

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: September 18, 2017**

7 **Type of Meeting: Regular**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Brown, Selectman Cleveland, Selectman Tombarello  
13 Selectwoman Buco and Selectman Goldman.

14 **Town Administrator:** Lynne Blaisdell

15 **Recording Secretary:** Sue Reynolds

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18 The meeting was called to order at 7:00pm and opened with the Pledge of Allegiance and a  
19 moment of silence.

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22 Selectman Goldman asked the Board to review the minutes of Monday, August 28, 2017.  
23 Selectwoman Buco stated line 237 should read Selectman Goldman said his initial  
24 thought.... Line 251 should read department then..... (not head). Line 308 should read  
25 several years instead of 10 years.

26  
27 **Motion by** Selectman Tombarello to accept the minutes of Monday, August 28, 2017 as  
28 amended.

29 **Seconded by** Selectwoman Buco

30 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
31 Goldman and Selectwoman Buco

32 **Motion passes unanimously**

37 **PUBLIC COMMENT**

38 Deb Hoadley – Library Director came to the table to update the public with some of the  
39 changes the library is undergoing. She said they have a new website and invites the public  
40 to check it out. They are remodeling the library to make more space for people and book  
41 displays. September is library card sign up month and is encouraging the residents to get a  
42 library card this month. Selectman Tombarello welcomed Deb to Sandown as she recently  
43 moved to town.

44  
45 Kerri Lerner – candidate in the Special State Election for NH State Rep. is running in the  
46 election next week. Said she will provide a monthly legislative update via the Chester cable  
47 committee. She said if she is elected she will also attend a quarterly School Board meeting  
48 as well as a Selectman’s meeting for each town on a quarterly basis. She is looking to do the  
49 responsible thing for all town’s involved and she has not made any out pledges to any out  
50 of state organizations or corporations and her focus is 100% on the people of the three  
51 communities and will represent them well.

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54 **Review of proposed 2018 budgets for Election & Registration – Moderator &**  
55 **Supervisor, Town Clerk, Tax Collector and Treasurer.**

56  
57 **Town Clerk – 4140-02**

58 Michelle Short is here to present this budget.  
59 Michelle provided the Board with the back-up information to support her budget.  
60 Selectman Tombarello asked if she included any salary increases and Michelle said she  
61 hasn’t done anything with raises yet. Lynne said the Board will be discussing this later this  
62 evening and the budgets will have to be adjusted if necessary. Selectman Goldman said the  
63 rate for the new Deputy Town Clerk should come in at a lower rate and Michelle said she  
64 will adjust the budget for next year.

65 **Motion by** selectman Tombarello to recommend the town Clerk budget to the budget  
66 committee with Gross Expenses of \$52,476.00, Revenue of \$1,372,201.00 and Net expenses  
67 of -\$1,319,725.00.

68 **Seconded by** Selectman Cleveland  
69 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
70 Goldman and Selectwoman Buco

71 **Motion passes unanimously**

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74 **Tax Collector – 4150-07**

75 Michelle Short is here to present this budget.  
76 Michelle said the copier maintenance and supplies were reduced.  
77 There was no further discussion on this budget.

78 **Motion by** selectman Tombarello to recommend the Tax collector budget to the Budget  
79 Committee with gross Expenses of \$64,474.00, Revenue of \$15,876,028.00 and Net  
80 Expenses of -\$15,813,553.00.

81 **Seconded by** Selectwoman Buco  
82 **In favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
83 Goldman and Selectwoman Buco  
84 **Motion passes unanimously**

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86 **Election & Registration – Supervisors of the Checklist – 4140-03**  
87 Rosemary Bruno and two others presented this budget  
88 There were no changes or discussion on this budget.  
89 **Motion by** Selectman Tombarello to recommend this budget to the Budget Committee with  
90 Gross Expenses of \$3,725.00, Revenue of \$50.00 and Net Expenses of \$3,675.00.

