sup>th</sup> weather permitting.

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211 **Motion by** Selectman Tombarello to go into non-public session under RSA 91-A:3 II (d)  
212 property & (a) employee matters.

213 **Seconded by** Selectman Cleveland

214

215 Selectman Brown asked why the non-public meetings are scheduled in the middle of the  
216 meetings. Lynne said it depends on the dynamics of the items and if employees are  
217 involved she likes to schedule them earlier so they aren't waiting all evening. She did say  
218 that if the Board would like to change this she is okay with that as well.

219 **Roll Call** – Selectman Brown – yes, Selectman Cleveland – yes, Selectman Goldman – yes,  
220 Selectman Tombarello – yes.

221 **Motion passes unanimously**

222

223

224 **Motion by** Selectman Brown to seal the minutes of the non-public meeting.

225 **Seconded by** Selectman Cleveland

226 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
227 Goldman.

228 **Motion passes unanimously**

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## 232 **NEW BUSINESS**

233 **Review of request for access to Angle Pond over town owned property on Pillsbury**  
234 **Rd.**

235 Amanda Reichert from Keller Williams Realty presented the listing agent's packet to the  
236 Board, which included a map that indicates a boat launch is available. She said he has the  
237 property to launch the boat but there is a small seawall on one side of the property and the  
238 septic is on the other side.

239 Michael LoConte came to the table at this time. They are asking for temporary access to the  
240 boat launch a few times a year so his boat can be put into the water and taken out.

241 Selectman Goldman said the BOS have been dealing with the boat ramps for a very long  
242 time and he explained the history of the property to Michael and Amanda. Michael said he  
243 has no intention of parking his truck and trailer on the property he only wants to be

244 allowed to put his boat in and out of the water. Selectman Goldman referred to the  
245 ordinance they created in June, which states this is limited to Sandown residents only.

246 Selectman Brown said they have turned away Sandown residents from using this access  
247 and doesn't feel they can offer it to Hampstead residents. Selectman Cleveland asked what

248 Hampstead has done about his and they said there are no boat launches in the town of  
249 Hampstead. It was also said that they should be talking to the selling agent regarding

250 misleading and Amanda said this is another conversation that will be taking place.

251 Selectman Tombarello said that he feels bad and asks the Board if there is anything they  
252 can do. Amanda said this is only for a temporary amount of time until Michael can build his  
253 own ramp, but they don't know how long that will take. Selectman Goldman asked how

254 the Board feels and Selectman Brown said he is not in favor of allowing this because they  
255 have to be fair to the residents of Sandown and Selectman Cleveland and Tombarello agree.

256  
257

258 **Discussion regarding 2018 Health Insurance Rates**

259 Selectman Goldman stated the increase is 13.5% overall. Selectman Goldman asked the  
260 Board to look at the information that Cheryl provided with the employee contributions for  
261 the 2018 year with a 10% contribution, 11% contribution, 13% and 15% as well.

262 Selectman Tombarello said they just did a salary study to increase salaries accordingly and  
263 he is not in favor of taking away the raises they just gave out by increasing the employee  
264 contributions. However, he said there are not many people that pay only 10% for their  
265 insurance and Selectman Cleveland agrees. Selectman Brown said if they increased the  
266 employee contribution by 1% that is not a big increase to them. Selectman Tombarello is in  
267 favor of this suggestion. Selectman Goldman would like to stick with the 90/10  
268 contribution as going up to the 11% increase will only save the town \$1,800.00. Selectman  
269 Brown is okay with keeping it at 10% if that is the desire of the Board. He said he didn't  
270 want the increase to be 5%. Selectman Cleveland said as a taxpayer he has a real hard time  
271 with keeping this at a 10% contribution and would like to see a 1% increase a year for the  
272 next few years. Selectman Tombarello asked if a decision had to be made this evening and  
273 would like to wait until there is a full Board and Selectman Brown said he will not be here  
274 next week. Selectman Goldman said he won't be here next week as well. Selectman  
275 Goldman asked if they can reschedule this discussion until October 30<sup>th</sup>. Lynne asked the  
276 Board if there are other plans they would like to look at and the Board said no, they are  
277 comfortable with what they are looking at. Selectman Tombarello asked to see a 2%  
278 increase and to remove the 5% increase rate for the future discussion. Lynne asked if the  
279 Board is okay with moving forward with this plan and they will decide what the increase  
280 will be.

281 **Motion by** Selectman Goldman to authorize Lynne to renew the existing plan with NH  
282 Interlock Trust.

