

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: May 1, 2017**

7 **Type of Meeting: Regular Meeting and Public Hearing**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

10
11
12 **Members Present:** Selectman Goldman, Selectman Cleveland, Selectman Brown, Selectman
13 Treanor and Selectman Tombarello

14 **Town Administrator:** Lynne Blaisdell

15 **Recording Secretary:** Sue Reynolds

16
17 Selectman Goldman called the meeting to order at 7:00pm and the Pledge of Allegiance was
18 done.

19
20 Selectman Goldman said that today, May 1st is Silver Star Banner Day in Sandown. This day
21 was established to remember our wounded and ill therefore a Silver Star Banner was
22 designed. This is has been in place since 2009 and the banner is at the flagpole in the front
23 of the building.

24
25
26 Selectman Goldman asked the Board to review the minutes of April 17, 2017.

27 Selectman Cleveland said line 38 should read the BOS chair, not he..... and Line 266, the
28 date should be 2012.

29
30 **Motion by** Selectman Tombarello to accept the minutes of Monday, April 17, 2017 as
31 amended.

32 **Seconded by** Selectman Treanor

33 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Goldman and Selectman
34 Treanor.

35 **Motion passes unanimously.**

37 **Public Comment**

38 Cynthia Buco thanked the Board for coming out to support her husband. Sgt. Buco's dad
39 passed away last week and several members of the Board attended the services to show
40 their support.

41
42 Selectman Brown said one of the last times he was on the Board he did a monthly
43 announcement in regards to the length of time employees were here and he'd like to
44 continue this, and he'd like to do this the first Monday of the month and would like to begin
45 this in June. The Board is okay with this.

46
47

48 **Paul Godin, SSATP to appoint members and alternative members**

49 Paul said the last time they were supposed to have a meeting they couldn't because they
50 didn't have enough members. He said the bylaws currently don't support alternates and
51 he'd like to know how to go about making this happen. He said he has 2 drivers that attend
52 every meeting and is requesting that they be appointed alternates. Selectman Goldman
53 said Lynne has looked into this and the Board is okay with it.

54 **Motion by** Selectman Tombarello to appoint Ron Dunbar, Heidi Costanzo, Lorraine
55 Sieckarski, with a term expiring March 2012 as members of the SSATP and Sue Godin and
56 Duane Butts as alternates, term expiring March 2019.

57 **Seconded by** Selectman Treanor

58 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman
59 Goldman and Selectman Treanor.

60 **Motion passes unanimously**

61
62

63 **Motion by** Selectman Tombarello to amend the bylaws to allow 2 alternate members to be
64 appointed to the SSATP committee.

65 **Seconded by** Selectman Treanor

66 **In Favor**, Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman
67 Goldman and Selectman Treanor.

68 **Motion passes unanimously**

69 Selectman Brown said he was at the last meeting, which was a non-meeting because there
70 weren't enough members present to have a meeting. He said this amendment is
71 appreciated as there is a need for alternates.

72
73

74 **Motion by** Selectman Goldman to go into non-public session under RSA 91A:3 II (e)
75 litigation

76 **Seconded by** Selectman Tombarello

77 **Roll Call** Selectman Brown – yes, Selectman Cleveland – yes, Selectman Goldman – yes,
78 Selectman Tombarello – yes, Selectman Treanor – yes

79
80

81 **Motion by** Selectman Tombarello to seal the minutes of the non-public session.
82 **Seconded by** Selectman Cleveland
83 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Goldman, Selectman
84 Tombarello and Selectman Treanor
85 **Motion passes unanimously**

86
87
88
89

90 **Historical Society to discuss annual agreement for use of Train Depot property**

91 Selectman Goldman read a statement regarding the Historical Society sympathizing with
92 the society's comments in previous meetings, although they have no jurisdiction regarding
93 appointing or unappointing current members. He stated through much research their only
94 authority is to allow or not allow the society to use the building and therefore they feel it is
95 necessary for them to sign the agreement for building usage. They wish the society well
96 and hopes they can work out their differences and move forward in preserving Sandown's
97 history. He also reminded the society as they move forward any changes, renovations, etc.
98 need to be brought before the Board for prior approval.

99 **Motion by** Selectman Tombarello agree on 2017/2018 agreement between the Sandown
100 Historical Society and the Town of Sandown for 1 year regarding the occupancy of
101 Sandown Depot.

102 **Seconded by** Selectman Treanor

103 **In Favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman
104 Goldman and Selectman Treanor.

105 **Motion passes unanimously**

106 Selectman Goldman stated that the Board agonized over this for the past 2 weeks and they
107 don't have any control over the society itself, but as members they do.