91 **Seconded by** selectman Cleveland  
92 **In favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
93 Goldman and Selectwoman Buco  
94 **Motion passes unanimously**

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97 **Election Registration – Moderator – 4140-04**  
98 Kevin Major is here to present this budget. He stated this budget is based on the type of  
99 election year so it varies each year. He also said they are adding a second ballot machine  
100 which will affect the budget. He said Kate Winter is now the new Asst. Moderator. Kevin  
101 was asked how many elections will there be next year and he said there are 3.

102 **Motion by** Selectman Cleveland to change the name of the Moderator line to  
103 Moderator/Asst. Moderator line.

104 **Seconded by** Selectman Tombarello  
105 **In favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
106 Goldman and Selectwoman Buco

107 **Motion passes unanimously**  
108 The Board will move 800.00 from the Ballot Clerk line to the Moderator/Asst. Moderator  
109 line.

110 **Motion by** Selectman Tombarello to the ballock clerk stipend from \$4,000.00 to \$3,200.00

111 **Seconded by** Selectman Cleveland  
112 **In favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
113 Goldman and Selectwoman Buco

114 **Motion passes unanimously**  
115 Ballot Clerk stipend line is 3,200.00

116  
117 **Motion by** Selectman Tombarello to change the Moderator/Asst. Moderator line from  
118 \$1,200.00 to \$2,000.00

119 **Seconded by** Selectwoman Buco  
120 **In favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
121 Goldman and Selectwoman Buco

122 **Motion passes unanimously**

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125 **Motion by** Selectman Tombarello to recommend the Moderator budget to the Budget  
126 Committee with Gross Expenses of \$11,575.00, Revenue of \$0.00 and Net Expenses of  
127 \$11,575.00.

128 **Seconded by** Selectwoman Buco

129 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
130 Goldman and Selectwoman Buco

131 **Motion passes unanimously**

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134 **Treasurer's budget - 4150-08**

135 Erica Olsen is here to present this budget. She said there are no changes and there was no  
136 discussion on this budget.

137 **Motion by** Selectman Brown to recommend the Treasurer's budget the Budget Committee  
138 with Gross Expenses of \$3,870.00

139 **Seconded by** Selectwoman Buco

140 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
141 Goldman and Selectwoman Buco

142 **Motion passes unanimously**

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145 **Further discussion regarding 2018 wage increases and domestic partner rider on**  
146 **dental and health insurance policies.**

147

148 Selectman Goldman asked that the Board discuss the domestic partner rider first. Lynne  
149 explained that this was brought to her attention that the town's dental carrier was  
150 reviewing their policy and because there is a Supreme Court decision was made. Currently  
151 they are offering domestic partner coverage under the dental policy which only includes  
152 opposite sex, the town is being asked if they would like to change the policy to include  
153 same sex domestic partners because it can be deemed discriminatory. Lynne said they can  
154 either remove the rider completely or change it to accept both opposite and same sex  
155 partners. Lynne said the current health policy does not have the rider and the previous  
156 policy with Anthem had it.

157 Selectman Tombarello wonders how this will be monitored and Lynne said the same  
158 situation could happen with a married couple. Cheryl came to the table to state that the  
159 rider is currently on the dental policy and not on the health insurance policy.

160 Selectman Goldman asked if they added the rider to the health insurance it would still be a  
161 90/10 split and Cheryl said yes. Selectman Tombarello said he would rather wait to make a  
162 decision until the time presents itself. Selectman Brown said he feels like it should be put  
163 on now and not wait. Selectman Goldman feels the town will be compelled to add this at  
164 some point whether it is today or not, he would be in favor of adding it to the health  
165 insurance and amending the dental rider to cover both same sex and opposite sex domestic  
166 partners.

167 **Motion by** Selectman Brown to amend the dental rider to extend coverage to both same sex  
168 and opposite sex domestic partners for both dental and health insurance coverage.