283 **Seconded by** Selectman Tombarello

284 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
285 Goldman.

286 **Motion passes unanimously**

287 Selectman Goldman said the figures they are looking at is what the plan has increased and  
288 they will be looking at how it is shared at a future meeting. The Board understood.

289

290 Selectman Goldman asked what the employee buyout is and Lynne said it is 15% of the  
291 town's portion of the family plan up to \$2,500.00.

292

293 Chief Gordon asked if the town would consider offering the employees a different dental  
294 plan as they pay for it themselves. He is looking for more of a benefit offered for the  
295 employees.

296

297 Chief Gordon is also in support of leaving the health insurance where it is as it is only an  
298 \$1,800.00 increase to the town by going up to the 11% contribution.

299

300

301 **Review request to hire Channel 17 cable operator**

302 **Motion by** Selectman Tombarello to hire Shane Marrama as the camera operator for  
303 channel 17 in the amount of \$50.00 per meeting pending a successful background check.

304 **Seconded by** Selectman Cleveland.

305 **In Favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
306 Goldman.

307 **Motion passes unanimously**

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310 **OLD BUSINESS**

311 **Signing of change orders for 2017 Roadway Improvement Plan**

312 The consensus of the Board is ok with Selectman Goldman signing this.

313

314

315

316 **TOWN ADMINISTRATOR'S REPORT**

317 Lynne said the furnaces are being cleaned out and several of them had problems. Because  
318 of the significant issues the government building maintenance line will go over by  
319 \$1,700.00.

320 Lynne spoke with the Historical Society regarding the Barrett report and is looking to get  
321 more information regarding the repairs that need to be made to the structure of the  
322 building.

323

324 Lynne said she left a message for Sullivan Construction from Hampstead to see if he is  
325 interested in quoting on renovating the kitchen at Town Hall. She asked the Board if they  
326 have any other companies she should contact.

327

328 Lynne is working on getting a quote on the mini split system for the upper town hall. She is  
329 asking the Board if she should get a quote on central air for the entire building as well. The  
330 Board is okay with Lynne getting a quote for both. Selectman Goldman asked about a quote  
331 for the upstairs only, the whole building and the upstairs with adding on in future years.

332

333 Lynne said the American Red Cross held a blood drive on Tuesday 10/12 and they received  
334 26 units of blood of their 29-unit goal. Thanks to all that donated.

335

336

337 **CORRESPONDENCE**

338 Letter from Family Promise stating they are dissolving the Rockingham County division of  
339 this organization. Selectman Goldman asked how this will affect the Welfare budget and



340 Lynne said Family Promise has helped out a few residents in the past and doesn't think this  
341 will have a huge impact on the town.

342  
343 Letter from Dragon Mosquito update stating mosquitos are still an issue and will be until  
344 there are two consecutive frosts. There is mosquito born illnesses that the report lists.

345  
346 Letter from DES recommending samples of drinking water from the fire stations and she  
347 contacted Granite State Analytical and they said the tests are about \$200.00 - \$300.00 each  
348 and she then reached out to the Fire Chief and he said that what they are talking about has  
349 not been used in Sandown so they should not be alarmed with this. Lynne does not feel this  
350 testing is necessary and the Board agrees.

351  
352 Letter from Richard Towne and Stephen Espinola regarding purchasing property and the  
353 Board decided to discuss this in a non-public session at the end of this evening.

354  
355 **LIAISON REPORT**

356 Selectman Brown – attended the SSATP meeting, drivers are desperately needed and your  
357 gas will be reimbursed.

358 Selectman Cleveland – planning board – Vantage Point project is moving forward in the  
359 Wells Village area

360 Selectman Goldman – had nothing to report

361 Selectman Tombarello – had nothing to report

362

363 **Motion by** Selectman Tombarello RSA 91-A:3 II (d) property

364 **Seconded by** Selectman Cleveland

365 **Roll call**, Selectman Brown – yes, Selectman Cleveland – yes, Selectman Tombarello – yes  
366 and Selectman Goldman – yes.

367 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
368 Goldman.

369 **Motion passes unanimously**

370

371 **Motion by** Selectman Brown to seal the minutes of the non-public session.

372 **Seconded by** Selectman Cleveland.

373 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello and Selectman  
374 Goldman.

375 **Motion passes unanimously**

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377

378 Meeting adjourned.

379 Respectfully Submitted,

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381

382 Sue Reynolds

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