108

109 Robert Brouder asked if the Board is okay with the 40th year banner out front of the
110 building. The Board is okay with is and Selectman Cleveland asked when it would come
111 down and Robert said at the end of the season. Robert also asked if they have a place for
112 the cannon and Selectman Goldman said they will discuss it and put in on a further agenda.

113

114 Fran Rosaneau asked if the insurance issue has been taken care of. She stated at a previous
115 meeting the Board said they wouldn't sign the agreement if there was no insurance on the
116 property. Selectman Goldman said no and there is nothing in the agreement that talks
117 about the insurance. Robert said there is an RSA that covers open property and anyone on
118 the state land is covered. Robert said he will forward this to Lynne.

119

120

121 **NEW BUSINESS**

122 **Review of computer project migrating to Office 365**

123 Lynne said their current server and equipment are going to be outdated and she said there
124 are 2 phases to this project and the emails would be migrated to Office 365 as part of Phase

125 1. Lynne said she looked at the list of the emails that would be needed on this contract. She
126 said their current contract expires on May 12th so this needs to happen quickly. She said if
127 this is approved they will do the conversion this weekend. She said if anyone needs help
128 with their phones or ipads they will be here on Monday to help as well.
129 Selectman Brown asked what are the advantages or disadvantages and Selectman Goldman
130 said you can still check your email from work. Selectman Cleveland asked if the monthly
131 rate will change and Lynne said yes the rate will increase because we are going from 1
132 server to 4 stations.
133 Selectman Goldman said currently there is 1 server that needs to be replaced which is
134 monitored by RMON. He said the new server will be broken up into segments to be used
135 more efficiently.

136
137

138 **Discussion regarding fireworks display for Old Home Day on Sept. 9th**

139 Lynne wanted to have this discussion with the Board to be sure it is still okay to do the
140 fireworks display. She said she believes the property owner is okay with doing it again
141 this year but she will double check with them. Lynne said the money is in the budget to do
142 this and the Board is okay with it.

143
144
145

146 **Review of Town Hall Rental Policy**

147 Lynne said Paula did a spreadsheet regarding how much the upstairs gets used and it looks
148 like it is used 24 days a month. She said mostly it is being used by town meetings but there
149 are other events that take place upstairs as well. Selectman Brown asked how often Karate
150 uses the upstairs and Lynne said 2 nights a week. She said it's not them using the building
151 but more of moving the table and chairs across the floor. Selectman Goldman asked the
152 Board if they want to put this off until Lynne talks with the person who will be doing the
153 floors and the Board is okay with waiting. Selectman Cleveland asked about Karate not
154 paying if he is making money and Lynne said they are a non-profit organization and they
155 have 65% Sandown kids involved. Lynne said the Karate owner did purchase and install
156 the fans in the ceiling. Selectman Goldman said he is following the rules that are written
157 and wonders how often the rules need to be changed.

158 Selectman Cleveland said he was talking with Chief Gordon and asked about the officer rate
159 being \$52.00 per hour and Selectman Goldman said put it in writing that states Police
160 Officer as needed.

161
162
163

164 **OLD BUSINESS**

165 **Further discussion regarding Assessing and Revaluation Services and Service 166 agreement for further assessment services.**

167 Lynne said there are 2 pieces to this. One is the assessment as a whole and the second one
168 would be the Mill Pine Village and Pine Acres Assessment.

169 Lynne said the current agreement will end 1 year sooner and a new agreement will start
170 now and will include the 2018 revaluation. She said we are currently paying \$5,000.00 per
171 month. The cost of the revaluation would be spread out in equal monthly payments which
172 will be \$834.00 per month. New monthly cost will be \$5,884.00 for 54 months. Lynne said
173 there is a Capital Reserve Fund with \$15,000.00 and \$10,000.00 can be put towards the
174 \$45,000.00 and the monthly payments would be lower. Selectman Tombarello asked when
175 the last time it went out to bid and Lynne said 5 years. He said MRI has done a great job but
176 he's concerned about the bidding process. Lynne said they have been doing business with
177 MRI for the past 11 years. Selectman Goldman asked if they are getting a savings because
178 they are an existing customer. Lynne said they paid \$39,500.00 5 years ago for this very
179 same thing. Selectman Brown said he's not overly concerned about going out to bid
180 because he has confidence in the work that is being done and Selectman Goldman agrees.
181 He feels there should be a historical relationship that would have an advantage of staying
182 with the same company. Selectman Tombarello said he would be comfortable with signing
183 the agreement. The Board asked Lynne to bring this back to MRI to have this rewritten
184 with including the \$10,000.00 from the Capital Reserve Fund.