169 **Seconded by** Selectman Cleveland  
170 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Goldman  
171 **Opposed,** Selectman Tombarello and Selectwoman Buco  
172 **Motion passes 3-2-0**  
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175 **Further discussion regarding the wage increase.**  
176 Lynne explains that the Board voted to accept the wage increase for the wage matrix  
177 results a few weeks ago and now they are looking at employees that were not affected by  
178 that increase.  
179 Selectman Goldman asks if the Board wants to make one collective motion or look at the  
180 employees individually and Selectman Tombarello said he would like to do it collectively  
181 and would be in favor of a 3% increase. He is concerned that the Board won't find out the  
182 health insurance rates until October and doesn't want the employees to go backwards and  
183 wouldn't be in favor of changing the 90/10 contribution. Selectwoman Buco said that she  
184 will not be taking place in this discussion because the Patrol Sgt. is part of this discussion.  
185 Selectman Tombarello feels that a 2% increase could cause staff to lose money if the  
186 insurance premiums go up. Selectman Cleveland said that the \$18,000.00 increase for 35  
187 employees is acceptable and Selectman Goldman feels that a 3% increase is acceptable and  
188 agrees with Selectman Tombarello.  
189 **Motion by** Selectman Tombarello that employees that were not involved in the 8/28 salary  
190 matrix discussion will receive a 3% salary increase effective April 1, 2018. Wages  
191 \$15,226.61, taxes \$808.78, NH Retirement \$2,411.66 for a total of \$18,447.06.  
192 **Seconded by** Selectman Brown  
193 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
194 Goldman.  
195 **Motion passes 4-0-0**  
196  
197 Lynne said the last piece to this is the use of the wage matrix. Lynne said she is asking the  
198 Board if they would like to accept the matrix as there is a position that needs to be filled  
199 soon and the Board said they would like to revisit this again. Cheryl said she will make an  
200 example for next week's meeting.  
201  
202  
203 **Motion by** Selectman Tombarello to go into non-public session under RSA 91-A3 II (a)  
204 employee matters.  
205 **Seconded by** Selectwoman Buco  
206 Roll Call Selectman Brown – yes, Selectman Cleveland – yes, Selectman Tombarello – yes,  
207 Selectman Goldman – yes and Selectwoman Buco – yes.  
208 **Motion passes unanimously**  
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213 **Motion by** Selectman Brown to seal the first half of the non-public minutes.  
214 **Seconded by** Selectwoman Buco  
215 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
216 Goldman and Selectwoman Buco.

217 **Motion passes unanimously**

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219 Selectman Goldman announced that while in non-pubic the Board created a Highway  
220 Department Supervisor's position and appointed Mike Devine to that position. Also a  
221 Highway Laborer's position was eliminated.

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## 225 **NEW BUSINESS**

### 226 **Signing of the MS-1 filing extension**

227 Lynne explained the DOR would like the extension filed because the values have not yet  
228 been set. Lynne is asking the Board to file the extension form.

229 **Motion by** Selectman Tombarello that the MS-1 extension request form with the extension  
230 until 10/31/17 be in affect with the signature from the chairman of the board.

231 **Seconded by** Selectwoman Buco

232 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
233 Goldman and Selectwoman Buco.

234 **Motion passes unanimously**

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### 237 **Review of oil/propane/gas and diesel bid proposals**

238 Lynne said that the bids received are from Palmer Gas, Eastern and Hartmann. She said the  
239 only company that submitted their bid on all 4 that the town requested was Hartmann and  
240 they gave the town the same price as the 2016/2017 season. Lynne presented the Board  
241 with a spreadsheet with the comparison from all 3 companies.

242 **Motion by** Selectman Tombarello to accept the contract from Hartmann Oil/ propane oil at  
243 a daily spot pricing of .1898 propane at fixed price of 1.30, gasoline at a daily spot pricing of  
244 .4919 and diesel daily spot pricing at .4811.

245 **Seconded by** Selectwoman Buco

246 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
247 Goldman and Selectwoman Buco.

248 **Motion passes unanimously**

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### 250 **Acceptance of donation to Senior Affairs Transportation Trust Fund**

251 **Motion by** Selectwoman Buco to accept the donations of \$170.00 to the SSATP Committee  
252 and to be deposited into their trust fund.

253 **Seconded by** Selectman Cleveland

254 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
255 Goldman and Selectwoman Buco.

256 **Motion passes unanimously**

257 **Discussion regarding cover and dedication for 2017 Annual Report**

258 Lynne said she wanted to take this opportunity for the Board to start to think about this  
259 and let Lynne know if you have any ideas. Lynne mentioned the Eagle Scout plaque, new  
260 fire truck or anything else the Board would like to discuss. Lynne said she will bring it up  
261 again in a few weeks.

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264 **TOWN ADMINISTRATOR'S REPORT**

265 Last Thursday the moose plate grant application was mailed this is the second grant  
266 possibility for the Phillips Pond milfoil issue. They are asking for the maximum of  
267 \$24,000.00 and should hear by December 1<sup>st</sup>. Lynne thanked Paula for all of the work that  
268 she put in on it.

269

270 Lynne said the water testing discount is still in effect until the end of the month.

271

272 Department heads would like to put together the possibility of putting together a building  
273 call list, with things that could go wrong with the buildings. She said there has been some  
274 discussion regarding this and she is looking for guidance from the Board. Lynne asked the  
275 Board to think about it and she will bring it up again.

276

277

278 **CORRESPONDENCE**

279 Lynne said she received an email from a resident wanting to talk to the Board about the  
280 sale of the property of 10 Tacoma Drive. The board agrees to have him come in.

281

282 Letter from Dragon mosquito regarding where they have surveyed, sprayed and picked up  
283 traps.

284

285 Letter from Josh Collins that has contacted Lynn regarding opposing longer heavier  
286 trucking and he is looking for the Board's approval to limit this on the town roads.  
287 Selectman Tombarello said he spoke with Josh last week and was on a conference call with  
288 the state and feels it is not a town issue, it effects the highways more.

289

290 Letter from Danville Planning Board regarding a public hearing on September 28, 2017 for  
291 a subdivision application off121. Lynne said that she had questions regarding maintenance  
292 on the road such as plowing, etc. She said she is going to talk with Andrea regarding this in  
293 the morning.

294

295 Letter from Health Trust regarding their elections and the Board is able to vote.

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301 **LIAISON REPORT**

302 Selectwoman Buco had nothing to report.

303 Selectman Tombarello – new garage is painted and electrical is almost done and should be  
304 in use in the next few weeks. The ladder truck had some warranty work done and the Chief  
305 perusing a grant for new breathing equipment and on September 25<sup>th</sup> Pat and Fred Tiegue  
306 will be receiving a lifetime achievement award for 40 years of service. Selectman Goldman  
307 said that Pat retired but Fred is still very active.

308 All dogs are licensed and they are waiting for the tax rate to be set.

309 Selectman Tombarello said he spoke with Paul Godin from SSATP about money that was  
310 donated and he asked Paul to come to the Board to discuss this.

311 Selectman Goldman- Code Enforcement had 1 issue on Compromise and is now cleaned up.

312 Selectman Cleveland – lots of dog bites to each other and people and would like to see that  
313 cut down.

314 Selectman Brown – ZBA meets at the end of the month. SSATP had a wrap up meeting and  
315 they raised \$486.00 from their raffles during OHD.

316

317 **Motion by** Selectwoman Buco to accept the non-public minutes of August 28, 2017 as  
318 written.

319 **Seconded by** Selectman Tombarello

320 **In Favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
321 Goldman and Selectwoman Buco.

322 **Motion passes unanimously**

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325 Selectman Brown is asking the board to reconsider postponing the discussion of the Town  
326 Administrator’s review because of the late hour. He would like to postpone it until October  
327 2<sup>nd</sup> and have the meeting start at 630pm.

328 Selectman Goldman asked the board to fill out the form they have they can compile them  
329 into one at that time.

330

331 Selectman Cleveland asked about the computers and Lynne said the server is up and  
332 running and over the next 2 weeks everything will be updated.

333

334 **Motion by** Selectman Tombarello to adjourn

335 **Seconded by** Selectwoman Buco

336 **In Favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman  
337 Goldman and Selectwoman Buco.

338 **Motion passes unanimously**

339

340 Respectfully Submitted,

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342

343 Sue Reynolds

344