185
186 Lynne said the second contract is for the revaluation at Mill Pine Village and Pine Acres
187 revaluation not to exceed \$2,500.00

188 **Motion by** Selectman Brown to enter into a contract with MRI to conduct a field review of
189 the properties of Mill Pine Village and Pine Acres not to exceed \$2,500.00.

190 **Seconded by** Selectman Cleveland

191 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Goldman, Selectman
192 Tombarello and Selectman Treanor.

193 **Motion passes unanimously**

194
195 Lynne wanted to inform the Board regarding the damage to the cruiser from the accident a
196 few weeks ago. She said there was a settlement for the damaged cruiser in the amount of
197 \$6,094.37 and the town received a check for \$5,094.37 because of the \$1,000.00 deductible.

198
199 **CORRESPONDENCE**

200 Dragon Mosquito's contract is in place and we will be moving forward with the mosquito
201 control in the town.

202
203 Memo from recreation department and they would like to hire looking to hire Nicole Rullo
204 and Emily Bernier. They both meet the requirements and the money is in the budget.

205 **Motion by** Selectman Brown to hire Nicole Rullo and Emily Bernier both at \$8.25 per hour
206 as counselors for the 2017 summer recreation program pending approval of a criminal
207 background check.

208 **Seconded by** Selectman Tombarello

209 **In favor,** Selectman Brown, Selectman Cleveland, Selectman Tombarello, Selectman
210 Goldman and Selectman Treanor.

211 **Motion passes unanimously**

212

213 Selectman Goldman said he received a piece of correspondence that was sent in
214 anonymously and said he's not willing to respond to this because it was sent in
215 anonymously. Selectman Brown asked if the Board received a letter that was signed by a
216 resident but was asked to be kept anonymous would their name remain anonymous and
217 Lynne said it is public record once it comes to the office. Selectman Goldman said if this
218 individual would like to speak with Lynne at the office they are more than welcome to do
219 so.

220
221

222 **LIAISON REPORT**

223 Selectman Brown – first ZBA meeting with 6 applications for adjustments and said it was
224 interesting.

225 Selectman Cleveland – Finance audit completed and Planning is tomorrow night.

226 Selectman Goldman – Fishing Derby was on Saturday and he said he spoke with the
227 Building Inspector and it looks like there were no violations.

228 Selectman Treanor – OHD moving along – Highway Dept. doing a good job with spring
229 cleanup.

230 Selectman Tombarello – fire – renovations coming soon, town clerk dog was due to be
231 licensed by April 30th and late fees start June 1st. he is urging the public to get their dogs
232 licensed.

233

234 Selectman Brown asked about dump permits and how the Board can handle irate residents
235 that don't have permits. Selectman Goldman asked the public to get a sticker if they don't
236 have one and he asked Selectman Treanor if he can speak with Artie regarding how this
237 will be handled.

238

239 Lynne handed out a "weekly happenings" list out to the Board and said the buildings were
240 power washed and 2 buildings had leaks.

241 Selectman Goldman asked if the Board is okay with putting a Town Administrator's report
242 on the agenda for discussion each week. The Board agreed to this, and Lynne said that she
243 will need some help with this as this is what the agenda is. Lynne also said the RFP is out
244 on the Fremont Rd. Bridge and they are looking for companies to bid on the project and the
245 deadline is June 1st.

246

247 Governor's office signed a bill on the March 14th election and stated that anyone that was
248 election on March 14th does not have to go through a ratification vote, but they are strongly
249 suggesting that any towns that had bonds and zoning items that could be challenged should
250 go through the process of getting the ratified. She said it is a good thing they had the
251 election on March 14th.

252

253

254 **Motion by** Selectman Tombarello to go into non-public session under RSA 91A:3 II (a)
255 employee matters and property

256 **Seconded by** Selectman Brown

257 **Roll Call**, Selectman Brown – yes, Selectman Cleveland – yes, Selectman Tombarello – yes,
258 Selectman Goldman – yes and Selectman Treanor – yes.

259 **Motion passes unanimously**

260

261 **Motion by** Selectman Goldman to seal the minutes of the non-public session

262 **Seconded by** Selectman Brown

263 **In favor** Selectman Brown, Selectman Cleveland, Selectman Goldman, Selectman
264 Tombarello and Selectman Treanor.

265 **Motion passes unanimously**

266

267

268 **Motion by** Selectman Goldman to adjourn.

269

270

271 Respectfully Submitted,

272

273

274

275 Sue Reynolds